



Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY
GT Road By Pass, Jalandhar-144011, Punjab (India)
EPABX-0181-2690301,2690453, 2690932 E-mail registrar@nitj.ac.in

Tender Notice No. NITJ/EO /89/2021

National Institute of Technology, Jalandhar invites sealed tender for “**Allotment of Space at NITJ, Dr. B R Ambedkar National Institute of Technology, Jalandhar**” as per detail available at Annexure-I along with Tender Fee & EMD for the staff and visitor of the Institute as per details given below:

I	Start date of submission of tender/bids	Start Date: 19.11.2021 at 03:00 PM
II	Last date of submission of bids along with Tender Fee and EMD	End Date: 06.12.2021 upto 11:00 AM
III	Opening of Technical Bids	07.12.2021 at 11:00 AM

Detailed Terms and Conditions are available in tender document. The bid document can be downloaded from the [CPP Portal](#).

Registrar



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Annexure-I

Ref. No. Tender Notice No. NITJ/EO /e-tender No - 89/2021

Detail of Tender Fee & EMD are as under:

Sr. no.	Item/Equipment	Tender Fee	EMD	Minimum License Fee/Reserve Price to be quoted
1.	"Allotment of Space at NIT, Jalandhar	Rs. 500/-	Rs.3,000/-	Rs.8000/-

***Exemption of Tender fee & EMD will only be given as per Govt. of India norms/guidelines.**



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General instructions for the bidder before filling of Technical and Financial Bids:-

1. All the pages of the tender document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the terms and conditions of this tender.
2. All the documents as mentioned must be submitted otherwise application will be treated as incomplete.
3. An application without Tender Fee & Earnest Money Deposit (EMD) will not be accepted and no correspondence shall be entertained thereafter.
4. The Bidders are required to submit a tender Fee of Rs.500/- in the form of Demand Draft in favour of Director, NIT Jalandhar. The Tender Fee must be in the envelope of Technical Bid. Further a demand draft of Rs.3,000/- (refundable) as earnest money deposit (EMD), in favour of Security-A/c, NIT Jalandhar is also to be submitted along with the Technical Bid and must be in the envelope of Technical bid.
5. Financial Bids of only those bidders will be opened whose technical bids qualify the Technical bid eligibility criteria and are found suitable. Date of opening of Financial Bids will be decided after technical bids have been evaluated by the Institute and successful bidders (technical bid) will be informed accordingly. The Institute reserves the right to accept or reject any or all of the bids without assigning any reason. The Institute shall not be responsible for any loss or postal delay of the document in transit.



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General Terms & Conditions

The Institute intends to allot space for carrying out operational beneficial to the hostellers/Residence of NITJ to only those startups that are registered under TBI, NIT Jalandhar on the following terms and conditions:

1. The award of Contract will be initially for 03 years. The contract can be extended for three more years on the on the basis of satisfactory working performance.
2. An amount of 3 times the license fee shall be deposited in advance by the licensee as Security Deposit (refundable without interest) with the Institute Accounts Section which will be kept for due performance and safe guard the conditions of this agreement.
3. Garbage charges are required to be paid by Licensee as per Institute norms.
4. The electricity charges for operation shall be on Actual basis. An electricity charges bill shall be raised every month, which has to be paid within ten days of raising of the bill by Licensee. Failure to deposit the Electricity charges bills within stipulated time may attract a penalty of Rs. 500/- for each instance of late payment.
5. The water charges shall be as per the actual consumption, a meter for this has to be installed by the Licensee duly approved by the Institute. The rate shall be as per M C Jalandhar/ Industrial Area Jalandhar for such establishments.
6. The licensee shall not damage any of the electric/Sanitary and others fittings and appliances in their area of operation shall take all reasonable case of the same and safeguard from fire and get it checked from the authorized representative of the institute.
7. The licensee shall not make any excavation, construction or addition/ alteration in the accommodation.
8. The licensee shall keep the space good and bear the costs of minor repair during the term of agreement and deliver up the same in good condition to the Institute on expiry of the contract period of license.



