



Ref. No. e-Tender Notice - NITJ/PUR/G House/Fur/193/18/e-Tender No. 04/2019

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Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY
G T Road By Pass, Jalandhar-144011, Punjab (India)
EPABX-0181-2690301 & 453 website: www.nitj.ac.in email: registrar@nitj.ac.in

THIS DOCUMENT IS FOR REFERENCE ONLY. ONLY E-TENDERS WILL BE ACCEPTED

Ref. No. e-Tender Notice - NITJ/PUR/G House/Fur/193/18/e-Tender No. 04/2019

National Institute of Technology, Jalandhar invites e –tender for purchase of Furniture items as per detail available at Annexure –“A” along with Tender Fee & EMD for the furniture items required for Institute’s Guest House as per the detail given below:

I	Downloading & Submission of Online –e – tender /Bids	Start Date: 12.06.2019 from 3:00 PM
II	Last date of submission of Online Bids	End Date: 03.07.2019 upto 3:00 PM
III	Physical Submission of Tender Fee & EMD	End Date: 03.07.2019 upto 3:00 PM
IV	Opening of Technical e-Bid (Online)	04.07.2019 at 3:00 PM

Detailed Terms and Conditions are available in e-tender document. The bid document can be downloaded from the CPP Portal and Institute website.

Complete tender document is available for reference purposes on Institute’s website www.nitj.ac.in and CPP Portal . Only e-tenders will be accepted.

Registrar



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Detail of Furniture items, Tender fee and EMD is as under :

Sr No.	Name of Furniture item	Qty	Tender Fee	EMD
1	Dining Table	06	Rs.500	Rs.21,000/-
2	Dining chairs	24		
3	Centre Table	14		
4	Sitting Chairs	32		
5	Study Table	16		
6	Study Chair	16		

Note ; The quantity of required items may vary as per requirement.

“ Exemption of Tender Fee & EMD will only be given to MSME/NSIC registered bidders”



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Important Note

1. All corrigenda, addenda, amendments and clarifications to Tender & Terms and Conditions will be uploaded on the website www.nitj.ac.in , and CPP Portal and not in the newspaper, Bidders shall keep themselves updated with all such developments.
2. In case the last date of receipt/ opening of bids falls on holiday, the bids shall be receipt/opened on the next working day at same time.
3. Tenderer who have downloaded the tender document form from the institute website shall submit a declaration along with tender document that I/we have downloaded the tender form from the Institute website www.nitj.ac.in and I/we have not tempered/modified the tender form in any manner. In case, if the same is found to be tempered/modified in any manner, I/we understand that my/our tender will be summarily rejected and I/we are liable to be banned from doing business with institute.
4. **Tender Fee of Rs.500/- (Non-refundable) in the form of a Demand Draft in favour of Director, Dr B R Ambedkar NIT, Jalandhar is to be submitted.**
5. **Earnest Money Rs.21,000/- (refundable) in the form of a Demand Draft in favour of the Security A/c, Dr B R Ambedkar NIT, Jalandhar is to be submitted.**
6. **Both EMD and Tender fee must be submitted by the dates mentioned in schedule, failing which e-bids will not be considered and treated as invalid.**
7. The catalogue of manufacturer, document regarding eligibility must be given in detail with documentary proof and must be uploaded in Technical bid.
8. **All bidders are required to submit the Tender fee and EMD as per requirement of the Tender document failing which bids received straightway rejected and bid will be treated as invalid.**
9. **If the bidder is exempted for payment of Tender Fee and EMD as NSIC/MSME registered bidders, then bidder is required to submit NSIC/MSME exemption certificate for the same. The certificate must be valid as on late date of submission of bid.**
10. The tenderer should not be debarred or blacklisted by any Central Government/ any State Government Department (s). Certificate to this effect be provided as per **Annexure-A**.
11. The Institute is not liable to pay any interest on EMD. Earnest money deposit shall be forfeited, if the tenderer, withdraws its bid during the period of tender validity. The Earnest money deposit of the tenderer, whose tender has been accepted, will be returned on the submission of performance security @ 5% of the total value of the offer. The performance security will be kept till the warranty period + 02 months more of the Equipment /Item. The warranty period will start from the date of satisfactory installation of the Equipment /Item duly given by the concerned department. Earnest money deposit of the successful tenderer shall be forfeited, if it refuses or neglects to execute the contract or fails to furnish the required performance security within the time frame as specified by the institute. The EMD(s) of other Bidder(s) whose offer are found according to required specifications/ lowest will be released after finalization of Technical Bids/ Lowest Bid/Purchase.



Instructions to Tenderer

1. **No tender will be accepted in physical form.** The bidders shall have to submit their bids online in Electronic Format under Digital Signatures. For participation in the e-tendering process, the bidders need to register themselves on **CPP Portal**.
2. **Bids are to be submitted online and opened online as per the time given failing which no tender will be considered.**
3. Bids will be opened online as per time given in schedule.
4. The tenderers are required to upload the duly signed and stamped copies of the relevant documents required as per Terms & Conditions of the tender and its Annexure, failing which their bids may be rejected and will not be considered.
5. **The scan copy of Terms and Conditions of this tender document duly signed and stamp must be uploaded, failing which their bids may be rejected and will not be considered.**
6. NIT Jalandhar will not be responsible for any delay in online submission of bids due to any reason whatsoever.
7. Bidders should also send the scanned copies of Tender fees and EMD as specified in the tender documents with online documents.

Tender Fee (Rs.500/- non-refundable) in the form of a Demand Draft in favor of the Director, Dr B R Ambedkar NIT, Jalandhar and Earnest Money (Rs. 21,000/- refundable) in the form of a Demand Draft in favor of the Security A/c, Dr B R Ambedkar NIT, Jalandhar should be submitted to the following address by last date of submission and as per schedule time given for physical submission of EMD and Tender fee, super scribe as following:-.

<p>Kind Attention: Dispatch Section (Purchase Section) e-tender of Furniture Items e-Tender Notice -NITJ/PUR/ Guest HouseFur/193/18/e-Tender no.04/2019 Submission of EMD & Tender Fee Due date _____ and Time _____ Director, Dr B R Ambedkar National Institute of Technology, GT Road, Amritsar By Pass, Jalandhar 144001 (Punjab) (India)</p>
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Envelope should have full address, phone number & Email of the tenderer.

Read and Accepted.

(Signature & Stamp of Tenderer)



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7. The details of EMD specified in the tender document should be same as submitted online (scanned copies). Otherwise tender will be rejected summarily.
8. The conditional bids shall not be considered and will be out rightly rejected.
9. At any time prior to the deadline for submission of bid, the institute may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tender(s), modify the tender document by amendment.
10. The amendment (if any) will be uploaded on CPP Portal and on Institute website www.nitj.ac.in only. In order to afford prospective tenderer(s) reasonable time in which to take the amendment into account in preparing their bid, the institute may, at its discretion extend the deadline for the submission of tender. –
11. The bidders should submit their financial bid/BOQ as per the format provided/given on CPP Portal.

Read and Accepted.

(Signature & Stamp of Tenderer)



Terms & Conditions for Tenderers regarding supply of Furniture Items

1. **FOR :** Rates shall be quoted in Indian Rupees & FOR NIT, Jalandhar basis.
2. The quotee should submit financial/Commercial bid strictly according to format prescribed on the portal.
3. Only Technical qualified bidders shall be eligible for financial bid opening as the tender is being invited in two bid system.
4. The supply of material is required within 45 days or stipulated date as mentioned in the supply order. Being an Educational Institution, time is essence of the order. Date of the delivery shall be strictly adhere to, otherwise, the Institute reserves the right not to accept the delivery in part or full. On delay in delivery, the penalty will be imposed as per institute rules.
 - a. The Director will allow extension on the request of the supplier by recording in writing that in exceptional circumstances the supply was beyond the control of the supplier and there was no loss to the institute.
 - b. Part Supply is normally not acceptable. But may be allowed in genuine cases, on written request and subject to approval only.
 - c. If the suppliers fail to deliver the stores within the allotted delivery period as specified above, the purchaser may procure goods or services similar to those undelivered, upon such terms and in such manner as it deems appropriate from any other firm and in such case the supplier will be liable to the purchaser for any excess cost.
5. The GST or any other chargeable taxes must be specifically mentioned failing which no tax/duty will be allowed at subsequent stage. Otherwise, it will be termed as inclusive of all taxes.
6. MRP rates must be mentioned in the tender (where applicable).
7. **Payment Terms:** 100% payment will be released within 30 days from the date of satisfactory delivery, installation and inspection of the material by concerned Department/Section/Store in the institute. No advance payment will be made for the supplies. Payment shall be made by Cheque or such other mode/ electronic fund transfer offered by the Bank. Any loss or damage and shortage to the items while handling/transporting till such time the items are delivered and handed over to this office is the sole responsibility of the supplier/dealer.
8. The offer shall be kept valid for at least 90 days.
9. The items, so supplied will have to be of high quality and grade. During inspection/test, if these are found to be of inferior quality/duplicate, the same are to be replaced by supplier at their own risk & cost within the stipulated period, failing which the Contract with the firm may be cancelled and EMD will be forfeited. The delayed supply/non-compliance of complete order may also lead to cancellation of order.



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10. **The warranty** of the furniture should be provided for at least one year from the date of installation (where installation is required it should be done within 30 days or as the date given by the Institute.
11. The Director may modify, impose or relax any clause in the terms and conditions.
12. Any dispute arising out of this contract at any stage shall be referred to the Director NIT Jalandhar whose decision shall be final and binding upon both the parties.
13. The bid of any tenderer who has not complied with one or more of the conditions of instructions and Terms & conditions or fail to submit the required documents as required/ or mentioned in tender document are liable to be summarily rejected.
14. Mere submission of application/ proposal does not imply acceptance of the same at this end and the firms will be enlisted only after meeting the laid down qualifying parameters for which decision of Director, NIT Jalandhar shall be final and binding on the parties.
15. **Penalty/Liquidated damages :** The Director, NIT Jalandhar reserves the right to impose 0.5% (half percent) penalty per week on account of delay in supply, If delivery received after expiry of the original delivery period. The total penalty should not exceed 10% of the value of the delayed goods. It will be also open to the Institute to procure the required item(s) from any other source at the risk and expense of the firm.
16. **Stages of award of contract:**

Stage-1- The technical bids will be evaluated by an expert committee of the institute on the basis of Technical Bid document/ eligibility criteria. The committee will shortlist the eligible bidders for financial evaluation.

Stage-II- The finally technically qualified bidders will be considered for financial evaluation and award of contract.

Read and Accepted

(Signature & Stamp of Tenderer)



**DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART
IN TENDER.**

(To be executed & attested by Public Notary / Executive Magistrate on Rs.10/- non judicial Stamp paper by the Tenderer)

I / We _____ (Tenderer) hereby declare that the firm / agency namely M/s. _____ has not been blacklisted or debarred in the past by Union / State Government or organization from taking part in Government tenders in India.

Or

I / We _____ (Tenderer) hereby declare that the Firm / agency namely M/s. _____ was blacklisted or debarred by Union / State Government or any Organization from taking part in Government tenders for a period of _____ years w.e.f. _____ to

_____. The period is over on _____ and now the firm/company is entitled to take part in Government tenders.

In case the above information found false I / we are fully aware that the tender/ contract will be rejected / cancelled by Director, Dr B R Ambedkar NIT Jalandhar, and EMD / SD shall be forfeited.

In addition to the above Director, Dr. B R Ambedkar NIT Jalandhar, will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Attested:

(Public Notary / Executive Magistrate)

Name _____

Address _____



ARBITRATION

In case of any dispute or difference arising out of or in connection with the tender conditions / job order the Institute and the Seller will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute.

The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jalandhar only. The decision of the Arbitrator shall be final and binding on both the parties.

JURISDICTION

The courts at Jalandhar alone will have the jurisdiction to trial any matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Jalandhar Court shall have jurisdiction in the matter.

We M/S _____ read and accepted the terms and conditions of the tender documents and shall comply with them strictly.

Read & accepted

Signature of Tender(s)

(Individual / Firm / Company / Other)

(Affix stamp except individuals)

Name in full _____

Address for correspondence _____

Phone No. _____ Mobile No. _____

Permanent Address _____

Email address _____



ON THE LETTER HEAD OF THE SUPPLIER

NOTES

- We hereby declare that all the particulars given in this bid are true and complete to the best of our knowledge and belief and we attach the duplicate copies of document & certificate duly self-attested and all the original document will be produced promptly, if necessary or as and when, asked for by Dr. B R Ambedkar NIT Jalandhar. We understand that information/ document provided by us will serve as Pre- qualification Criteria for e-tendering and in the event of any information being found false or incorrect or ineligibility being detected even after the approval, the order may be Cancelled and all your claims may be forfeited by the Dr. B R Ambedkar NIT Jalandhar. We have read and understood all the terms and conditions of –e tender and we fully agree to it.
- The price quoted for stores should in no event exceed the lowest price at which identical stores are supplied/sold to any other Govt./ Educational Organization, and in the event of happening of such situation, we will be bound to refund the difference and our enlistment may be cancelled at the discretion of Dr. B R Ambedkar NIT Jalandhar.
- We also undertake that all the terms and such as Product Range, Price, Discount, Delivery/other charges, Terms of Payment and also the name/s of the Dealer/ Distributor will remain unchanged during the period and no alteration will be done without your official approval. However, we will promptly change our distributor /supplier if a request /complaint is received from your end with regard to this effect due to any reason.

Date:

Signature :

Place:

Name:

Designation:

Seal of the firm

Dining Table

Size: - 1200x900x750



The designer table having teakwood legs of section 75x 100mm duly carved with 75x30 mm brace attached to the legs and having top made of 18mm thick faced with 4mm thick teak ply with the combination of cut work ply and designer groves and molding. The top attached to the braces and 6mm thick compressed ISI marked ply fitted edge to edge of braces. The finished designer top also provided with 12mm thick beveled glass top with smooth edges. The complete table polished and finished in walnut melamine finish.

Dining chair

Size: 460 w x 480 d x 1000 h



Without arm dining chair made of teak wood of 35x45mm vertical section and brace of 70x20 and 20x20mm with designer curved back in combination of 100x20mm and 30x20mm teakwood section having high density cushions on seat affixed to 12 mm thick compressed ply and covered with best quality upholstery cloth. The complete chair polished and finished in walnut melamine finish.

Center table

Size: 1200x600x400



Table frame made of teak wood, legs L shape 70x70mm made of rectangular in combination of 25mm square and 50x25 rectangular teak wood sections attached with 50x25mm rectangular teak wood on top. The top made of 75x25 teakwood frame with 10mm thick glass duly fitted in teakwood frame. The table is also having a shelf of 18 mm board. The table frame duly polished in walnut melamine finish.

Easy chair

Size: - 600mm W X 550mm D X 760mm H



Chair with seat, seat size 600x525mm and having teakwood designer arms of section 35x50 and frame made of teak wood in combination of 45x28, 60x28 and 50x35 teakwood sections having 32 density 50mm cushions on seat & back fitted on 12 mm thick steam press molded ply having special contours for extra comfort , duly upholstered with best quality upholstery cloth. The chair legs are provided with heavy duty PVC buffers. The chair having designer back made in combination of 35x150 and 30x22 teakwood sections. The complete frame duly polished in walnut melamine finish.

STUDY TABLE

Size: 900X525X750



Table top and understructure made of 18mm thick ISI marked board faced with 8 mm thick laminate of approved shade (Merino, Greenlam or equivalent make),exposed edge of board are provided with beading. The table having one drawer fitted on full extension telescopic channels with 96mm SS Handle of Hettich make or any other reputed quality. The duly polished in melamine finish.

STUDY CHAIR

Dimensions:

- a. Seat height 475mm
- b. Seat size 450x500mm
- c. Overall height 900mm



Designer Chair having teakwood arms and frame made in combination of 1.1/4" sq., 1" sq. and 1" round MS pipe having 32 density cushions on seat & back fitted on 12 mm thick steam press moulded ply duly upholstered with best quality upholstery cloth. The complete frame painted and polished in walnut wooden shade.