



Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY
G T Road By Pass, Jalandhar-144011, Punjab (India)
EPABX-0181-2690301 & 453 website: www.nitj.ac.in email: registrar@nitj.ac.in

Ref. No. e-Tender Notice - NITJ/PUR-III/ARC-Elect./108/17/e-Tender no. 15/2017 Dt.20.09.2017

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e-Tender Notice - NITJ/PUR-III/ARC-Elect./108/17/e-Tender no. 15/2017

Last date for submission of Online bids : 12.10.2017 upto 05.00 p.m.
Date of opening of Online bids : 13.10.2017 at 11.00 a.m

e-Tenders are invited for the supply of required **Make/Brand of Electrical Items & Cables etc. (inclusive all range)** from Manufacturers/Authorized Dealers on single bid system for entering into Annual Rate Contract (ARC) for the year 2017-18 on the basis of **maximum discount** being offered on manufacturer's printed catalogue/prevailing price list required for various building & offices of the Institute. The detailed tender documents, terms & conditions **can be downloaded /seen** at website of Institute www.nitj.ac.in or www.tenderwizard.com/NITJ.

Only e-Tender will be accepted. For more details/clarifications, the bidders may contact Mr Vijay Kumar on behalf of M/S ITI Limited on Mobile no.8146699878 or email vijay@etenderwizard.com and may also contact on Chandigarh Helpline: 0172-3934667, 9557209340,8054628821, Delhi Helpline: 011-49424365.

Registrar



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THIS DOCUMENT IS FOR REFERENCE ONLY. ONLY E-TENDERS WILL BE ACCEPTED

e-Tender Notice

NITJ/PUR-III/ARC-Elect./108/17/e-Tender no. 15/2017

National Institute of Technology, Jalandhar invites tender for entering into Annual Rate Contract (ARC) of required Make/Brand of **Electrical Items & Cables etc. (inclusive all range) for the year 2017-18 on the basis of **maximum discount** being offered on manufacturer's printed catalogue/ prevailing Price List required for various buildings & Offices of the institute as per details given below:**

I	Downloading of e-Tender document	Start Date: 20.09.2017 at 03.00 A.M. End Date : 12.10.2017 at 05.00 P.M.
II	Date of submission of e-tender	End Date: 12.10.2017 at 05.00 P.M.
III	Physical submission of Tender fee and EMD & Copy of the Printed Price list (duly signed and stamped)	End Date : 12.10.2017 at 05.00 P.M.
III	Opening of Tender (online)	at 13.10.2017 upto 11:00 A.M.

Detailed Terms and Conditions are available in e-Tender document. The bid document can be downloaded from the website of www.tenderwizard.com/NITJ. Complete tender document & specification is available for reference purposes on Institute website www.nitj.ac.in. Only e-Tender will be accepted.

Registrar



Sub: e-Tender Notice - NITJ/PUR-III/ARC-Elect./108/17/e-Tender no. 15/2017

Annual Rate Contract (ARC) of Electrical Items & Cables etc. and EMDs detail as under:

Sr. No.	Items	Tender Fee	Past year Approx. purchase of Electrical Items	EMD	Tender processing fees(Including GST)
1.	Purchase of required make/brand of Electrical Items & Cables etc. (inclusive all range) (Make /brand of Electrical Items available at Annexure "A")	Rs.500/-	Rs.12.00 Lacs	Rs.20,000/-	Rs. 1416/-



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Important Note

1. All corrigenda, addenda, amendments and clarifications to Tender will be hosted in the website www.nitj.ac.in, and not in the newspaper, Bidders shall keep themselves updated with all such developments.
2. In case the last date of receipt/ opening of bids falls on holiday, the bids shall be receipt/opened on the following working day at same time.
3. Tenderer who have downloaded the tender document form from the institute website shall submit a declaration alongwith tender document that I/we have downloaded the tender form from the Institute website www.nitj.ac.in and I/we have not tempered/modified the tender form in any manner. In case, if the same is found to be tempered/modified in any manner, I/we understand that my/our tender will be summarily rejected and I/we are liable to be banned from doing business with institute.
4. **Tender Fee (Rs.500/- non-refundable) in the form of a Demand Draft in favor of the Director, Dr B R Ambedkar NIT, Jalandhar and Earnest Money (Rs.20,000/- refundable) in the form of a Demand Draft in favor of the Security A/c, Dr B R Ambedkar NIT, Jalandhar** be submitted as per date mentioned in schedule.