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9. The Licensee shall allow the Institute/the authorized representative of the Institute to enter the accommodation to inspect at reasonable times during the said term.
10. The Licensee shall not transfer or sublet the license or otherwise part off with his Possession or interest in the accommodation in full or any part thereof to anybody whosoever may be.
11. The Licensee will display the activities undertaken along with the rate list, if any.
12. The licensee should provide bill/invoice to purchasers /cost mess.
13. It will be responsibility of the licensee to Register their workers(s) with Institute Security Limited number of workers shall be allowed.
14. The licensee shall provide minimum two dustbin(one each of Bio degradable Waste and non-Bio Degradable Waste). For cleanliness in their areas of operation, failing which a fine of Rs. 1000/- (One thousand only) shall be imposed owners will be responsible for emptying/disposal of the Dust Bins in the common garbage box.
15. The licensee shall neither use himself nor permit his workers to use or store any intoxicants in the accommodation.
16. The Institute has the power to cancel the license if any serious complaint is received against the conduct and behavior of the licensee or his workers.
17. The Licensee shall not encroach upon the platform or any other space not licensed out to him/her.
18. The Licensee shall neither use nor permit others to use the licensee SPACE for publicity in any shape or form of any other entity except of his own.
19. The Licensee shall furnish two sureties to the satisfaction of the Institute authorities to indemnify the himself/herself against any loss or damage that the institute may sustain during the period of License due to any breach or not performance or non-observance of any of the terms of this deed by the Licensee. Each surety shall own unencumbered immovable property double the License fee payable for a period of 2 years of the value there of.



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20. The Licensee shall not use firewood of smoke creating fuel for the OPERATION.
21. The licensee or his workers shall not engage hawkers or enter any block for selling of any articles.
22. GENERALLY the license/Institute shall not the cancel the license in between the licensed period. However, both the parties can cancel the license at any time by giving 15 days notice in advance.
23. As per the order of Punjab Pollution Control Board, use of polythene bags is illegal. The licensee is strictly reminded to not to use the same.
24. The Licensee must follow the Punjab Pollution Control Board guidelines. If any approval is required, he may also obtain the same from Punjab Pollution Control Board or other likewise bodies.
25. The rent of the licensee space will be increased by 5%, if extension is provided after 3 years.
26. The Campus Amenities Committee of the Institute shall visit the licensee space- from time to time, to check the cleanliness, quality and quantity of product(s) and services offered.
27. The licensee and his workers must wear the identity cards to be issued by the institute.
28. The Licensee will inform regarding the type of machinery to be installed at the space to be licensed regarding its Electrical requirements, wattage, its vibration impact and other related details.
29. All disputes between the Institute and the licensee arising of this Agreement entered into or in relation thereto or regarding the interpretation of any clauses, terms and conditions there of shall be referred to the Director, Dr. B R Ambedkar, National Institute of Technology, Jalandhar , who shall be the sole Arbitrator and his decision, shall be final and binding.
30. In case the license fails to deposit the monthly license fee in the institute accounts section in advance by 10th day of each month, he/she may have to pay penalty Rs. 500/- for each instance of late payment.



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31. The award of tender will be on basis of highest quote for monthly license fee. The reserve price/Minimum License Fee for the space has been fixed to Rs.8,000/-
32. If the License fails to vacate the ALLOTTED SPACE after the expiry of the license period owing to any reason what so ever, the licensee shall pay the penal rent at the rate of double the monthly license fee provided in the agreement for such period over and above the agreement period.
33. In case of nonpayment of monthly installment of license fee, water charges and electricity charges in time by the license, the competent authority has the right to cancel the license after giving 10 days' notice to the license. In such cases, the security deposit shall be forfeited and license shall have no cause of action on account of cancellation of the license by the institute.



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Annexure-II

Financial Bid

(To submitted in a sealed envelope)

I/We _____ (Name)

Contractor/Firm/individual _____ do

hereby quote the monthly License Fee of Rs.

..... (please mention both in figures & words) to be paid to the Dr. B R Ambedkar National Institute of Technology, Jalandhar for the allotment of space at NITJ.

Signature of the Bidder with date

Stamp (if, any)

Address & Mobile Number:
