



Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY
G T Road By Pass, Jalandhar-144011, Punjab (India)

Tel: 0181-2690301-2690453 website www.nitj.ac.in

Ref. No: NITJ/PUR/57/18/

Date

NOTICE INVITING QUOTATION

Sealed quotations are invited on behalf of the Director, Dr B R Ambedkar NIT, Jalandhar for the providing and Fixing of Aluminium Partition and Doors in Computer Science Department of the Institute.

Please send your offers super scribing

(i) **“Quotation for Providing and Fixing of Aluminium Partition & Doors in CSE Deptt (II)”**
(ii) **Reference of this Notice Inviting Quotation (NIQ) . Ref. No.**

(iii) **Opening date of Quotation on the Cover of the Envelope.**

Last date of receipt of quotation	18/10/2018 up to 3:00 pm
Opening of quotation	18/10/2018 at 3:30 pm

Quotations should reach at following address on or before above mentioned schedule date & time,

Kind Attention: Purchase Section,
(Quotation) The Director

Dr. B.R. Ambedkar National Institute of Technology, Jalandhar
GT Road, By Pass, Jalandhar-144011

The quotations will be opened on due date & time by the committee duly constituted for the purpose in the presence of the quotees, whom so ever may wish to be present.

Detailed/ Instructions, Terms & Conditions and Specifications as per Annexure I & II and can be downloaded from WWW.nitj.ac.in

1. All the quotations/enquiries should be addressed to the Director, Dr B R Ambedkar National Institute of Technology, Jalandhar.
2. In case of non-compliance of instructions and all the terms & conditions, the offer will not be considered.
3. The institute being an Educational Institution, a special rebate/discount may be allowed.
4. Quotations without GST number will be invalid.

All corrigenda, addenda, amendments and clarifications to Notice Inviting Quotation will be uploaded on website www.nitj.ac.in Therefore, Quotee shall keep themselves updated with all such developments.



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5. In case the last date of receipt/ opening of Quotation fall on holiday, the bids shall be opened on the following working day at same time.
6. The Quotation should be neatly typed or written. Any deviation in the offer shall lead to rejection.
7. Quotation(s) received beyond last date of offer submission will be rejected. No offer will be entertained by Email/FAX.
8. **Supplier must mention Full address with Telephone No., Fax No. & E mail on their envelope also.**

Name, complete address of the bidder/Quotee with telephone No.,Fax No. & Email.

The quotation must be quoted duly typed on the Letter Head of the Supplier/ Dealer duly mentioned full address, GST No./PAN No. and must be in a sealed cover which should be super scribed Quotation for

_____ Quotation No. NITJ/Pur/ _____ dated _____.

Read and Accepted

**Signature of the Quotee
With Stamp**



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Annexure-I

TERMS & CONDITIONS

1. Rate should be quoted in Indian Rupees only.
2. Rate should be quoted F.O.R NIT Jalandhar.
3. Quote Taxes Extra otherwise it will be assumed inclusive of taxes.
4. Quotee should be reputed supplier/dealer of carpentry items. If supplier change the specification at their own level the bid will be liable to be rejected.
5. **Payment:** 100% payment will be released against physical delivery and Inspection of the material in the Institute.
6. **Validity:** All quotations should be valid for at least 90 days excluding the date of opening.
7. **Delivery:** Date of delivery must be mentioned. It should not be more than 40 days.
8. The quantity may vary as per requirement.
9. **Penalty:** The Director, Jalandhar reserves the right to impose 0.5% (Half) per cent penalty per week on account of delay in supply, if delivery received after expiry of the original delivery period. The total penalty should not exceed 10% of the value of the delayed goods.
10. **MRP rates must be mentioned in quotation (where applicable).**
11. The supplier cannot be charge rates more than MRP. If the rates found charged more than MRP rates at any stage, the excess charged amount will be deducted out of their payment.
12. The Director may accept a quotation in part of whole of the quantity offered, reject any quotation without assigning any reasons, may not accept the lowest quotation.
13. If there is any dispute/doubt, the decision of the Director, Dr. B. R. Ambedkar National Institute of Technology, Jalandhar shall be final. All disputes are subject to Jalandhar Jurisdiction only.

Read and Accepted

Signature of the Quotee
With Stamp



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ACCEPTANCE

I/We _____ accept the above said detailed/ Instructions, Terms & Conditions, Specification of Required Item/Equipment and shall comply with them strictly. Further, I declared that undersigned/Firm/Company/Agency has not been blacklisted or debarred in the past by Union/State Govt. or any organization from taking part in Govt. Tender in India. In case above information found false I/we are fully aware that the quotation will be rejected / cancelled.

Name of Bidder _____

Address _____

Signature

Seal of Firm

Date:



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Annexure-II

List of items and Specifications:

Sr. No.	Particulars	Approx. Quantity
1.	Providing and Fixing of New Aluminium Section Size (4"x1.75", 3.25" x1.75") (16g) in Partition & Door only frame fixing complete	1016.00 Rft
2.	Providing and Fixing 5mm th Plain glass complete with rubber beading	716.00 Sft
3.	Providing & fixing door closer complete fitting (ISI mark)	06 Nos
4.	Providing & fixing of Aluminum Tower Bolt (8") complete fitting	06 Nos
5.	Providing and Fixing of Aluminium Handle (8")	12 Nos
6.	Providing and Fixing of SS Hings (4") complete fitting	18 Nos
7	Providing & Fixing Lock (3") complete fitting	6Nos



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(Kindly quote the rate in given format on your letterhead)

Sr. no.	Item name	Rate Per Unit	Qty	Total Amount

F O R: NIT Jalandhar

GST: Inclusive/Extra be mentioned

Signed and Stamped