



Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY
G T Road By Pass, Jalandhar-144011, Punjab (India)

Tel: 0181-2690301-2690453 PBX Fax: 2690320 website www.nitj.ac.in

TENDER NOTICE No. NITJ/PUR/Mediclaim/20/2019

National Institute of Technology, Jalandhar invites tender for providing of Cashless Mediclaim Insurance Policy for the students of NIT, Jalandhar detailed at Annexure – “A” along with Tender Fee & EMD as per details given below:

Sr. No.	Name of the Services
1	Providing of Cashless Mediclaim Insurance Policy for the Students of NITJ – Yearly Basis

I	Downloading & Submission of Tender	Start Date: 28.06.2019 at 03:00 PM
		End Date: 12.07.2019 upto 03:00 PM
II	Physical submission of Tender, Tender Fee and EMD	End Date: 12.07.2019 upto 03:00 PM
III	Opening of Tender Bids	15.07.2019 on 3:00 PM

Detailed Terms and Conditions are available in tender document. The bid document can be downloaded from the [CPP Portal](#).

Complete tender document is also available on Institute's website www.nitj.ac.in. Only physical tender will be accepted.

Registrar



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INTRODUCTION

National Institute of Technology Jalandhar is an establishment under Ministry of Human resources & Development, Govt. of Indian engaged in Teaching, Research & Development activities. There is intake of 1000 students approximately per year. At present institute has strength about 4000 students studying in the various streams. The institute desired to get medical insurance cover for one year which will be renewable on yearly basis depending upon the performance evaluation of the company.



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Annexure-A

Sr. No.	Name of the Services	Tender Fee	EMD
1	Providing of Cashless Medclaim Insurance Policy for the Students of NITJ	Rs.500/-	Rs.40,000/-

Tender fee of Rs.500/- in the form of DD in favour of Director, D R B R Ambedkar NIT, Jalandhar **must be submitted**

EMD of Rs.40,000/- in the form of DD in favour of Security- A/c, DR B R Ambedkar NIT, Jalandhar **must be submitted.**

If the bidder is exempted for payment of Tender Fee and EMD as NSIC/MSME registered bidders, then bidder is required to submit NSIC/MSME exemption certificate for same. The Certificate must be valid as on last date of submission of bid.

*Exemption of Tender fee & EMD will only be given to MSME/NSIC registered bidders.

Tender should reach at following address before the last date of receipt and time.

Kind Attention: Purchase Section,

Director

Dr. B.R. Ambedkar National Institute of Technology, Jalandhar
GT Road, By Pass, Jalandhar-144001

The tenders will be opened by the committee duly constituted for the purpose on due date and time in the presence of the bidders, whom so ever may wish to be present

1. All the bids/enquiries should be addressed to the Director, Dr B R Ambedkar National Institute of Technology, Jalandhar.
2. In case of non –compliance of instructions and all the terms & conditions, the offer will not be considered.
3. The institute being an Educational Institution, a special rebate/discount may be allowed.
4. Bids without GST number will be invalid.



IMPORTANT NOTE

The offers must be submitted in a sealed envelope duly super scribing the bid for Providing of “Cashless Mediclaim Insurance Policy for the Students of NITJ” with Due Date and Time on the cover of envelope. The Bids received late, will not be considered.

1. All corrigenda, addenda, amendments and clarifications to Notice Inviting tender will be uploaded on the website www.nitj.ac.in and CPP Portal, Bidder shall keep themselves updated with all such developments.
2. In case the last date of receipt/ opening of Bids falls on holiday, the bids shall be opened on the next working day at same time.
3. Bids should be clearly typed or neatly filled. Any deviation in the offer shall lead to rejection.
4. Bid (s) received after last date of offer submission will be rejected. No offer will be entertained received through by email/FAX/Telefax.
5. Supplier must mention Full address with Telephone No., Fax No. & E mail on their envelope also.
6. The Institute shall not be responsible for any postal delay and delay in receipt of the offer/bid. Any Tender/Bid received by the Institute which does not fulfill the desired terms and conditions shall be rejected out-rightly and no communication in this regard shall be sent. Delayed/Late Tender/Bid will not be accepted, in any circumstances.



Terms and Conditions

Following Terms and Conditions may be Carefully Studied and Complied before Submitting Bids - For providing Mediclaim Insurance Policy (Cashless/ Reimbursement basis)

1. Name & complete address of the Insurance Company.
2. Person In-charge (Official):-
Name: _____
Official Address: _____
Email: _____
Phone Number: _____
Fax No. _____
3. Local address of the Insurance Company:-
Name: _____
Official Address: _____
Email: _____
Phone Number: _____
Fax No. _____
4. The policy will be purchased for one year for the regular students of NIT Jalandhar and it will be renewable on yearly basis depending upon the performance evaluation of the company.
5. No change in the terms & conditions of the insurance policy is acceptable once it is decided and are required to be accepted during the operation/tenure of the policy.
6. Scope of Coverage will be 24 Hrs, 365 days, all over India. List of the hospitals available on cashless be attached.
7. The detail of Cashless Mediclaim Insurance Policy:-
 - Rs. 2.00 Lacs in the event of death of the parents/guardian.
 - Rs. 2.00 Lacs as the coverage for student fees in the event of death of earning parent/guardian.
 - Rs. 2.00 Lacs for the family of the student in case of his/her death or incapacitation/permanent disability
 - Rs. 1.00 Lacs Mediclaim Insurance Cover for students.

