



Ref. No. NITJ/Pur/ARC-Glasswares & Plasticwares/140/18/e-Tender no.14/2018 Date:

Please find enclosed herewith the following		Page No.
1	Tender Notice NITJ/Pur/ARC-Glasswares & Plasticwares/140/18 e-Tender No. 14/2018 & Schedule for Opening of the e-Tender	2 & 3
2	Details of Tender Fee, EMD & Processing Fee	4
3	Introduction	5
4	Important Note	6
5	Instruction cum Terms & Conditions to the Tenderers	7-9
6	Tender Documents For Rate Contract of Glasswares & Plasticwares	10-13
7	Annexure "A" (DECLARATION REGARDING BLACKLISTING / DEBARRING	14
8	Commercial Bid Annexure –"B"	15-16

Assistant Registrar
Dr. B. R Ambedkar NIT Jalandhar
Email: arpurchase@nitj.ac.in



Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY

G T Road By Pass, Jalandhar-144011, Punjab (India)

EPABX-0181-2690301 & 453 website: www.nitj.ac.in email: registrar@nitj.ac.in

NITJ/Pur/ARC-Glasswares & Plasticwares/140/18/e-Tender no.14/2018

Last date for submission of Online bids	19.11.2018 upto	05:00 PM
Date of opening of Online bids	21.11.2018	11:00 AM

e-Tenders are invited for the supply of various brand of Labwares, Glasswares & Plasticwares from manufacturer/reputed suppliers/dealers/sub dealers on single bid system for entering into Annual Rate Contract for the year 2018-19. The detailed tender documents and terms & conditions can be downloaded /seen at website of Institute www.nitj.ac.in or www.tenderwizard.com/NITJ.

Only e-Tender will be accepted. For more details/clarifications, the bidders may contact **Mr Vijay Kumar on behalf of M/S ITI Limited on Mobile no.8146699878 or email vijay@tenderwizard.com.**

Registrar



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THIS DOCUMENT IS FOR REFERENCE ONLY. ONLY E-TENDERS WILL BE ACCEPTED

e-Tender Notice

NITJ/Pur/ARC-Glasswares & Plasticwares/140/18/ e-Tender no.14/2018

National Institute of Technology, Jalandhar invites tender for supply of various brand of Laboratory Glasswares & Plasticwares as per details given below:

I	Downloading of e-Tender document	Start Date: 18.10-2018 at 03.00 A.M. End Date : 19.11.2018 at 05.00 P.M.
II	Last Date of submission of e-tender	End Date : 19.11.2018 at 05.00 P.M.
III	Physical submission of Tender fee and EMD	End Date :20.11.2018 at 05.00 P.M.
III	Opening of Tender (online)	At 21.11.2018 upto 11:00 A.M.

Detailed Terms and Conditions are available in e-Tender document. The bid document can be downloaded from the website of www.tenderwizard.com/NITJ. Complete tender document is available for reference purposes on Institute website www.nitj.ac.in. Only e-Tender will be accepted.

Registrar



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Subject: - NITJ/Pur/ARC-/Glasswares & Plasticwares/140/18/e-Tender no. 14/2018 - regarding EMD, Tender fee and Processing fees.

Detail of Various brand of Laboratory Glasswares & Plasticwares, EMD , Tender fee and Processing fees detail is as under:

Sr.No.	Items	Tender Fee	Estimate Cost	EMD	Tender Processing fees (Including ST)
1.	Labwares & Glassware(Complete range), Plasticware (Complete range) / General Lab wares/ Pipette- Micropipette, Filters Papers and Disposable Filter Units	Rs.500/-	Rs.7,50,000/-	Rs.20,000/-	Rs.885/-



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INTRODUCTION

National Institute of Technology Jalandhar an establishment under Ministry of Human Resources & Development, Govt. of India engaged in Teaching, Research & Development activities is in frequent use of Glasswares & Plasticwares. In order to simplify the process of procurement, the Director, NIT Jalandhar desires to enter into Annual Rate Contract for the Year 2018-19 from the date of award of contract and can be extendable for 2 more years (on annual basis) based upon their prevailing /current price list, if the performance of the supplier is found satisfactory. In this connection, **you are requested to submit the best competitive offer for various brand of Glasswares & Plasticwares as mentioned above and strictly as per the instructions and terms & Conditions mentioned in the tender documents.**



