

EPABX-0181-2690301 & 453 Fax: 2690320 & 932 website: www.nitj.ac.in email: registrar@nitj.ac.in

#### Ref. No. NITJ/PUR-III/ARC Elect./19/17/Tender no. 01/2017 Date:

Enclosed please find herewith the following:

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#### NITJ/PUR-III/ARC Elect./19/17/Tender no. 01/2017

Last date for submission of bids : 08.06.2017 upto 05.00 p.m. Date of opening of bids : 09.06.2017 at 11.00 a.m

Sealed tenders are invited for the supply of required make/brand of Electrical items & Cables (inclusive all range) from manufacturers/authorized dealers on single bid system for entering into Annual Rate Contract for the year 2017-18 on the basis of maximum discount being offered on manufacturer's printed catalogue/ prevailing Price List required for various buildings & Offices of the institute. The detailed tender documents and terms & conditions can be downloaded at website of Institute <a href="https://www.nitj.ac.in">www.nitj.ac.in</a>.

Registrar



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#### NITJ/PUR-III/ARC Elect./19/17/Tender no. 01/2017

Sealed tenders superscribed "NIT Tender- Annual Rate Contract required make/brand of Electrical items & Cables the supply of (inclusive all range ) are invited from Manufacturers/Authorized dealers of Electrical Items & cables (inclusive all ranges) for entering into Annual Rate Contract the basis of maximum discount being offered on for the year 2017-18 on manufacturer's printed catalogue/ prevailing Price List...

The document. instructions-cum-terms conditions shall and be downloaded directly from the institute website www.nitj.ac.in and Rs.500/submitted with the tender document fee of (non refundable) 20,000/-**Earnest** Money Deposit amounting to Rs. (refundable) the form of favouring separately in Demand Draft Director NIT. Jalandhar. Offers must be submitted in а sealed envelope dulv "NIT Tender-Annual for superscribing Rate Contract the vlagus required make/brand of Electrical items & Cables (inclusive all range )" and shall reach by 08.06.2017 by 5.00 p.m. and will be opened on next day i.e. 09.06.2017 at 11.00 a.m. in the presence of tenderers, if they wish remain present. The tender documents without tender fee, earnest will not be considered. Director, money and received late NIT, Jalandhar reserves the right to accept/reject all/any of the bid without assigning any reason.

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#### **IMPORTANT NOTE**

- The offers must be submitted in a sealed envelope duly superscribing the Tender for Annual Rate Contract of required make/brand of Electrical items & Cables (inclusive all range) with Due Date and Time on the cover of envelope. The bids/Quotation received late, will not be considered.
- 2. The bidder must enclosed the certificate regarding **dealer/authorization of manufacture for the brand of quoted items** with document failing which their bid will be rejected and treated invalid.
- 3. While submitting tender, tenderers must submit EMD and Tender fee in form of Demand Draft drawn in favour of the Director, Dr B R Ambedkar NIT, Jalandhar . Tender documents without tender document fee Rs.500/- (non refundable) alongwith EMD Rs.20,000/- (refundable) in the shape of Demand Draft favouring Dr B R Ambedkar NIT, Jalandhar shall not be considered.
- 4. While submitting the tender, tenderers must submit Tender Fee, EMD, Technical Bid & Financial in four different envelops clearly marking the contents as detail below on the cover of each envelop:
  - 1. Envelop: "A" Tender Fee
  - 2. Envelop: "B" Earnest Money
  - 3. Envelop: "C" Technical Bid (which includes manufacturer's Printed Catalogue of Electrical Items & Cables (inclusive all range) /prevailing Price list,
    Terms and Conditions duly signed & stamp)
  - 4. Envelop: "D" Financial Bid (Offered Discount- As per annexure "C")

If the tender not submitted in accordance with the above mentioned criteria it will liable to be rejected.

