

**THIS DOCUMENT IS FOR REFERENCE**  
**ONLY.ONLY E-QUOTATIONS WILL BE**  
**ACCEPTED**



**DR B R AMBEDKAR NATIONAL INSTITUTE OF  
TECHNOLOGY, JALANDHAR**  
**G T Road By Pass, Jalandhar-144011, Punjab (India)**  
Tel: 0181-2690301- 453 EPABX Fax: 2690320, 2690932  
E-mail: [registrar@nitj.ac.in](mailto:registrar@nitj.ac.in)

**e-Quotation NOTICE**  
**NITJ/PUR-I/e-Quotation/08/2017**

National Institute of Technology, Jalandhar invites e-Quotation for Printing and Binding of Compendium, Photography with Drone Camera and Photograph Enhancements required for Institute per details given below:

Sr. No.	Name of the Equipment	Qty.	Department	Estimated Cost (in Rs.)
1	Printing & Binding of Compendium	500 copies		2,40,000/-
2.	Photography with Drone Camera			15,000/-
3.	Photograph Enhancements			20,000/-

I	Downloading of e-Quotation document	<b>Start Date: 18.01.2018 at 10.00 A.M.</b> <b>End Date : 08.02.2018 at 05.00 P.M.</b>
II	Date of submission of e-quotation	<b>Start Date: 18.01.2018 at 10.00 A.M.</b> <b>End Date : 08.02.2018 at 05.00 P.M.</b>
III	Opening of e-Quotation (online)	<b>09.02.2018 at 11:00 A.M.</b>

Detailed Terms and Conditions are available in e-quotation document. The document can be downloaded from the institute website [www.nitj.ac.in](http://www.nitj.ac.in) and [www.tenderwizard.com/NITJ](http://www.tenderwizard.com/NITJ). Complete e-quotation document & specification is also available for reference purposes on Institute website [www.nitj.ac.in](http://www.nitj.ac.in).

Only e-quotation will be accepted. Any further detail/clarification, the bidders may contact Mr Vijay Kumar on behalf of M/S ITI Limited on Mobile no.8146699878 or email [vijay@tenderwizard.com](mailto:vijay@tenderwizard.com).

Registrar



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### **IMPORTANT NOTE**

1. All corrigenda, addenda, amendments and clarifications to e-Quotation will be hosted in the website [www.nitj.ac.in](http://www.nitj.ac.in), and not in the newspaper, Quottee shall keep themselves updated with all such developments.
2. In case the last date of receipt/ opening of e-Quotation falls on holiday, the e-quotation shall be receipt/opened on the following working day at same time.
3. E-Quotation who have downloaded the e- quotation document form from the institute website shall submit a declaration along with e-quotation that I/we have downloaded the e-quotation form from the Institute website [www.nitj.ac.in](http://www.nitj.ac.in) and I/we have not tempered/modified the e- quotation form in any manner. In case, if the same is found to be tempered/modified in any manner, I/we understand that my/our e-quotation will be summarily rejected and we are liable to be banned from doing business with institute.



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## **INSTRUCTIONS TO BIDDERS REGARDING e-QUOTATION**

- 1. No e-quotation will be accepted in physical form.** The quottee shall have to submit their e-quotation online in Electronic Format under Digital Signatures. For participation in the e-quotation process, the quottee need to register themselves on [www.tenderwizard.com/NITJ](http://www.tenderwizard.com/NITJ). On registration, they will be provided with a user ID and a system generated password enabling them to submit their e-quotation online using Digital System Certificates (DSC). **The Annual Registration fee and processing fee towards M/S ITI Limited is to be paid by the quottee.**
- 2. E-Quotation without Digital Signatures will not be accepted by the electronic e-quotation system.** Director, NIT Jalandhar will not be responsible for any delay in online submission of **e-quotation** due to any reason whatsoever.
- 3. The conditional e-quotation shall not be considered and will be out rightly rejected.**

## **TERMS AND CONDITIONS OF THE E- Quotation**

- 1. The last date and time for receipt of e-quotation is 08.02.2018 up to 05:00 P.M.** through e-quotation only. E-Quotations in any other form will not be accepted.
  - 2. Name, complete address of the bidder/Quottee with telephone No., Fax No. & Email.**  
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\_\_\_\_\_
  - 3. Location of Head office with complete address, with telephone No. Fax No. and Email.**  
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4. The quote must mentioned GST No./Service Tax No./ PAN No./ TDS No. / TIN No. (Where applicable).
5. Tele fax /E-mail and other incomplete offer will not be considered.
6. Rates should be quoted in Indian Rupees & FOR NIT, Jalandhar and excluding taxes any other chargeable taxes must be specifically mentioned failing which no tax/duty will be allowed at the subsequent stage. It will be termed as inclusive of all taxes.
7. All e-quotations will be deemed to be FOR NIT, Jalandhar unless otherwise specified and should include packing and forwarding charges.
8. The e- quotation should clearly indicate the delivery period and validity period of the offer.
9. **Illustrated literature and catalogue must be furnished along with e-quotation.** (Where applicable).
10. While submission of on line e-quotations, quottee must ensure that scanned copies of all the necessary documents duly signed and stamped have been uploaded with the e- Quotation.
11. The quotes are required to upload self-attested copies of the relevant documents required as per Terms & Conditions, failing which their **e-quotation** may be rejected and will not be considered.
12. Instructional materials and **e-manuals** will be uploaded by the supplier free of cost.(where applicable).
13. The supplier must intimate whether he is manufacturer, dealer or supplier. In case of supplier or dealer the authorization certificate from the manufacturer is required and copy of the same must be enclosed with the e- quotation.



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14. The successful supplier has to submit an amount of @2% of the total value of the offer in shape of bank guarantee/EMD upto the period of warranty period of the item before releasing of balance 10% payment **(for item which cost more than Rs. 1 Lac individually).**
15. **The make/model must be specified with quotee. Detailed Warranty period of the item be mentioned. The after sales service policy on expiry of warranty may also be clarified and address of the sales service center be intimated.**
16. These documents must be scanned along with e-quotations.
17. Inspection of goods will be carried out by the consignee or the Inspection Committee at the destination and rejected goods will have to be removed within 10 days from the date of dispatch of advice from the indenting officer, failing which the quote shall be responsible for the loss.
18. The rejected goods must be replaced/lifted within 15 days of the dispatch of advice by the indenting officer or a registered notice, failing which indenting officer will be entitled to make arrangements of its disposal without any further reference.
19. If there is any dispute/doubt, the decision of the Director, Dr. B. R. Ambedkar National Institute of Technology, Jalandhar shall be final. The quantity of required items may vary as per requirement
20. All disputes are subject to Jalandhar Jurisdiction.
21. Details of training and the cost if any in the institute be intimated.



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22. **90% payment will be released against physical delivery, inspection and installation of the equipment and balance 10% payment shall be released within 20 days after having the inspection and installation report of the item/material. Execution of the complete work as per specification of the supply order and their installation and working.**
  
23. No advance payment or payment against performa invoice will be made. Payment will be made after receipt, installation and testing of items, to the satisfaction of the authorized representative(s) of the Director.
  
24. Penalty: The Director of the institute shall have the power to impose penalty upto 5% of the value of the order if the supply is not executed within the stipulated/extended period.

### **Acceptance**

We \_\_\_\_\_ accept the above terms & conditions and shall comply with them strictly.

Name of Bidder \_\_\_\_\_

Signature

Address \_\_\_\_\_

Seal of firm :

\_\_\_\_\_

\_\_\_\_\_ Date:

## **Specification**

### **Specifications for Printing of Compendium: a memoir to the journey of NIT Jalandhar**

Printing & binding of 500 copies of compendium  
Title will be in 4 color with 28 oz cardboard - 130 GSM Paper for  
four color pages - Maximum of 110 number of leaves - Single  
piece box pack - Normal threaded and cloth binding  
Photography with drone camera  
Photograph enhancements

  
Vinay Midha  
25/12/17

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**FORMAT FOR THE SUBMISSION OF RATES – PRICE BID**  
**(To be submitted online only))**

Name of the Equipment /Item: \_\_\_\_\_

Name of the Manufacturer/supplier: \_\_\_\_\_

Make of the Equipment /Item: \_\_\_\_\_

Model Number: \_\_\_\_\_

Sr. No.	Description	Qty	Rate/Unit	Total
1	Cost of the Equipment/item			
2	GST			
3	FOR NIT			
4	Delivery Period			
5	Any other charges			

This is certified that the rates quoted above are not more than the rates charged from any other Institution/Department/Organization.

It is hereby certified that we have understood the instructions to e -quotation and also terms and conditions attached to the e quotation

**Note:**

- **Taxes and other levies, if any are to be clearly specified in the bid.**
- **Insurance: Good should be insured upto delivery place i.e. Dr B R Ambedkar National Institute of Technology, Jalandhar.**

**Signature & Seal of the Manufacturer/Supplier**