Read and Accepted

**Signature of the Bidder
With Stamp**



Special Terms & Conditions:-

1. Every type of disease/ailment will be covered for assistance. Further there will be no capping for the minimum admission period of the student in the Hospital.
2. The policy will be applicable initially for one year which can be further extended upto two more years on yearly basis depending on satisfactory performance of the company.
3. The Insurance company has to provide cashless card to the insured students immediately after getting the contract.
4. Medclaim cover should include pre-existing diseases, expenses of room rent as per recommendations of the treating doctor/hospital in any of the network hospitals in India.
5. No waiting period and first year exclusion is waived off under Health Scheme. Pre & post hospitalization medical expenses are covered in the policy.
6. Soft copy of the health insurance cards must be provided to the institute by the company.
7. The aforesaid details of sum insured, scope of cover and details of benefit will have to be included the terms & conditions of the policy by the insurance company.
8. The award will be placed on the basis of above said risk coverage and lowest premium basis and terms and conditions as per Annexure 'B' & 'C'.
9. The above said sum insured is to be covered upto the age of 25 years for regular student of B. Tech and 32 years for Ph. D, M.Sc/M. Tech regular students. The Insurance Company has to provide Cashless Card to the insured students immediately after get medical insured. A TPA (Third party Administrator) is also required.
10. The courts at Jalandhar alone will have the jurisdiction for trial of any matter, dispute or reference between parties arising out of this bid/contract. It is specifically agreed that no court outside and other than Jalandhar Court shall have jurisdiction in the matter.
11. Location of Head office with complete address, with telephone No. Fax No. and Email must be mentioned.

Read and Accepted

**Signature of the Bidder
With Stamp**



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12. The bid must be quoted duly typed on the letter heads of the supplier / manufacturer duly mentioned full address, GST No./ PAN No./ TDS No. / TIN No. and must be in a sealed cover which should be super scribed Bid for "Cashless Mediclaim Insurance Policy for the Students of NITJ" Bid No. _____ dt:_____.
13. Offers through Telefax /E-mail and other incomplete offer will not be considered.
14. All bids will be valid for at least 90 days excluding the date of opening.
15. The institute being government educational institute is having excise and custom duty exemption in terms of government notification No. 51/96-customs Dt. 23-7-1996 and No. 10/97-central excise Dt. 1-3-1997 as amended from time to time, therefore rates be quoted accordingly.
16. Rate should be quoted in the Indian rupees only. Delivery period must be mentioned.
17. Bid received after the due date will not be considered unless the date is extended.
18. Percentage of taxes to be charged must be clearly stated.
19. If there is any dispute/doubt, the decision of the Director, Dr. B. R. Ambedkar National Institute of Technology, Jalandhar shall be final.
20. Certificate to the effect is to be provided that the Prices quoted by you are lowest and is not more than the Price charged from other Educational Institutions/ R & D departments in India.
21. Payment of the policy shall be released as per standard insurance norms.
22. The number of the students to be insured may vary.
23. Penalty: The Director of the institute shall have the power to impose penalty upto 5% of the value of the order, in case of any discrepancies and if the execution of the policy is not executed within the stipulated/extended period.

Read and Accepted

Signature of the Bidder
With Stamp



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Annexure 'C'

On the Letter Head of the Company

Ref. No.

Dated:

TENDER FOR CASHLESS MEDICLAIM INSURANCE POLICY (For approx. 4000 Students)

Sr. No.	Description	Rate (Per Student) in Rs.
1.	The detail of Cashless Medclaim Insurance Policy:- <ul style="list-style-type: none">Rs. 2.00 Lacs in the event of death of the parents/guardian.Rs. 2.00 Lacs as the coverage for student fees in the event of death of earning parent/guardian.Rs. 2.00 Lacs for the family of the student in case of his/her death or incapacitation/permanent disabilityRs. 1.00 Lacs Medclaim Insurance Cover for students.	
	Taxes @ %	
	Total	

The following are covered under the medical insurance policy:-

1. Every type of disease/ailment will be covered for assistance. Further there will be no capping for the minimum admission period of the student in the Hospital.
2. Cashless cards shall be provided to the insured students immediately after getting the Contract.
3. Medclaim cover are included pre-existing diseases, expenses of room rent as per recommendations of the treating doctor/hospital in any of the network hospitals in India.
4. No waiting period and first year exclusion is waived off under Health Scheme. Pre & post hospitalization medical expenses are covered in the policy.
5. Soft copy of the health insurance cards shall be provided to the students of the institute by us.

The medical treatment of the students will be made in the recognize hospital on cashless scheme and Insurance Company will settle the claim cases. A list of hospitals empanelled with us (Company) on all India basis is attached/shall be provided. A TPA shall also be provided by us (Insurance Company).

We have gone through and understood the instructions and also terms & conditions stipulated in the documents and confirm to abide by the same.

(_____)
Signature with Stamp
Place: