



Ref. No: NITJ/Pur-IV/CY/2017/44/

Date:

NOTICE INVITING QUOTATION

Sealed quotations are invited on behalf of Director, NIT, Jalandhar for the **Supply of Ethyl Acetate and Hexane** required for **Chemistry Department** of the Institute.

Please send your offers super scribing

- (i) **“Quotation for Supply of Ethyl Acetate – 200 Ltrs.
Hexane – 200 Ltrs.**
- (ii) **Reference of this Notice Inviting Quotation (NIQ) No. Ref. No: NITJ/Pur-IV/CY/2017/44/**
- (iii) **Opening date of Quotation on the Cover of the Envelope.**

Last date of receipt of quotation	29.11.2017 at 3:00 pm
Opening of quotation	29.11.2017 at 3:30 pm

Quotations should reach at following address before the last date of receipt and time.

Kind Attention: Purchase Section, (Quotation)

Director

***Dr. B.R. Ambedkar National Institute of
Technology, Jalandhar GT Road, By Pass,
Jalandhar-144011***

The quotations will be opened by the committee duly constituted for the purpose on due date & time in the presence of the quotes, whom so ever may wish to be present.

Detailed/ Instructions, Terms & Conditions, Specification of Required Item / Equipment as per Annexure I and download from www.nitj.ac.in)

1. All the quotations/enquiries should be addressed to the Director, Dr B R Ambedkar National Institute of Technology, Jalandhar.
2. In case of non –compliance of instructions and all the terms & conditions, the offer will not be considered.
3. The institute being an Educational Institution, a special rebate/discount may be allowed.
4. Quotations without GST number will be invalid.



Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY

G T Road By Pass, Jalandhar-144011, Punjab (India)

Tel: 0181-2690301-2690453 website www.nitj.ac.in

- 5. All corrigenda, addenda, amendments and clarifications to Notice Inviting Quotation will be hosted in the website www.nitj.ac.in Quotee shall keep themselves updated with all such developments.
- 6. In case the last date of receipt/ opening of Quotation fall on holiday, the bids shall be opened on the following working day at same time.
- 7. The Quotation should be neatly typed or written. Any deviation in the offer shall lead to rejection.
- 8. Quotation(s) received beyond last date of offer submission will be rejected. No offer will be entertained by Email/FAX.
- 9. Supplier must mention Full address with Telephone No., Fax No. & E mail on their envelope also.**

Name, complete address of the bidder/Quotee with telephone No., Fax No. & Email.

The quotation must be quoted duly typed on the Letter Head of the Supplier / Manufacturer duly mentioned full address, GST No./ PAN No./ TDS No. / TIN No. and must be in a sealed cover which should be super scribed Quotation for _____ Quotation No. NITJ/Pur-IV/_____ dated _____ .

Read and Accepted

**Signature of the Quotee
With Stamp**



TERMS & CONDITIONS

1. Rate should be quoted in Indian Rupees only.
2. Rate should be quoted F.O.R NIT Jalandhar.
3. Quote Taxes Extra otherwise it will be assumed inclusive of taxes.
4. Quotee should be authorized dealer/exclusive Agent/ Supplier of the required brand/ requisite Item (In case where Make, Model mentioned). The supplier shall quote rates strictly for brand/make mentioned by institute in the quotation. However, where there is no mention of make/model, the supplier may quote their brand as per institute's required specification (if mentioned). If supplier change the specification or make /model at their own level the bid will be liable to be rejected.
5. **Warranty period:** If applicable should be quoted.
6. **Payment:** 100% payment will be released against physical delivery and Inspection of the material in the Institute. In case of equipment /Instruments, 90% payment will be released against physical delivery and inspection/installation of the material in the Institute balance 10% payment will be released within 20 days from the date of satisfactory installation report.
7. **Validity:** All quotations will be valid for at least 30 days excluding the date of opening.
8. **Delivery:** Date of delivery must be mentioned.
9. The quantity may vary as per requirement.
10. **Penalty:** Director, NIT Jalandhar has the power to impose penalty 0.5% per week of the value of the order on account of delay in supply, if the supply is not executed within the stipulated/extended period.
11. **MRP rates must be mentioned in quotation (where applicable).**
12. The supplier cannot be charge rates more than MRP. If the rates found charged more than MRP rates at any stage, the excess charged amount will be deducted out of their payment.

Read and Accepted

**Signature of the Quotee
With Stamp**



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13. The make/model and country of origin must be specified. Detailed Warranty period of the equipment clearly mentioned. The after sales service policy on expiry of warranty may also be clarified and address of the sales service centre be intimated (where applicable).
14. In case of Equipment /Lab Instruments Catalogue – Leaflets must be attached.
15. **Requirement of Sample:** if required, the sample of the goods required to be provided in the Institute within stipulated date.
16. The Director may accept a quotation in part of whole of the quantity offered, reject any quotation without assigning any reasons, may not accept the lowest or any doubt dispute or whatever may be the decision of the Director shall be final in this regard.
17. If there is any dispute/doubt, the decision of the Director, Dr. B. R. Ambedkar National Institute of Technology, Jalandhar shall be final. All disputes are subject to Jalandhar Jurisdiction only.

ACCEPTANCE

I/we _____ accept the above said detailed/ Instructions, Terms & Conditions, Specification of Required Item / Equipment and shall comply with them strictly. Further, I declared that undersigned/ Firm/Company/Agency has not been blacklisted or debarred in the past by Union/State Govt. or any organization from taking part in Govt. Tender in India. In case above information found false I/we are fully aware that the quotation will be rejected / cancelled.

Name of Bidder _____

Signature

Address _____

Seal of Firm

Date:

The copy of the above tender document duly signed stamped must enclosed with your quotation.



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Specification of Chemicals:-

1. Hexane – 200ltrs.
2. Ethyl Acetate – 200ltrs.

(Finar/Qualichem/Fischer/Avera/S D Fine Make)