The processing fees for **(Rs.1416/-)** will paid through online mode only to ITI Limited New Delhi.



Instructions to Tenderer

1. **No tender will be accepted in physical form.** The bidders shall have to submit their bids online in Electronic Format under Digital Signatures. For participation in the e-tendering process, the bidders need to register themselves on www.tenderwizard.com/NITJ. The registration and other charges are available on their website. On registration, they will be provided with a user ID and a system generated password enabling them to submit their bids online using Digital System Certificates (DSC).
2. Tenders without Digital Signatures will not be accepted by the electronic tendering system.
3. The tenderers are required to upload the duly signed and stamped copies of the relevant documents required as per Terms & Conditions of the tender and its Annexure, failing which their bids may be rejected and will not be considered.
4. **The scan copy of Terms and Conditions of this tender document duly signed and stamp must be uploaded, failing which their bids may be rejected and will not be considered.**
5. The leaflets catalogue, etc should be sent invariably in physical form through postal mail/by hand, so that a proper evaluation of the required make/brand of Electrical items & Cables (inclusive all ranges), offered is possible. Therefore, firm should submit one hard copy of latest printed price list duly signed and stamped, **on/before 12.10.2017 5:00 PM without which the Rate Contract will not be awarded. The price list should be Original Equipment Manufacturer (OEM).**
6. NIT Jalandhar will not be responsible for any delay in online submission of bids due to any reason whatsoever.
7. Bidders should also send the scanned copies of Tender fees and EMD as specified in the tender documents with online documents.

Tender Fee (Rs.500/- non-refundable) in the form of a Demand Draft in favor of the Director, Dr B R Ambedkar NIT, Jalandhar and Earnest Money (Rs.20,000/- refundable) in the form of a Demand Draft in favor of the Security A/c, Dr B R Ambedkar NIT, Jalandhar should be submitted to the following address by last date of submission and as per schedule time given for physical submission of EMD and Tender fee, superscribe as following:-

Kind Attention: Dispatch Section (Purchase Section)
Annual Rate Contract of Electrical Items & cables etc. (all ranges)
e-Tender Notice- NITJ/PUR-III/ARC-Elect./108/17/e-Tender no. 15/2017
Submission of EMD & Tender Fee
Due date _____ and Time _____

Director,
Dr B R Ambedkar National Institute of Technology,
GT Road, Amritsar By Pass, Jalandhar 144001 (Punjab) (India)

Envelope should have full address, phone number & Email of the tenderer.

Read and Accepted.

(Signature & Stamp of Tenderer)



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8. The details of EMD specified in the tender document should be same as submitted online (scanned copies). Otherwise tender will be rejected summarily.
9. The conditional bids shall not be considered and will be out rightly rejected.
10. Tele fax-email and other incomplete offers are liable to be summarily ignored.
11. At any time prior to the deadline for submission of bid, the institute may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tender(s), modify the tender document by amendment.
12. The amendment (if any) will be published on www.tenderwizard.com/NITJ and on Institute website www.nitj.ac.in only. In order to afford prospective tenderer(s) reasonable time in which to take the amendment into account in preparing their bid, the institute may, at its discretion extend the deadline for the submission of tender.

Read and Accepted.

(Signature & Stamp of Tenderer)



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Terms & Conditions to be Tenderers for Annual Rate Contract for supply of required Make/Brand of Electrical Items & Cables etc. (Inclusive all ranges)

1.	FOR : FOR NIT, Jalandhar basis.
2.	Discount: Discount shall be quoted in percentage.
3.	The quotee should submit financial/Commercial bid strictly according to format prescribed on the portal.
4.	Authorization Certificate:- The Bid will be accepted only from manufacturer or their authorized dealer. In case bid is submitted by authorized dealer, the authorized dealer should submit the authorization certificate duly signed & stamped by the manufacturer failing which the bid will be summarily rejected format enclosed (Annexure “B”). Scan Copy of these document must be uploaded otherwise bid will be treated invalid.
5.	Delivery Period: 20 days The supply of material is required within 20 days or stipulated date as mentioned in the supply order. Being an Educational Institution, time is essence of the order. Date of the delivery shall be strictly adhere to, otherwise, the Institute reserves the right not to accept the delivery in part or full. On delay in delivery, the penalty will be imposed as per institute rules. a) No recovery of penalty will be made if the delayed supplies are acceptable by extending the delivery period by the Director. b) The Director will allow extension on the request of the supplier by recording in writing that in exceptional circumstances the supply was beyond the control of the supplier and there was no loss to the institute. c) Part Supply is normally not acceptable. But may be allowed in genuine cases, on written request and subject to approval only. d) If the suppliers fail to deliver the stores within the allotted delivery period as specified above, the purchaser may procure goods or services similar to those un-delivered, upon such terms and in such manner as it deems appropriate from any other firm and in such case the supplier will be liable to the purchaser for any excess cost.
6.	Taxes & Duties: a) The GST or any other chargeable taxes must be specifically mentioned failing which no tax/duty will be allowed at subsequent stage. Otherwise, it will be termed as inclusive of all taxes. b) Octroi Entry Taxes, as applicable will be paid by the firm and can be claimed afterwards in bill on production of original receipt.
	Read and Accepted. <p style="text-align: right;">(Signature & Stamp of Tenderer)</p>



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7.	<p>Submission of Pricelist:</p> <p>a) The leaflets catalogue, etc should be sent invariably in physical form through postal mail/by hand, so that a proper evaluation of the required make/brand of Electrical items & Cables (inclusive all ranges), offered is possible. The firm should submit one hard copy of latest printed price list duly signed and stamped, <u>on/before 12.10.2017 5:00 PM without which the Rate Contract will not be awarded. The price list should be Original Equipment Manufacturer (OEM).</u></p> <p>b) The Guarantee/Warranty of the items (where applicable) must clearly mentioned signed & stamped in the bids.</p>
8.	<p>Payment Terms:</p> <p>a) 100% payment will be released against delivery and inspection of the material by concerned Department/Section/Store in the institute. No advance payment will be made for the supplies.</p> <p>b) Payment shall be made by Cheque or such other mode/ electronic fund transfer offered by the Bank</p> <p>c) Any loss or damage and shortage to the items while handling/transporting till such time the items are delivered and handed over to this office is the sole responsibility of the supplier/dealer.</p>
9.	<p>Validity of Offer :</p> <p>a) The offer shall be kept valid for atleast 90 days.</p> <p>Period of rate contract:</p> <p>a) The discount quoted on MRP by the bidders shall be valid for 1 year.</p> <p>b) The manufacturer/dealer shall submit percentage discount they are willing to offer to NIT Jalandhar on prevailing/current price list. Such discount will be applicable on current /prevailing Price list.</p> <p>c) The Annual Rate Contract will generally be valid for a minimum period of one year from the date of award of contract , which may be further extended for another one year on the current printed price list/prevailing price list based upon of discount & terms & conditions received against this e-tender, depending upon performance of successful bidder.</p> <p>d) The maximum Discount should be allowed on quoted brand printed Pan India Current Price List/prevailing price list Such discount given will be applicable throughout the Annual Rate Contract (ARC).</p> <p>e) The OEM/Dealer has to submit atleast one printed copy of the price list alongwith catalogue duly signed & stamped.</p>
10.	<p>Tender Document fee & Earnest Money:</p> <p>a) Tender fee of Rs.500/- (non-refundable) in the shape of Demand Draft favoring Director Dr B R Ambedkar NIT, Jalandhar be submitted by the date & time mentioned in schedule. Bids without Tender fee shall be treated as invalid.</p> <p>b) Earnest Money of Rs.20,000/- (refundable) in the shape of Demand Draft favoring Security A/c, Dr B R Ambedkar NIT, Jalandhar be submitted by the date & time mentioned in schedule. Bids without EMD shall also be as treated invalid.</p>
	<p>Read and Accepted. (Signature & Stamp of Tenderer)</p>



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	<p>b) The Institute is not liable to pay the any interest on EMD. Earnest Money deposit shall be forfeited in following circumstances:-</p> <ul style="list-style-type: none"> (i) If the tenderer, withdraws its bid during the validity period of offer. (ii) If the successful tenderer refuses or neglects to execute the contract and failed to supply the ordered material within stipulated period as given by institution. <p>However, the EMD(s) of unsuccessful bidders will be released after finalization of award of contract.</p> <p>d) The Earnest Money of successful bidders will be retained till the period of award of contract as a security amount.</p>
<p>11.</p>	<ul style="list-style-type: none"> a) The Director, NIT Jalandhar reserves the right to enter into parallel Rate Contract for similar items at any time during a period of Rate Contract with one or more manufacturer/dealer. b) The Rate Contract can be terminated at any time by giving one month's notice by Director, NIT, Jalandhar. c) The items, so supplied will have to be of high quality and grade. During inspection/test, if these are found to be of inferior quality/duplicate, the same are to be replaced by supplier at their own risk & cost within the stipulated period, failing which the Contract with the firm may be cancelled and EMD will be forfeited. The delayed supply/non-compliance of complete order may also lead to cancellation of Contract. d) The Director may accept a tender in part or whole of the quantity offered or reject any tender without assigning any reasons, and may not accept the lowest tender or in case of any doubt dispute whatever may be, the decision of the Director shall be final in this regard. e) The prices charged for the stores items supplied under Rate Contract, shall under no event be higher than lowest prices at which the party sells the items of identical description to any other organization during the period of contract. f) The Director may modify, impose or relax any clause in the terms and conditions. g) Any dispute arising out of this contract at any stage shall be referred to the Director NIT Jalandhar whose decision shall be final and binding upon both the parties. h) The bid of any tenderer who has not complied with one or more of the conditions of instructions and Terms & conditions or fail to submit the required documents as required/ or mentioned in tender document are liable to be summarily rejected. i) Mere submission of application/ proposal does not imply acceptance of the same at this end and the firms will be enlisted only after meeting the laid down qualifying parameters for which decision of Director, NIT Jalandhar shall be final and binding on the parties. j) Printed terms and conditions of the applicant on their bid/quotation Form/ Literature / Letters etc., if any, will not be binding on us.
	<p>Read and Accepted. (Signature & Stamp of Tenderer)</p>



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	k) Enlistment under Rate Contract with this Institute does not ensure business of any quantum, whatsoever
12	Award of Contract:- a) The institute will place the Award of Rate Contract as per offered/received highest discount on the the prevailing/current price list of different OEMs/dealers. Director, NIT, Jalandhar reserves the right to enter into parallel Rate Contract for similar items with one or more manufacturer/dealer. b) Supply order for the electrical item can be placed direct to any of the OEM/Dealer available on annual rate contract on the basis of proprietary certificate/compactible items/performance-cum-quality basis on the recommendation of the end users as per the discount received on the prevailing/current price list of the said OEMs/dealers. c) In case of identical/common/similar item/electrical items, Supply order of the required material can also be placed on the basis of lowest rates (after calculating the maximum discount of the prevailing/current price list) amongst the OEMs/Dealers whom Annual Rate Contract of electrical item finalized. d) Entering into rate contract does not bind, Director, NIT, Jalandhar to place any order on agree terms.
13	The tenderer should not have been debarred /or blacklisted by any Central Government or any state Government (s) certificate Performa attached with the tender as per (Annexure "C")
14.	Acceptance/ Rejection: The Director, NIT Jalandhar reserves the right to accept a bid/quotation in Part or in full or to reject all bids/quotations or any of the quotations received, for non-compliance of any of the above items, conditions or instructor for any other reason without assigning any reason thereof.
15.	Force/ Majeure: Force Majeure will be accepted on adequate proof thereof.
16.	Penalty: a) The manufacturer shall furnish an undertaking that the discount offered on the current/prevaling price list to NIT Jalandhar is equal or not less than offered to same other Institute/organization. In case the manufacturer fails to do so, the Rate Contract may be cancelled with immediate effect by imposing penalty as decided by the institute. b) The Director of the institute shall have the power to impose penalty upto 5% of the value of the order, if the supply is not executed within the stipulated/extended period.

Read and Accepted.

(Signature & Stamp of Tenderer)



ARBITRATION:

In case of any dispute or difference arising out of or in connection with the tender conditions / job order and Contract, the Institute and the Seller will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute.

The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jalandhar only. The decision of the Arbitrator shall be final and binding on both the parties.

JURISDICTION:

The courts at Jalandhar alone will have the jurisdiction to trial any matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Jalandhar Court shall have jurisdiction in the matter.

We M/S _____ read and accepted the terms and conditions of the tender documents and shall comply with them strictly.

Read & accepted

Signature of Tender(s)

(Individual / Firm / Company / Other)

(Affix stamp except individuals)

Name in full _____

Address for correspondence _____

Phone No. _____ Mobile No. _____

Permanent Address _____

Email address _____



Ref no. e-Tender Notice - NITJ/PUR-III/ARC-Elect./108/17/e-Tender no. 15/2017 Dt.20.09.2017

ANNEXURE "A"

COMMERCIAL BIDS

FORM for Annual Rate Contract of required Make/Brand of Electrical Items & Cables etc. (inclusive all range) for the year 2017-18

1.	NAME OF THE APPLICANT (Mention about self – Mfg./Dealer/	
2.	NAME & ADDRESS OF THE Dealer (With Tel./ Fax/Mobile/email address)	
	Mfg./Dealer/Supplier	
	3.1 Phone	
	3.2 Fax	
	3.3 E-mail	
	3.4 Contact Person Name & Mobile No.	
3.	GST no. OF THE FIRM	
4.	G.S.T. Regd. No.(Attach attested copy of certificate)	
5.	Web link of the Catalogue	
6.	GST no. OF THE DEALER (copy to be attached)	
7.	PAN No. OF THE DEALER/Supplier (copy to be attached)	
8.	Tender fee - DD no., date & amount (Non refundable)	
9.	Earnest Money - DD no., date & amount (refundable)	



List of the Make/Brand of Electrical Items & Cables etc.

Sr.No.	Name of make/brand	Discount (%) on Price List (in figure & words)	GST	Warranty/Guarantee	Authorization certificate attached (Yes/No)
1.	Phillips				
2.	Bajaj				
3.	Crompton Greaves				
4.	Schenider				
5.	Finolex				
6.	Crabtree				
7.	SSK				
8.	Orient				
9.	Usha				
10.	Steelgrip				
11.	Johnplayer				
12.	Minilec				
13.	General Electric Company				
14.	Hellonix				
15.	Rolleytray				
16.	Compact				
17.	Kcsad				
18.	Eveready				



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19.	Epcos				
20.	Hex				
21.	Le Grand				
22.	BCH				
23.	Formica				
24.	HPL				
25.	Pearl				
26.	Racold				
27.	Anchor				
28.	Honeywell				
29.	V Guard				
30.	Veeco				
31.	Cooper Busman				
32.	Tarson				

Delivery : NIT, Jalandhar

1. It is hereby certified that we have understood the instructions to tenderer and also terms and conditions attached to the tender.
2. This is certified that the discount quoted above are not less than the discount charged from any other Institution/Department/ Organization.
3. If any of the required make/brand is not available then Not Available (NA) be written against said column.

Name & Signature of Tenderer with stamp

Date

Place



Annexure – “B”

FORMAT FOR MANUFACTURER'S AUTHORISATION FORM

Ref. No. e-Tender Notice - NITJ/PUR-III/ARC-Elect./108/17/e-Tender no. 15/2017 Dt.20.09.2017

To,
The Registrar
Dr B. R Ambedkar National Institute of Technology
Jalandhar

Sub. : Tender for “_____”.

Dear Sir,

We, _____, who are established and reputed manufacturers of _____, having factory/office at _____, hereby authorize M/s _____ [name & address of agents/distributors] to bid, negotiate and conclude the order with you for the goods procured under above tender manufactured by us. We shall remain responsible for the tender/Agreement negotiated by M/s _____, jointly and severally.

Yours faithfully,

[Name & Signature] For and on behalf of M/s. _____ [Name of manufacturer]

Note: This letter of authorization should be on the letter head of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.



ANNEXURE "C"

SELF ATTESTED ON THE LETTER HEAD OF THE BIDDER

DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER.

I / We _____ (Tenderer) hereby declare that the firm / agency namely M/s. _____ has not been blacklisted or debarred in the past by Union / State Government or organization from taking part in Government tenders in India.

Or

I / We _____ (Tenderer) hereby declare that the Firm / agency namely M/S _____ was blacklisted or debarred by Union / State Government or any Organization from taking part in Government tenders for a period of _____ years w.e.f. _____ to _____. The period is over on _____ and now the firm/company is entitled to take part in Government tenders.

In case the above information found false I / we are fully aware that the tender/ contract will be rejected / cancelled by Director, NIT Jalandhar, and EMD / SD shall be forfeited.

In addition to the above Director, NIT Jalandhar, will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Attested:

Name _____

Address _____