All above four envelopes then be placed in a one big envelope, sealed and super-scribed – "Annual Rate Contract for the supply of Electrical items & Cables" "NITJ/PUR-III/ARC Elect./19/17/Tender no. 01/2017 'Last date and time for the submission of offer' should be submitted upto 5.00PM on due date & time

The bid should be submitted to the following address as per given in the schedule time. Each envelope have full address and phone number & e-mail of the tenderer.

Annual Rate Contract for the supply of Electrical items & Cables (inclusive all range)

Tender no. NITJ/PUR-III/ARC Elect./19/17/Tender no. 01/2017

Kind Attention: Despatch Section (Purchase Section)

Dr B R Ambedkar National Institute of Technology, GT Road, Amritsar By Pass, Jalandhar 144001 (Punjab) (India)



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- 5. All corrigenda, addenda, amendments and clarifications in respect of said tender will be hosted in the website <a href="www.nitj.ac.in">www.nitj.ac.in</a> and not in the newspaper, Bidder shall keep themselves updated with all such developments.
- 6. In case the last date of receipt/ opening of bids falls on holiday, the bids shall be receipt. Opened on the following working day at same time.
- 7. Bid(s) received beyond last date & time of offer submission will be rejected. No offer will be entertained by E-mail/Fax.
- 8. Tenderer who have downloaded the tender form from the institute website shall submit a declaration alongwith tender document that "I/We have downloaded the tender Form from the Institute Website <a href="www.nitj.ac.in">www.nitj.ac.in</a> and I/we have not tempered/modified the tender form in any manner", In case, if the same is found to be tempered/ modified in any manner, I/we understand that my/our tender will be summarily rejected and I/we are liable to be banned from doing business with the institute.
- 9. The Bid should be neatly typed. Any deviation in the offer shall lead to rejection.



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**Instructions cum Terms & conditions to the Tenderers for** Annual Rate Contract for the supply of required make/brand of Electrical items & Cables (inclusive all range)

1.	Name, complete address of the bidder/Quote with telephone No., Fax No. & Email.
2.	Location of Head office with complete address, with telephone No. Fax No. and
	Email

- 3. While submitting the tender, tenderers must submit Tender Fee, EMD, Technical Bid & Financial in four different envelops clearly marking the contents as detail below on the cover of each envelop:
  - 1. Envelop: "A" Tender Fee
  - 2. Envelop: "B" Earnest Money
  - 3.Envelop: "C" Technical Bid (which includes manufacturer's Printed Catalogue of Electrical Items & Cables (inclusive all range) /prevailing Price list,

    Terms and Conditions duly signed & stamp)
  - 4.Envelop: "D" Financial Bid (Offered Discount- As per annexure "C")

If the tender not submitted in accordance with the above mentioned criteria it will liable to be rejected.

All above four envelopes then be placed in a one big envelope, sealed and superscribed – "Annual Rate Contract for the supply of Electrical items & Cables "
"NITJ/PUR-III/ARC Elect./19/17/Tender no. 01/2017 'Last date and time for the submission of offer' should be submitted upto 5.00PM on due date & time

4. The bid/quotation must be quoted duly typed on the letter heads of manufacturer/authorized dealer duly mentioned full address, GST No/VAT No./ TDS No. and must be in a sealed cover which should be superscribed Annual Rate Contract for the supply of Electrical items & Cables "NITJ/PUR-III/ARC Elect./19/17/Tender no. 01/2017" with due date & time on the cover of envelop. The bids received beyond last date of bid submission will be rejected. No tender will be entertained by Email/Fax.

Read & accepted



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- 5. All offers other than those from the Principal/OEM should be supported by an authority letter from the manufacturer authorizing the dealer /supplier to tender on their behalf as per (Annexure-A). In case of manufacturer a certificate or a copy thereof to the effect that the bidder is a manufacturer of the Item must be accompanied with the technical bid failing which their bid will be rejected and treated invalid.
- 6. Tender fee Rs.500/- & Earnest Money of Rs.20,000/- favoring Director NIT, Jalandhar shall be enclosed alongwith offer in the shape of Demand Draft only. Bids not accompanied by Tender fee & Earnest Money will be rejected straightway.
- 7. The Institute is not liable to pay any interest on EMD & Earnest Money deposit shall be forfeited.
  - a) If the tenderer, withdraws its bid during the period of tender validity.
  - b) If the successful tenderer refuses or neglects to execute the contract.

