



Ref. e-Tender Notice No. NITJ/PUR/EO/168/2022/e-tender No-76/2022

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Assistant Registrar
Dr. B. R Ambedkar NIT Jalandhar
Email: arpurchase@nitj.ac.in



Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY
G T Road By Pass, Jalandhar-144011, Punjab (India)
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THIS DOCUMENT IS FOR REFERENCE ONLY. ONLY E-TENDERS WILL BE ACCEPTED

e-Tender Notice No. NITJ/PUR/EO/168/2022/e-tender No-76/2022

National Institute of Technology, Jalandhar invites e-tender for Purchase of Various material required for repair and maintenance work of Lecture blocks of Mechanical Engineering Department as per detail available at Annexure-I along with Tender Fee & EMD of the Institute as per details given below:

| | | |
|------|--|------------------------------------|
| I. | Downloading & Submission of Online e-tender/bids | Start Date: 03.01.2023 at 04:00 PM |
| II. | Last date of submission of online bids | End Date: 24.01.2023 upto 04:00 PM |
| III. | Physical submission of Tender Fee and EMD | End Date: 25.01.2023 upto 04:00 PM |
| IV. | Opening of Technical e-Bid (online) | 25.01.2023 at 04:00 PM |

Detailed Terms and Conditions are available in e-tender document. The bid document can be downloaded from the [CPP Portal](#).

Complete tender document is available for reference purposes on Institute website www.nitj.ac.in and [CPP Portal](#). Only e-tenders will be accepted.

Registrar



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Annexure-I

Ref. No. e-Tender Notice No. NITJ/PUR/EO/168/2022/e-tender No-57/2022

Detail of Tender Fee & EMD are as under:

| Sr. No. | Item/Equipment | Tender Fee | EMD |
|----------------|-----------------------------------|-------------------|------------|
| 1. | Various Items as per Annexure 'A' | Rs. 500/- | Rs.5,000/- |

Note: The quantity of required equipment/item may vary as per requirement.

***Exemption of Tender fee & EMD will only be given to MSME/NSIC registered bidders.**



Important Note

1. All corrigenda, addenda, amendments and clarifications regarding this tender document will be uploaded on the website www.nitj.ac.in and CPP Portal and not in the newspaper; Bidders shall keep themselves updated with all such developments.
 2. In case, the last date of receipt/opening of bids falls on holiday, the bids shall be receipt/opened on the next working day at same time.
 3. In case, the last date of submission of EMD & Tender fee falls on holiday, the EMD & Tender fee shall be submitted on the next working day at same time.
 4. Tenderer who have downloaded the tender document form from the institute website, shall submit a declaration along with tender document that I/We have downloaded the Tender Form from the institute website www.nitj.ac.in and I/we have not tempered /modified the tender form in any manner. In case, if the same is found to be tempered/modified in any manner, I/we understand that my/our tender will be summarily rejected and I/we are liable to be banned from doing business with institute.
 5. **Tender fee of Rs.500/- (Non- refundable) in the form of DD in favour of Director, D R B R Ambedkar NIT, Jalandhar.**
 6. **EMD (refundable) in the form of DD in favour of Security- A/c. DR B R Ambedkar NIT, Jalandhar.**
 7. **Both EMD and Tender fee are to be submitted as per dates mentioned in schedule, failing which e-bids will not be considered.**
- ❖ **All the bidders are required to submit the Tender Fee and EMD as per requirement of tender document failing which bids received straightway rejected and bid will be treated invalid.**
 - ❖ **Note: If the bidder inadvertently or otherwise upload the quoted rates in the technical bid, the bid will be straightway rejected and treated invalid.**
 - ❖ **If the bidder is exempted for payment of Tender Fee and EMD as NSIC/MSME registered bidders, then bidder is required to submit NSIC/MSME exemption certificate for same. The Certificate must be valid as on last date of submission of bid.**

Tenderer must submit a scanned copy (duly signed and stamped) regarding terms & conditions as per our tender documents along-with make/model, specifications, bill of quantity as per required equipment in the technical bid for examine the bid as per our institute tender documents. It is noted that no rate should be depicted in the letter head.



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Instructions to Tenderer

1. No tender will be accepted in physical form. The bidders shall have to submit their bids online in Electronic Format under Digital Signatures. For participation in the e-tendering process, the bidders need to register themselves on CPP Portal.
2. Bids are to be submitted online and opened online as per time given failing which no tender will be considered.
3. Bids will be opened online as per time given schedule.
4. **Before submission of online bids, bidders must ensure that scanned copies of all the necessary/relevant documents have been uploaded with the bid which should be duly signed and stamped. The duly signed and stamped copies of Terms & Conditions of the tender, reply of the Questionnaire of Plant & Machinery and other documents of the Tender & Annexures must be uploaded, failing which their bids may be rejected.**
5. NIT JALANDHAR, will not be responsible for any delay in online submission of bids due to any reason whatsoever.
6. **Bidders should also upload the scanned copies of Tender fees/EMD/Exemption Certificate as specified in the tender documents along with online technical documents. EMD in the form of a Demand Draft in favour of the Security – A/c. Dr B R Ambedkar NIT, payable at Jalandhar (refundable separate) and Tender Fee in the form of a Demand Draft in favour of the Director, Dr B R Ambedkar NIT, payable at Jalandhar (Non- refundable separate) should also be submitted in physical form to the following address as per scheduled time given for physical submission of EMD and Tender fee. The Envelope should be super-scribed as EMD and Tender Fee for Tender for Supply of Various material required for repair and maintenance work of Lecture blocks of Mechanical Engineering Department and sent to following address:-**
**Kind Attention- Assistant Registrar (Purchase Section) Director,
Dr B R Ambedkar National Institute of Technology,
G T Road Amritsar By Pass, Jalandhar-144001, Punjab (India).**
7. The details of EMD specified in the tender document should be same as submitted online (scanned copies). Otherwise tender will be rejected summarily.
8. The conditional bids shall not be considered and will be out rightly rejected.
9. The Financial Bid through e-tendering process shall be opened of only those bidders, who will qualify in the technical bid and approved by the Purchase Committee/Technical Experts. The date, time & place of opening of the financial bid(s) will be intimated in due course of time.

Read and Accepted

(Signature & Stamp of Tenderer)



10. At any time prior to the deadline for submission of bid, the institute may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tenderer(s), modify the tender document by issuance of an amendment.
11. The amendment will be uploaded on Institute website and CPP Portal only. In order to provide reasonable time to prospective tenderer(s), for preparing their bid as per amendment, the institute may, at its discretion extend the deadline for the submission of tender.
- 12. The supplier must upload the original manuals / catalogue and Make/Model of the Equipment /Item. Otherwise bid is liable to be rejected.**
13. The Institute is not liable to pay any interest on EMD. Earnest money deposit shall be forfeited, if the tenderer, withdraws its bid during the period of tender validity.
14. Delivery time is the essence of the contract and must be met with.
15. Nearest specifications/better specifications can be considered. In case of deviation, complete justification should be furnished with proper documents.
16. The Director may accept a tender in part or whole of the quantity offered, reject any tender without assigning any reasons and may not accept the lowest bidder. Further in case of any doubt/dispute, the decision of the Director of the Institute shall be final.
17. The offer shall be kept valid for minimum 120 days.

Read and Accepted.

(Signature & Stamp of Tenderer)



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18. The supplier will be responsible till the entire stores contracted for, arrive in good condition at destination.
19. The tenderer should not have been debarred and/ or blacklisted by any Central Government/ or any State Government Department(s). This must be supported by an affidavit as per format given in **Annexure-“E”**.
20. If any information furnished by the bidder is, at any stage found to be incorrect/false/fabricated, the Institute shall have the absolute right to forfeit the EMD, warranty/performance guarantees or/and security deposits, in addition to cancellation of contract, and in accordance with law, such other actions may be taken like black-listing of the bidder etc.

Read and Accepted.

(Signature & Stamp of Tenderer)



TENDER EVALUATION

Institute will evaluate all the proposals to determine whether these are complete in all respects as specified in the tender document. Evaluation of the proposals shall be done in two stages as:

(a) Stage – I (Technical Evaluation):

- (i) Institute shall evaluate the technical bid(s) to determine the following like the bid qualifies the essential eligibility criteria or not, the tenderer has submitted the EMD & Tender fee or not, any computational errors have been made or not, all the documents have been properly filled or otherwise, all the documents have been submitted/ uploaded with technical bid or not, the specifications, Make/Model, Catalogue of quoted Equipment /Item are as per requirement tender specifications or not, Authorization of Dealer / Distributor/ Exclusive Agent certificate from manufacturer is in order or not, Sales & service policy of equipment / item during warranty period and after warranty period will also be seen, location of their authorized service center will also be seen for evaluation etc.

After evaluation of technical bid(s), a list of the qualifying tenderer (s)/ bidder (s) shall be made. Short-listed tenderer(s) will be informed of the date, time and place of opening of financial bid(s) and they may attend or depute their authorized representative/s to attend the schedule of opening of financial bid(s) on the scheduled date and time, if they wish to do so. The representative(s) should have a letter of authority to attend the price bid(s) opening event.

Read and Accepted

(Signature & Stamp of Tenderer)



PART – II (e-FINANCIAL BID):

- a) Bidders should offer the rates as per the format of BOQ as available on CPP Portal. **Detailed bill of material/quantity is also to be provided along with the price breakup of each item as per requirement of the tendered specification of the equipment in the online price bid at [CPP Portal](#).**

❖ **Note: The quoted amount as filled in the Annexure(s) of online financial bid and detailed bill of material/quantity provided with price break up of each item in the online financial bid should be tallied and both must be same. otherwise bid will be treated invalid.**

ARBITRATION:

In case of any dispute or difference arising out in connection with the tender conditions/job order/Contract, the Institute and the Seller/Service Provider will address the dispute/difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute.

The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jalandhar only. The decision of the Arbitrator shall be final and binding on both the parties.

JURISDICTION:

The courts at Jalandhar alone will have the jurisdiction to trial any matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Jalandhar Court shall have jurisdiction in the matter.

Read and Accepted.

(Signature & Stamp of Tenderer)



(TERMS AND CONDITIONS (FOR THE SUPPLY OF GOODS, EQUIPMENT /ITEM))

1. Rate should be quoted F.O.R NIT Jalandhar and In INR only.
2. Where the Equipment / Machinery/ Instrument are composed of several sub units/components, the rate should be quoted for each subunit/component separately. NIT Jalandhar reserves the right to increase or decrease the number of sub units/components and number of Equipment / Machinery/ Instrument according to its requirements.
3. The institute being government educational institute is having Excise and Custom duty exemption in terms of government notification No. 51/96-customs Dt. 23-7-1996 and No. 10/97-central excise Dt. 1-3- 1997 as amended from time to time, therefore taxes be quoted accordingly and this must be depicted in Price Bid clearly.
4. GST or any other chargeable duty where applicable must be specifically mentioned, failing which no tax or duty will be allowed at subsequent stage.
5. All items shall be indicated both in words as well as in figures. If there is difference between amount quoted in words and figures, amount quoted in words shall prevail.
6. **Payment:**
 - (a) 100% payment will be made against physical delivery, inspection, installation, training of the Equipment/Machinery/Instrument etc. in the institute, receipt of satisfactory working report of the Equipment / Machinery/Instrument etc. and receipt of Performance Bank Guarantee @ 3%.
7. **Warranty: Rates should be quoted with comprehensive warranty.** Besides this, policy regarding after sale service on the expiry of warranty period of Equipment / Machinery/Instrument etc. may be explained. The bidders should attach duly signed and stamped certificate of **warranty** as per **Annexure-F** with the technical bid.
8. **Training: In house training (where applicable) after the installation and commissioning of Equipment / Machinery/Instrument etc. shall be provided by the supplier.**
9. **Delivery:** Delivery date will be mentioned in the supply order. The time and date of delivery or dispatch stipulated in a supply order shall be deemed to be the essence of the supply order and if the supplier fails to deliver or dispatch any consignment within the period prescribed for such delivery, the delayed consignment will be accepted subject to penalty as laid down in the supply order, which will be recovered from the pending payments.

Read and Accepted.

(Signature & Stamp of Tenderer)



1. No recovery of penalty will be made, if the delayed supplies are acceptable by extending the delivery period by the Director with our any LD charges.
 2. Director will allow extension on the request of the supplier by recording in writing that in exceptional circumstances the supply was beyond the control of the supplier and there was no loss to the institute.
 3. Penalty on account of delay, Director NIT, Jalandhar reserves the right to impose 0.5% (Half) per cent penalty per week on account of delay in supply, if delivery received after expiry of the original delivery period. The total penalty will not exceed 10% of the value of the delayed goods.
- 10. Installation:** Supplier has to install the Equipment / Machinery/ Instrument within two to three weeks from the receipt of the Equipment / Machinery/Instrument etc. in NITJalandhar.
- 11. Spares and Accessories,** wherever required should be quoted separately and clearly, even if these are not asked for.
- 12. Site Preparation:** The supplier shall inform NIT Jalandhar about the site preparation, if any, needed for the installation, immediately after receipt of the supply order. Supplier must provide complete details regarding space and all infrastructural requirements needed for the Equipment / Machinery/Instrument etc which NIT Jalandhar should arrange before the arrival of Equipment / Machinery/Instrument etc to ensure its early installation and smooth operation thereafter. The supplier may offer his advice and render assistance to NIT Jalandhar in the preparation of the site and other pre installation requirements.
- 13.** The total scope of work includes the supply, installation, satisfactory commissioning and testing of the Equipment / Machinery/Instrument etc by the supplier, training at NIT Jalandhar, method development and validation for parameters as mentioned in specifications at **Annexure-A**. The supplier will complete installation & Commissioning of Machine within two to three weeks from the date of receipt of Equipment / Machinery/Instrument etc. of NITJ.
- 14.** Details about the service center for the quoted Equipment / Machinery/Instrument etc. in India may be mentioned.

Read and Accepted.

(Signature & Stamp of Tenderer)



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Acceptance

We _____ read and accept the instructions to the tenderer, terms & conditions and all other documents as mentioned in the tender and shall comply with them strictly.

Name of Bidder _____ Signature

Address _____ Seal of firm:

_____ Date



Questionnaires A & B

QUESTIONNAIRE FOR PLANT & MACHINERY

Note: Please submit the reply in detail and also enclose the necessary documents with proof where required as per Questionnaire. These documents must be submitted in the technical bid document.

Please state that you have submitted your quotations as per procedure mentioned below:-

- Bids consisting of technical details bringing out clearly in a separate sheet, the deviation in the specifications if any from that of tender enquiry specifications along with commercial terms and tender form.
1. Please attach list duly signed by you, for such spare parts and tools which are absolutely essential for proper maintenance and operation of machine for a period of two years giving full particulars of spare and tool with a price of each spare parts and tools separately.
 2. Please confirm that you have adequate servicing and spare parts facilities in India in respect of Equipment /Item tendered by you or that you should arrange to provide such facilities simultaneously.
 3. Please indicate that you guaranteed that before going out of production of spare parts, you will give adequate advance notice to the purchaser so that the institute may order his requirements of spares in one lot ,if he so desire.
 4. Please indicate that you guaranteed that if you go out of production of spare parts, then you will make available prints, drawings of the spare parts and specifications of the material at no cost if and when required in connection with Equipment /Item to enable the purchaser to fabricate or procure spare parts from other sources.
 5. Please confirm that you undertake to enter into a rate contract with the purchaser to supply spare parts on an agreed basis for an agreed period.
 6. Status:-
 - a) Indicate whether you are ISU or SSI
 - b) Are you registered with Government e-Marketing (GeM) for the item quoted? If so indicate whether there is any monetary limit or registration.
 - c) If you are a small scale unit registered with NSIC under single point registration scheme whether there is monetary limit.
 7. a) If you are registered either with NSIC or with Government e-Marketing (GeM), please State whether you are registered with Directorate of industries of the state government concerned.

b) If so, confirm whether you have attached a copy of the certificate, issued by Director of industries.
 8. Please indicate:-
Name & Full Address of your Banker
 9. Please indicate whether you agree to submit advance samples if called upon to do so within the specified period of 21 days.



10. Business name and constitution of firm:-i) The Indian company Act.1956 ii) Indian partnership Act. 1932
iii) Any act, if not, who are the owner/partners (please give full name and address)

11. Whether the tendering firm is / are:-

- i) Manufacturers authorized agents
- ii) Holders stock of the stores tendered for

iii) NBI manufacturer's agents please enclose with tender the copy of manufacturer's authorization.

12. Please state whether the inspection clause is acceptable to you

13. Here state specifically:-

- i) Whether the price quoted by you is to the best of your knowledge and belief is not more than the price usually charged by you on stores of the same natures, class of description to any private purchase either foreign or as well as government purchaser. If not state the reason thereof if any also indicates the margin of Difference.
- ii) In respect of indigenous items for which there is a controlled price fixed by law, the price quoted shall not be higher than that the controlled price and rates available on DGS&D/ Government e-Marketing (GeM) contract. The reason thereof should be stated.

14. State whether business dealing with you has been banned by Ministry/Department of supply or any other Govt. Department.

15. Please confirm that you have read all the instruction carefully and have complied with accordingly.

(Signature of Tenderer)

(_____)

1. Full Name & Address of the person signing

(_____)

2. Whether signing as proprietor /partners



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PERFORMA FOR PERFORMANCE STATEMENT

(For the Period of last 3 years)

| e-Tender Notice No. NITJ/PUR/EO/168/2022/e-tender No-76/2022 | | | | | | |
|---|---|------------------------------|---|-----------------------|---------------------------------------|---|
| Sr. No. | Order (full placed address of purchaser) | Order No. & Dated | Description and Qty. of Stores Ordered | Value of Order | Date of Completion of Delivery | Has the Equipment/ Item been satisfactory commissioned |
| | | | | | | |



| Mechanical Engg. Dept. Lecture Theaters with Drawing Halls(L1-L4) Part 1 | | | |
|--|---|--------|------|
| Sr. No. | Description of Items | Qtys | Unit |
| 1 | coarse- Sand | 100 | cft |
| 2 | cement PPC -43 | 60 | bags |
| 3 | Fine sand | 200 | cft |
| 4 | Chicken Mesh 3' wide | 3 roll | no. |
| 5 | crack filler (epoxy resin))160ml/packing | 20 | no. |
| 6 | Damp Roof 4ltr packing | 3 | no. |
| 7 | Polymer Modified Mortar, 25 Kg/packing For Conceret Repair(PMM) | 2 | bags |
| 8 | Latches-iron window latches 6" with accessories | 50 | no. |
| 9 | Door Handels 4" aluminium (ISI) | 25 | no. |
| 10 | hinges 4" aluminium (ISI) | 20 | each |
| 11 | Tower Bolt 6"aluminium (ISI) | 50 | no. |
| 12 | Window Glass (6'x4')4 mm(ISI) | 12 | each |
| 13 | Flush door teak wood with ply on both faces 35 mm thick Dimension (1.5'x7') including paint and complete finishing. | 4 | each |
| 14 | Flush door teak wood with ply on both faces 35 mm thick Dimension (3'x7')including paint and complete finishing. | 4 | each |
| 15 | GI sheet 0.5mm thick | 20 | sqm |
| 16 | Tile Adhesive | 10 | Bags |
| 17 | Ceramic Tiles 300x300mm | 30 | Box |
| 18 | Door stoper twin | 20 | each |
| | | | |
| | | | |
| | | | |
| | | | |


12/12/24
JECinl


12/12/22
EE-RPM



CERTIFICATE OF WARRANTY

- i) .I/We certify that the warranty shall be for a period of _____ years for _____ and starting from the date of satisfactory installation, commissioning and handing over of the Equipment /Item and of the works conducted therewith covered under the supply order in working order. During the **warranty period, I/we shall provide free “after sale service” and the replacement of any part(s) of the Equipment /Item** or rectification of defects of work of the Equipment /Item will be free of cost. The replacement of the parts shall be arranged by us, at our own cost and responsibility. We undertake that the above warranty shall begin only from the date of satisfactory and faultless functioning of the Equipment /Item for 60 days at NIT Jalandhar premises. The benefit of change in dates of the warranty period shall be in the interest of the use/your organization.
- ii). During the warranty period, we shall provide at least _____ **preventive maintenance visits**.
- iii). Uptime Guarantee: During the warranty period, we will be responsible to maintain the Equipment /Item in good working conditions for a period 350 days (i.e. 95% uptime) in a block of 365 days.
- a). All complaints will be attended by us within 2 working days of receipt of the complaint in our office. b). In case there is delay of more than 2 days in attending to a complaint from our side then you can count the number of days in excess of the permissible response time in the downtime. The above said response time of 2 days for attending to a complaint by us will not be counted in the downtime.
- c). **Penalty:** We shall pay a penalty equivalent to **0.5 % of the FOB/CIF** value of the Equipment /Item for every week or part thereof delay in rectifying the defect.
- Note: The right to accept the reason (s) for delay and consider reduction or wave off the penalty for the same shall be at the sole discretion of Director, NIT Jalandhar**
- iv). We certify that the Equipment /Item being/ quoted is the latest model and that spares for the Equipment /Item will be available for a period of at least _____ years and we also guarantee that we will keep the organization informed of any update of the Equipment /Item over a period of _____ years.
- v). We guarantee that in case we fail to carry out the maintenance within the stipulated period, NIT Jalandhar reserves the right to get the maintenance work carried out at our risk, cost and responsibility after informing us. All the expenses including excess payment for repairs/maintenance shall be adjusted against the Performance Bank Guarantee. In case the expenses exceed the amount of Performance Bank Guarantee, the same shall be recoverable from us with/without interest in accordance with the circumstances.
- vi). We shall try to repair the Equipment /Item at NIT Jalandhar premises itself. However, the Equipment /Item will be taken to our site on our own expenses in case it is not possible to repair the same at NIT Jalandhar. We shall take the entire responsibility for the safe custody and transportation of the Equipment /Item taken out for repairs till the Equipment /Item is rehabilitated to the NIT Jalandhar after repair. Any loss of Equipment /Item or its accessories under its charge on account of theft, fire or any other reasons shall be at our sole risk and responsibility which will be compensated to NIT Jalandhar for such losses at the FOB/CIF value for the damaged/lost Equipment /Item part, including accessories.
- vii. We undertake to perform calibration after every major repair/breakdown/taking the Equipment /Item for repair out of NIT Jalandhar premises.
- viii. In case of extended warranty, we undertake to carry out annual calibration of the Equipment /Item.
- ix. We guarantee that we will supply spare parts if and when required on agreed basis for an agreed price. The agreed basis could be an agreed discount on the published catalogue price.
- x. We guarantee to the effect that before going out of production of spare parts, we will give adequate advance notice to you so that you may undertake to procure the balance of the life time requirements of spare parts.
- xi. We guarantee the entire unit against defects of manufacture, workmanship and poor quality of components.

Signature & Seal of the Manufacturer/Tenderer



DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER

Self Attested

I / We _____(Tenderer) hereby declare that the firm / agency namely M/s. _____ has not been blacklisted or debarred in the past by Union / State Government or organization from taking part in Government tenders in India.

Or

I / We _____(Tenderer) hereby declare that the Firm / agency namely M/s. _____ was blacklisted or debarred by Union / State Government or any Organization from taking part in Government tenders for a period of _____ years w.e.f. _____ to _____. The period is over on _____ and now the firm/company is entitled to take part in Government tenders.

In case the above information found false I / we are fully aware that the tender/ contract will be rejected / cancelled by Director, NIT Jalandhar, and EMD / SD shall be forfeited.

DEPONENT

Attested:

(Stamp of Company with authorized sign)

Name _____

Address _____