Important Notes

1. All corrigenda, addenda, amendments and clarifications to Tender will be uploaded on the website www.nitj.ac.in , and not in the newspaper, Bidders shall keep themselves updated with all such developments.
2. In case the last date of receipt/ opening of bids fall on holiday, the bids shall be receipt/opened on the next working day at same time.
3. Tenderer who have downloaded the tender document form from the institute website shall submit a declaration along with tender document that I/we have downloaded the tender form from the Institute website www.nitj.ac.in and I/we have not tempered/modified the tender form in any manner. In case, if the same is found to be tempered/modified in any manner, I/we understand that my/our tender will be summarily rejected and I/we are liable to be banned from doing business with institute.
4. **Tender fee of Rs.500/- (Non Refundable)** In Favor of **Director, Dr B R Ambedkar NIT, Jalandhar along with EMD of Rs.20,000/-** in the shape of Demand Draft in favor of **Security A/c, Dr B R Ambedkar NIT, Jalandhar** must be submitted as per date mentioned in schedule.

The processing fees for Rs. **885/-** shall be paid through online mode only to ITI Limited New Delhi.



Instructions cum Terms & conditions to the Tenderers for the supply of various brand of Laboratory Glasswares & Plasticwares.

1. **No tender will be accepted in physical form.** The bidders shall have to submit their bids online in Electronic Format under Digital Signatures. For participation in the e-tendering process, the bidders need to register themselves on www.tenderwizard.com/NITJ. The registration and other charges are available on their website. On registration, they will be provided with a user ID and a system generated password enabling them to submit their bids online using Digital System Certificates (DSC).
2. Tenders without Digital Signatures will not be accepted by the electronic tendering system. Director, NIT Jalandhar will not be responsible for any delay in online submission of bids due to any reason whatsoever.
3. Bids will be opened online as per time given failing which no tender will be submitted.
4. Before submission of on line bids, bidders must ensure that scanned copies of all the necessary documents have been uploaded with the bid.
5. The bidder (s) is/are required to upload the scan copy of GST no. and PAN No.
6. Bidders should also upload the scanned copies of Tender fees and EMD as specified in the tender documents with online documents. The EMD and Tender Fee should be in the form of a Demand Draft and be submitted to the following address before opening of the Bid as given in the schedule for physical submission of Envelop for EMD and Tender fee. The Envelope should have full address and phone number of the tenderer.

Supply of various brand of Laboratory Glasswares & Plasticwares

NITJ/Pur/ARC-Glasswares & Plasticwares/140/18/ e-Tender no.14/2018

Kind Attention: Despatch Section (Purchase Section)

Submission of EMD & tender fee

Due date _____ and Time _____

Director,

Dr B R Ambedkar National Institute of Technology,

GT Road, Amritsar By Pass, Jalandhar 144001 (Punjab) (India)

7. The details of EMD specified in the tender document should be same as submitted online (scanned copies). Otherwise tender will be rejected summarily.
8. At any time prior to the deadline for submission of bid, the institute may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tender(s), can modify the tender document by amendment.

Read and Accepted.

(Signature & Stamp of Tenderer)



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9. The amendment will be published in web portal www.tenderwizard.com/NITJ and on Institute website only. In order to provide reasonable time to prospective tenderer(s) in preparing their bid (after taking amendment into account), the institute may, at its discretion extend the deadline for the submission of tender.
10. The conditional bids shall not be considered and will be out rightly rejected.
11. The tenderers are required to upload self-attested copies of the relevant documents required as per Terms & Conditions of the tender, failing which their bids may be rejected and will not be considered.
12. Tele fax-email and other incomplete offers are liable to be summarily ignored.
13. Rates shall be quoted in Indian Rupees & FOR NIT, Jalandhar basis and exclusive of GST. The GST/duty must be specifically mentioned failing which no GST/duty will be allowed at the subsequent stage. It will be termed as inclusive of all taxes.
14. The bidder should clearly indicate the delivery period and validity period of the offer.
15. Delivery time as mentioned in the supply order of the Institute is the essence of the contract and must be met with.
16. The Director may accept a tender in part or whole of the quantity offered, reject any tender without assigning any reasons, and may not accept the lowest tender or in case of any doubt dispute whatever may be the decision of the Director shall be final in this regard.
17. The supplier will be responsible till the entire stores contracted for and its delivery in good condition at destination.
18. The bid of any tenderer who has not complied with one or more of the conditions of eligibility criteria or fail to submit the required documents as mentioned in tender document are liable to be summarily rejected.

Read and Accepted.

(Signature & Stamp of Tenderer)



19. The Institute is not liable to pay any interest on EMD. Earnest Money deposit shall be forfeited;

- a. If the tenderer, withdraws its bid during the period of tender validity.
- b. If the successful tenderer refuses or neglects to execute the contract.

However, the EMD(s) of unsuccessful bidders will be released after finalization of award of contract.

20. Only successful bidder has to deposit **the Security money of Rs.50,000/-** in the shape of Demand Draft only in favor of the Director Dr B R Ambedkar NIT, Payable at Jalandhar. The performance security will be retained till the validity of Rate Contract period of the Glasswares & Plasticwares.

21. The 100% payment will be released against Physical delivery and inspection of the material.

22. The tenderer should not have been debarred /or blacklisted by any Central Government or any state Government (s) uploaded with the tender as per **Annexure "A"**

Read and Accepted.

(Signature & Stamp of Tenderer)



TENDER DOCUMENT FOR RATE CONTRACT OF GLASSWARES & PLASTICWARES

I) Eligibility of Bidders:

1. GST: The bidder should enclose the copy of GST
2. PAN: The Bidder should enclose the copy of PAN.

II) Tender Document Fee and Earnest Money & Security Deposit:

- a. Bids exclusively submitted online format will only be considered. Tender fee of Rs.500/- (Non refundable) In Favour of Director, Dr B R Ambedkar NIT, Jalandhar is to be submitted along with EMD of Rs.20,000/- in the shape of Demand Draft favour of Security A/c, Dr B R Ambedkar NIT, Jalandhar is to be submitted as per date mentioned in schedule.
- b. Only successful bidder has to deposit the Security money Rs.50,000/- in the shape of Demand Draft in favour of the Director Dr B R Ambedkar NIT, Payable at Jalandhar. The security will be retained till validity of the Rate Contract period of the Glasswares & Plasticwares.
- c. EMD amounting to Rs.20,000/- will be returned to the unsuccessful bidders within 30 days after the award of the contract and the Security money of Successful bidders will be kept till the expiry/ termination of Rate Contract without interest.

III) DISCOUNT: Maximum Discount should be allowed on your quoted brand printed Catalogue Price list. Such discount given will be applicable for current year or till the new price list is come into force.

IV) GENERAL TERMS AND CONDITIONS:-

Period of the Contract:

The Annual Rate Contract (ARC) will be initially for one year 2018-19 from the date of award of contract which may be extended for another 2 years(on annual basis) on the prevailing printed price list & terms & conditions received against this tender depending upon performance.



V) Delivery Schedule:

1. Material should be F O R NIT Jalandhar.
2. Delivery must be made within a period of 30-45 days from the issue of the order either directly or through their dealer network unless otherwise specified.
3. If the suppliers fail to deliver the stores within the allotted delivery period as specified above, the purchaser may procure goods or services similar to those un- delivered upon such terms and in such manner as it deems appropriate from any other firm and the supplier will be liable to the purchaser for any excess cost.
4. Part Supply is normally not acceptable. However, it may be allowed in genuine cases, on written request only.

VI) TERMS OF PAYMENT:

1. 100% Payment within 30 days from the date of delivery and inspection & Acceptance Certificate of concerned Department/ Section/ Store Purchase Section.
2. Payment shall be made by Cheque or such other mode/ electronic fund transfer offered by the Bank.
3. Octroi charges will be reimbursed only subject to production of Original Octroi Receipt only.

VII) Taxes and Duties:

1. NITJ is exempted from payment of Custom Duty and Central Excise Duty in terms of notification no. 10/97 and 51/96 for SCIENTIFIC / TECHNICAL INSTRUMENTS WHICH ARE USED FOR RESEARCH PURPOSE ONLY. We shall provide all the documents under this notification to enable you to clear the goods without payment of excise duty/ custom duty or as applicable against such certificate. Please state clearly where these certificates are required.
2. GST will be charged as applicable. Any Statutory variation will be paid to supplier on documentary evidence. Kindly clearly indicate the percentage of GST applicable.



VIII) Loss, Damage and Shortage:

NIT Jalandhar shall not be responsible for any loss, damages and shortage during transit. Payment shall be made for materials received in good conditions only.

IX) General:

1. Director, NIT Jalandhar reserves the right to enter into parallel Rate Contract for similar items any time during a period of Rate Contract with one or more parties.
2. The Rate Contract can be terminated at any time by giving one month's notice by either party.
3. The stores so supplied shall have to be of high quality & grade and in the event, if Glasswares & Plasticwares are found to be of inferior quality/duplicate, the supplier is liable to be banned or suspended from doing business with NIT Jalandhar **and their EMD/performance security shall be forfeited.**
4. The acceptance of the offer will rest with the Director, NIT Jalandhar, who does not bind himself to accept the lowest tender and reserves the right to reject / accept partially or wholly the tenders received, without assigning any reason.
5. Mere submission of application/ proposal does not imply acceptance of the same at this end and the firms will be enlisted only after meeting the laid down qualifying parameters for which decision of Director, NIT Jalandhar shall be final and binding on the parties.
6. Printed terms and conditions of the applicant on their quotation Form/ Literature / Letters etc. if any will not be binding on us.
7. Enlistment under Rate Contract with this Institute does not ensure business of any quantum, whatsoever.

Any deviation from the Terms & Conditions mentioned above will imply disqualification for the firm.



- X) Penalty/Liquidated damages :** The Director, NIT Jalandhar reserves the right to impose 0.5% (half percent) penalty per week on account of delay in supply, If delivery received after expiry of the original delivery period. The total penalty should not exceed 10% of the value of the delayed goods. It will be also open to the Institute to procure the required item(s) from any other source at the risk and expense of the firm

The Director, NIT Jalandhar reserves the right to accept a quotation in Part or in full or to reject all quotations or any of the quotations received, for non-compliance of any of the above items, conditions or instructor for any other reason without assigning any reason thereof.

- XI) Force/ Majeure:** Force Majeure will be accepted on adequate proof thereof.

XII) ARBITRATION:

In case of any dispute or difference arising out of or in connection with the tender conditions / job order and Contract, the Institute and the Seller will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute.

The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jalandhar only. The decision of the Arbitrator shall be final and binding on both the parties.

JURISDICTION:

The courts at Jalandhar alone will have the jurisdiction to trial any matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Jalandhar Court shall have jurisdiction in the matter.

Read and Accepted.

(Signature of Tenderer)



Annexure – “A”

SELF ATTESTED ON THE LETTER HEAD OF THE SUPPLIER

DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER.

I / We _____ (Tenderer) hereby declare that the firm / agency namely M/s. _____ has not been blacklisted or debarred in the past by Union / State Government or organization from taking part in Government tenders in India.

Or

I / We _____ (Tenderer) hereby declare that the Firm / agency namely _____ M/S _____ was blacklisted or debarred by Union / State Government or any Organization from taking part in Government tenders for a period of _____ years w.e.f. _____ to _____. The period is over on _____ and now the firm/company is entitled to take part in Government tenders.

In case the above information found false I / we are fully aware that the tender/ contract will be rejected / cancelled by Director, NIT Jalandhar, and EMD / SD shall be forfeited.

In addition to the above Director, NIT Jalandhar, will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Attested:

Name _____

Address _____



Ref no. NITJ/ARC-Glasswares & Plasticwares/140/18/e-Tender no.14/2018 Dated :

ANNEXURE 'B'

COMMERCIAL BID

FORM FOR ANNUAL RATE CONTRACT 2018-19 for Purchase of various brand of Glasswares & Plasticwares (mention about make of Glasswares & Plasticwares)

1.	NAME OF THE APPLICANT (Mention about self – Mfg./ supplier/Dealer/Sub dealer	
2.	NAME & ADDRESS OF THE supplier/Dealer/Sub dealer (With Tel./ Fax/Mobile/email address)	
3.	NAME & ADDRESS OF THE LOCAL Supplier/Dealer/sub dealer	
	3.1 Phone	
	3.2 Fax	
	3.3 E-mail	
	3.4 Contact Person Name & Mobile No.	
4.	GST No. OF THE FIRM/	
5.	GST Regd. No.(Attach attested copy of certificate)	
6.	Weblink of the Catalogue	
7.	PAN No. OF THE DEALER(copy to be attached)	



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Sr. No.	Name of Brand/ Make of Glasswares	Discount (%) on price list (in figure and words)	GST
1.	HARCO		
2.	LABCO		
3.	Glassco		
4.	JSGW		
5.	Brosil		
6.	Perfit		
7.	Any other brand		

Sr. No.	Name of Brand/ Make of Plasticwares	Discount (%) on price list (in figure and words)	GST
1.	LABCO		
2.	Tarson		
3.	ABDOS		
4.	Titus Ind		
5.	Brosil		
6.	Any other brand		

Delivery: NIT Jalandhar

1. It is hereby certified that we have understood the instructions to tenderer and also terms and conditions attached to the tender.
2. This is certified that the discount quoted above are not less than the discount charged from any other Institution/Department/Organization

Date

Place

Name & Signature of Tenderer with stamp