However, the EMD(s) of unsuccessful bidders will be released after finalization of award of contract.

- 8. Earnest Money of successful bidders will be retained till the validity of Annual Rate Contract period of the Electrical items.
- 9. Every paper/document submitted must be attested and authenticated by the authorized signatory of the bidder.
- 10. The leaflets catalogue, etc should be sent invariably so that a proper evaluation of the required make/brand of Electrical items & Cables (inclusive all ranges), offered is possible. The firm should submit one copy of latest printed price list without which the Rate Contract will not be awarded.
- 11. The manufacturer shall submit percentage discount it is willing to offer to NIT Jalandhar on prevailing/current consumable price listed. Such discount will be applicable on current /prevailing Price list or till the new price list come in force during ARC period.
- 12. The manufacturer shall furnish an undertaking that the discount offered on the current/prevailing price list to NIT Jalandhar is equal or not less than other Institute/organization. In case the manufacturer fails to do so, the Rate Contract may be cancelled with immediate effect by imposing penalty as decided by the institute.

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- 13. Taxes/any other chargeable taxes must be specifically mentioned, failing which no tax/duty will be allowed at the subsequent stage and It will be termed as inclusive of all taxes.
- 14. The Guarantee/Warranty of the items (where applicable) must clearly mentioned in the bids.
- 15. The delivery time mentioned in the supply order is the essence of the contract. The time and date of delivery or dispatch stipulated in a supply order shall be strictly met with and if the supplier fail to deliver or dispatch any consignment within the period prescribed for such delivery stipulated in the supply order, the delayed consignment will be subject to penalty as laid down in the supply order which will be recovered from the pending payments.
  - a) No recovery of penalty will be made, if the delayed supplies are acceptable by extending the delivery period by the Director.
  - b) The Director will allow extension on the request of the supplier by recording in writing that in exceptional circumstances the supply was beyond the control of the supplier and there was no loss to the institute.
  - c) The Director of the institute shall have the power to impose penalty upto 5% of the value of the order, if the supply is not executed within the stipulated/extended period.
- 16. The bidder will be responsible till the entire stores contracted for, arrive in good condition at destination.
- 17. The Director may accept a tender in part or whole of the quantity offered or may reject any tender without assigning any reasons, and may not accept the lowest tender or in case of any doubt dispute whatever may be the decision of the Director shall be final in this regard.
- 18. The bid of any tenderer who has not complied with one or more of the conditions of terms & conditions and or fail to submit the required documents as required/or mentioned in tender document are liable to be summarily rejected.
- 19. Any dispute arising out of this contract at any stage shall be referred to the Director NIT Jalandhar whose decision shall be final and binding upon both the parties.

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- 20. The tenderer should not have been debarred /or blacklisted by any Central Government /or any state Government (s) attached with the tender as per **Annexure** "B"
- 21. **Discount**: Maximum Discount should be allowed on your quoted brand printed Pan India Current Price List. Such discount given will be applicable for current year or till the new price list is come in force.

#### 22. Terms of payment:

- a) 100% payment within 20 days from the date of delivery and inspection of the material by concerned Department/Section/Store /Purchase Section.
- **b)** Payment shall be made by Cheque or such other mode/ electronic fund transfer offered by the Bank.
- c) Octroi charges will be reimbursed only subject to production of Original Octroi Receipt only.

#### 22. Period of the Contract:

The Annual Rate Contract (ARC) will be initially for one year from the date of award of contract which may be further extended for another One year on the current printed price list based upon of discount & terms & conditions received against this tender depending upon performance of successful bidder.

#### 23. **Delivery Schedule:**

- a) Material should be door delivered at NIT Jalandhar.
- b) Delivery must be made within a period of 20 days from the date of issuance of the order either directly or through their dealer network unless otherwise specified.

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- c) If the suppliers fail to deliver the stores within the allotted delivery period as specified above, the purchaser may procure goods or services similar to those un- delivered upon such terms and in such manner as it deems appropriate from any other firm and the supplier will be liable to the purchaser for any excess cost.
- d) Part Supply is normally not acceptable. But may be allowed on genuine cases, on written request only.

#### 24. Taxes and Duties:

- a) CST/ VAT/GST will be charged as applicable. Any Statutory variation will be paid to supplier on documentary evidence. Kindly clearly indicate the percentage of CST/ VAT /GST applicable.
- b) Octroi Entry Taxes, as applicable will be paid by the firm and can be claimed afterwards on bill basis on production of original receipt.

### 25. Loss, Damage and Shortage:

NIT Jalandhar shall not be responsible for any loss, damages and shortage during transit. The payment shall be made for material received in good conditions only.

#### 26. General:

- a) Director, NIT Jalandhar reserves the right to enter into parallel Rate Contract for similar items any time under this tender or during a period of Rate Contract with one or more manufacturer/dealer.
- **b)** The Rate Contract can be terminated at any time by giving one month's notice by either party.
- c) The stores so supplied shall have to be of high quality & grade and in the event, if Electrical items & Cables are found to be of inferior quality/duplicate, the supplier is liable to banned or suspended from doing business with NIT Jalandhar and their EMD/performance security shall be forfeited.

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- **d)** The acceptance of the offer will rest with the Director, NIT Jalandhar, who does not bind himself to accept the lowest bid and reserves the right to reject / accept partially or wholly the tenders received, without assigning any reason.
- **e)** Mere submission of application/ proposal does not imply acceptance of the same at this end and the firms will be enlisted only after meeting the laid down qualifying parameters for which decision of Director, NIT Jalandhar shall be final and binding on the parties.
- f) Printed terms and conditions of the applicant on their bid/quotation Form/ Literature / Letters etc., if any, will not be binding on us.
- **g)** Enlistment under Rate Contract with this Institute does not ensure business of any quantum, whatsoever.

Any deviation from the Terms & Conditions mentioned above will imply disqualification for the firm.

### 27. Acceptance/ Rejection:

The Director, NIT Jalandhar reserves the right to accept a bid/quotation in Part or in full or to reject all bids/quotations or any of the quotations received, for non-compliance of any of the above items, conditions or instructor for any other reason without assigning any reason thereof.

28. Force/ Majeure: Force Majeure will be accepted on adequate proof thereof.

Read & accepted



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#### **ARBITRATION:**

In case of any dispute or difference arising out of or in connection with the tender conditions / job order and Contract, the Institute and the Seller will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute.

The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jalandhar only. The decision of the Arbitrator shall be final and binding on both the parties.

#### **JURIDICTION**

The courts at Jalandhar alone will have the jurisdiction to trail any matter, dispute or reference between parties arising out of the tender/contract. It is specifically agreed that no court outside and other than Jalandhar Court shall have jurisdiction in the matter.

It is hereby certify that we have understood the instructions to tenderer and also terms & conditions attached to the tender and confirm to abide by the same.

Read & accepted

#### Signature of Tender(s)

(Ind	ividual / Firm / Company / Other) (Affix stamp except individuals)
Name in full	
Address for corresp	oondence
Phone No	Mobile No
Permanent Address	3
Email Address	



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Annexure 'A"

#### FORMAT FOR MANUFACTURER'S AUTHORISATION FORM

To,	
The Registrar Dr B. R Ambedkar National Institute of Technology Jalandhar	
Sub. : Tender for "".	
Dear Sir,	
We,, who are established and reputed manufacturers of	of
, having factory/office at	_,
hereby authorize M/s [name & address of	of
agents/distributors] to bid, negotiate and conclude the order with you for the goods procured under above	/e
tender manufactured by us. We shall remain responsible for the tender/Agreement negotiated by M/	/s
, jointly and severely.	
Yours faithfully,	
Yours faithfully,  [Name & Signature] For and on behalf of M/s [Name of manufacturer]	

Note: This letter of authorization should be on the letter head of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.



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Annexure - "B"

# SELF ATTESTED ON THE LETTER HEAD OF THE BIDDER DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART

IN TENDER.		
I / We	(Tenderer) hereby declare	that the firm / agency
namely M/s		has not
been blacklisted or debar	red in the past by Union / State Gover	nment or organization
from taking part in Govern	ment tenders in India.	
	Or	
I / We	(Tenderer) hereby declare	that the Firm / agency
namely		M/S
		was
blacklisted or debarred by	Union / State Government or any Org	ganization from taking
part in Government tend	ders for a period of	years w.e.f.
to	The period is over on	and now the
firm/company is entitled to	take part in Government tenders.	
	tion found false I / we are fully aware th	
•	I by Director, NIT Jalandhar, and EMD /	
	Director, NIT Jalandhar, will not be respo	onsible to pay the bills
for any completed / partial	ly completed work.	
DEPONENT		
Attested:		
NameAddress		



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**ANNEXURE 'C'** 

### **COMMERCIAL BIDS**

### NITJ/PUR-III/ARC Elect./19/17/Tender no. 01/2017

FORM for Annual Rate Contract of required make /brand of Electrical items & Cables (inclusive all range ) for the year 2017-18

1.	NAME OF THE APPLICANT	
	(Mention about self – Mfg./Dealer/	
2.	NAME & ADDRESS OF THE Dealer	
	(With Tel./ Fax/Mobile/email address)	
	3.1 Phone	
	3.2 Fax	
	3.3 E-mail	
	3.4 Contact Person Name & Mobile No.	
	3.4 Contact Person Name & Mobile No.	
4.	VAT/TIN No. /GST no. OF THE FIRM	
5.	C.S.T. Regd. No.(Attach attested copy of	
0.	certificate)	
	Certificate)	
6.	Web link of the Catalogue	
	•	
7.	VAT no/GST no. OF THE DEALER	
	(copy to be attached)	
8.	Tender fee - DD no., date & amount	
	(Non refundable)	
9.	Earnest Money - DD no., date & amount	
	(refundable)	
	( )	



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Sr.No.	Name of make/brand	Discount (%) on Price List (in figure & words	Taxes	Warranty/Guarantee	Authorisation certificate attached (Yes/No)
1.	Phillips				, , , , ,
2.	Bajaj				
3.	Crompton Greaves				
4.	Schenider				
5.	Finolex				
6.	Crabtree				
7.	SSK				
8.	Orient				
9.	Usha				
10.	Steelgrip				
11.	Johnplayer				
12.	Minilec				
13.	General Electric Company				
14.	Hellonix				
15.	Rolleytray				
16.	Compact				
17.	Kcsad				
18.	Eveready				
19.	Epcos				
20.	Hex				



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21.	Le Grand		
22.	ВСН		
23.	Formica		
24.	HPL		
25.	Pearl		
26.	Racold		
27.	Anchor		
28.	Honeywell		
29.	V Guard		
30.	Veeco		
31.	Cooper Busman		
32.	Tarson		

**Delivery: NIT Jalandhar** 

- 1. It is hereby certified that we have understood the instructions to tenderer and also terms and conditions attached to the tender.
- 2. This is certified that the discount quoted above are not less than the discount charged from any other Institution/Department/ Organization.
- 3. If any of the required make/brand is not available then Not Available (NA) be written against said column.

Date	
Place	Name & Signature of Tenderer with stamp