



**Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY**  
**G T Road By Pass, Jalandhar-144011, Punjab (India)**

**EPABX-0181-2690301 & 453 Fax: 2690320 & 932 website: www.nitj.ac.in email: registrar@nitj.ac.in**

**Ref. No. NITJ/PUR-III/ARC Toner/95/16/ e-Tender no.18/2016**

**Date: 06.07.2016**

Enclosed please find herewith the following:

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**NITJ/PUR-III/ARC Tonner/95/16/ e-Tender no.18/2016**

Last date for submission of Online bids : 28.07. 2016 upto 05.00 p.m.  
Date of opening of Online bids : 29.07.2016 at 11.00 a.m

e-Tenders are invited for the supply of HP make Tonner & Cartridge from manufacturer/authorized distributor /dealer or exclusive agent/supplier on single bid system for entering into Annual Rate Contract for the year 2016-17. The detailed tender documents and terms & conditions **can be downloaded** /seen at website of Institute [www.nitj.ac.in](http://www.nitj.ac.in) or [www.tenderwizard.com/NITJ](http://www.tenderwizard.com/NITJ).

Only e-Tender will be accepted. For more details/clarifications, the bidders may contact Mr Vijay Kumar on behalf of M/S ITI Limited on Mobile no.8146699878 or email [vijay@etenderwizard.com](mailto:vijay@etenderwizard.com).

**Registrar**



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**THIS DOCUMENT IS FOR REFERENCE ONLY. ONLY E-TENDERS WILL BE ACCEPTED**

e-Tender Notice

**NITJ/PUR-III/ARC Tonner/95/16/ e-Tender no.18/2016 Date: 06.07.2016**

National Institute of Technology, Jalandhar invites tender for entering into Annual Rate Contract for supply of HP Make Tonner & cartridge as per details given below:

I	Downloading of e-Tender document	Start Date: 06.07.2016 at 03.00 P.M. End Date : 28.07.2016 at 05.00 P.M.
II	Date of submission of e-tender	End Date : 28.07.2016 at 05.00 P.M.
III	Physical submission of Tender fee and EMD	End Date : 28.07.2016 at 05.00 P.M.
III	Opening of Tender (online)	At 29.07.2016 upto 11:00 A.M.

Detailed Terms and Conditions are available in e-Tender document. The bid document can be downloaded from the website of [www.tenderwizard.com/NITJ](http://www.tenderwizard.com/NITJ). Complete tender document is available for reference purposes on Institute website [www.nitj.ac.in](http://www.nitj.ac.in). Only e-Tender will be accepted.

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**Sub: NITJ/PUR-III/ARC Toner/95/16/ e-Tender no.18/2016 - regarding EMD, Tender fee & Processing fees**

Supply of HP Make Toner & cartridge & EMD, Tender fee & Processing fees detail as under:

Sr.no.	Items	Tender Fee	Estimate Cost	EMD	Tender Processing fees(Including ST)
1.	HP Make Toner & cartridge (list of Printer/Tonner no. available at Annexure "B")	Rs.500/-	Rs.12,00,000/-	Rs.20,000/-	Rs.1380/-



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**Important Note**

1. All corrigenda, addenda, amendments and clarifications to Tender will be hosted in the website [www.nitj.ac.in](http://www.nitj.ac.in), and not in the newspaper, Bidders shall keep themselves updated with all such developments.
2. In case the last date of receipt/ opening of bids falls on holiday, the bids shall be receipt/opened on the following working day at same time.
3. Tenderer who have downloaded the tender document form from the institute website shall submit a declaration alongwith tender document that I/we have downloaded the tender form from the Institute website [www.nitj.ac.in](http://www.nitj.ac.in) and I/we have not tempered/modified the tender form in any manner. In case, if the same is found to be tempered/modified in any manner, I/we understand that my/our tender will be summarily rejected and I/we are liable to be banned from doing business with institute.
4. Tender fee of Rs.500/- (Non refundable ) alongwith EMD of Rs.20,000/- in the shape of Demand Draft favoring Director NIT, Jalandhar be submitted as per date mentioned in schedule.

The processing fees for Rs. 1380/- will paid through online mode only to ITI Limited New Delhi .



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**Instructions cum Terms & conditions to the Tenderers for the Supply of Tonners & Cartridge**

1. **No tender will be accepted in physical form.** The bidders shall have to submit their bids online in Electronic Format under Digital Signatures. For participation in the e-tendering process, the bidders need to register themselves on [www.tenderwizard.com/NITJ](http://www.tenderwizard.com/NITJ). The registration and other charges are available on their website. On registration, they will be provided with a user ID and a system generated password enabling them to submit their bids online using Digital System Certificates (DSC).
2. Tenders without Digital Signatures will not be accepted by the electronic tendering system. Director, NIT Jalandhar will not be responsible for any delay in online submission of bids due to any reason whatsoever.
3. Bids will be opened online as per time given failing which no tender will be submitted.
4. Before submission of on line bids, bidders must ensure that scanned copies of all the necessary documents have been uploaded with the bid.
5. The bidder (s) is/are required to upload the scan copy of VAT/TIN no. and PAN No.
6. e-Tender without tender document fee and EMD shall not be considered
7. Bidders should also send the scanned copies of Tender fees and EMD as specified in the tender documents with online documents. EMD and Tender Fee in the form of a Demand Draft in favor of the Director, Dr B R Ambedkar NIT, payable at Jalandhar should be submitted to the following address before opening of the Bid as per given in the schedule time for physical submission of EMD and Tender fee. Envelope should have full address and phone number of the tenderer.

**Supply of HP make Tonner & cartridge**

**Tender no. NITJ/PUR-III/ARC Tonner/95/16/ e-Tender no.18/2016**

Kind Attention: Despatch Section (Purchase Section)

Submission of EMD & tender fee

Due date \_\_\_\_\_ and Time \_\_\_\_\_

Director,

**Dr B R Ambedkar National Institute of Technology,**  
**GT Road, Amritsar By Pass , Jalandhar 144001 (Punjab) (India)**

8. The details of EMD specified in the tender document should be same as submitted online (scanned copies). Otherwise tender will be rejected summarily.

Read and Accepted.

(Signature & Stamp of Tenderer)



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9. At any time prior to the deadline for submission of bid, the institute may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tender(s), modify the tender document by amendment.
10. The amendment will be published on Tenderwizard and on Institute website only. In order to afford prospective tenderer(s) reasonable time in which to take the amendment into account in preparing their bid, the institute may, at its discretion extend the deadline for the submission of tender.
11. The conditional e-bids shall not be considered and will be out rightly rejected.
12. The supplier must intimate whether he is manufacturer /authorized distributor /dealer or exclusive agent. In case of supplier or dealer/agent, the authorization from the manufacturer is required and soft copy of the same must be enclosed with the e-bid, failing which their bids will be rejected.
13. The tenderers are required to upload self-attested copies of the relevant documents required as per Terms & Conditions of the tender, failing which their e-bids may be rejected and will not be considered.
14. Tele fax-email and other incomplete offers are liable to be summarily ignored.
15. Rates shall be quoted in Indian Rupees & FOR NIT, Jalandhar and excluding taxes. Sales tax/any other chargeable taxes must be specifically mentioned failing which no tax/duty will be allowed at the subsequent stage. It will be termed as inclusive of all taxes.
16. The tenderer should clearly indicate the delivery period and validity period of the offer.
17. Delivery time as mentioned in the supply order of the institute is the essence of the contract and must be met with.
18. The Director may accept a tender in part or whole of the quantity offered, reject any tender without assigning any reasons, and may not accept the lowest tender or in case of any doubt dispute whatever may be the decision of the Director shall be final in this regard.
19. The supplier will be responsible till the entire stores contracted for , arrive in good condition at destination.

Read and Accepted.

(Signature & Stamp of Tenderer)



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20. The bid of any tenderer who has not complied with one or more of the conditions of eligibility criteria and or fail to submit the required documents as required/ or mentioned in tender document are liable to be summarily rejected
21. The Institute is not liable to pay any interest on EMD. . Earnest Money deposit shall be forfeited,

If the tenderer, withdraws its bid during the period of tender validity.

If the successful tenderer refuses or neglects to execute the contract.

However, the EMD(s) of unsuccessful bidders will be released after finalization of award of contract .

22. Only successful bidder has to deposit **the Security money of Rs.50,000/-** in the shape of Demand Draft only in favor of the Director Dr B R Ambedkar NIT, Payable at Jalandhar. The performance security will be retained till the validity of Rate Contract period without interest.
23. The Rate of Tonners so quoted in commercial bid will be for one year and award of tonner so placed to the bidder on approved rates shall remain firm throughout the Rate Contract period.
24. The supplier cannot be charge rates more than MRP if the rates found more than MRP rates at any stage the excess charged amount will be deducted out of their payment.
25. Director , NIT Jalandhar reserves the right to enter into parallel Rate Contract for similar items any time during a period of Rate Contract with one or more parties.
26. The Rate Contract can be terminated at any time by giving one month's notice by the institute.
27. The stores so supplied will have to be of high quality & grade and in the event, if during use of Tonners & cartridge are found to be of inferior quality/duplicate, the supplier is liable to banned or suspended from doing business with NIT Jalandhar **and their Security shall be forfeited or the such loss will be deducted from their security.**

Read and Accepted.

(Signature & Stamp of Tenderer)





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28. NIT Jalandhar shall not be responsible for any loss, damages and shortage during transit. Payment shall be made for materials received in good conditions only.
29. 100% payment will be released within 20 days after physical delivery and inspection of the material in the institute. No advance payment will be given.
30. The tenderer should not have been debarred /or blacklisted by any Central Government /or any state Government (s) attached with the tender as per Annexure "A"
31. Penalty: The Director of the institute shall have the power to impose penalty upto 5% of the value of the order, if the supply is not executed within the stipulated/extended period.

**ARBITRATION:**

In case of any dispute or difference arising out of or in connection with the tender conditions / job order and Contract, the Institute and the Seller will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute.

The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jalandhar only. The decision of the Arbitrator shall be final and binding on both the parties.

**JURISDICTION:**

The courts at Jalandhar alone will have the jurisdiction to trial any matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Jalandhar Court shall have jurisdiction in the matter.

**Read and Accepted.**

**(Signature of Tenderer)**



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**SELF ATTESTED ON THE LETTER HEAD OF THE SUPPLIER**

**Annexure – “A”**

**DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER.**

I / We \_\_\_\_\_ (Tenderer) hereby declare that the firm / agency namely M/s. \_\_\_\_\_ has not been blacklisted or debarred in the past by Union / State Government or organization from taking part in Government tenders in India.

Or

I / We \_\_\_\_\_ (Tenderer) hereby declare that the Firm / agency namely \_\_\_\_\_ was blacklisted or debarred by Union / State Government or any Organization from taking part in Government tenders for a period of \_\_\_\_\_ years w.e.f. \_\_\_\_\_ to \_\_\_\_\_. The period is over on \_\_\_\_\_ and now the firm/company is entitled to take part in Government tenders.

In case the above information found false I / we are fully aware that the tender/ contract will be rejected / cancelled by Director, NIT Jalandhar, and EMD / SD shall be forfeited.

In addition to the above Director, NIT Jalandhar, will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

**Attested:**

Name \_\_\_\_\_

Address \_\_\_\_\_



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**Date: 06.07.2016**

**ANNEXURE 'B'**

**COMMERCIAL BIDS**

**FORM FOR ANNUAL RATE CONTRACT 2016-17 for supply of HP make Toner & cartridge .**

1.	NAME OF THE APPLICANT (Mention about self – manufacturer/authorized distributor /dealer or exclusive agent/supplier (certificate attach)	
2.	NAME & ADDRESS OF THE manufacturer/authorized distributor /dealer or exclusive agent/supplier (With Tel./ Fax/Mobile/email address)	
3.	NAME & ADDRESS OF THE LOCAL manufacturer/authorized distributors /dealers or exclusive agent/suppliers	
	3.1 Phone	
	3.2 Fax	
	3.3 E-mail	
	3.4 Contact Person Name& Mobile No.	
4.	VAT/TIN No. OF THE FIRM/	
5.	C.S.T. Regd. No.(Attach attested copy of certificate)	
6.	Weblink of the Catalogue	
7.	PAN NO. OF THE DEALER(copy to be attached)	



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Sr.No.	Printer no.	Tonner no.	Rate	ST/CST/VAT
1.	Printer LaserJet 1005 Plus	2612		
2.	Printer P-1505	436A		
3.	Printer HP Laser P-1007	88A		
4.	Printer P3015 DN	255A		
5.	Printer M1522 nf	436A		
6.	Printer F4488	818		
7.	Printer M1213 NF	CC388AD		
8.	Printer CP 2025	304A		
9.	Printer M2727nf	53A (Q7553A)		
10.	Printer LaserJet 1050	61A		
11.	Printer Color CP1515n	125A		
12.	Printer LaserJet Pro CM 1415 FN Color	CE320A, 321,322,323		
13.	Printer Color 3525 dn	CE250A,251,252,253		
14.	Printer 2025 HP color LaserJet	CC531A,530,532,533		
15.	Printer Pro 8000	940		
16.	Printer 1525 dn	320A		
17.	Printer HP LaserJet 5200	7516A		
18.	Printer HP 1020 Plus	2612A		
19.	Printer HP 175 color			
20.	Printer 1136 HP MFP	CC388AD		
21.	Printer DeskJet 5525 HP	650A		
22.	Printer color HP 2515	678 A		
23.	Printer L210 Epson	Ink Bottle BK T6641,CT 6642, MT 6643, YT 6644		
24.	Printer 1025 HP color LaserJet	310 A		
25.	Printer LaserJet 1536 HP	278 A		
26.	Epson L210	Ink bottle BK T6641, CT 6642, MT 6643, YT 6644		
27.	Printer MF 1590			
28.	Printer L210	278 A		
29.	Printer HP 706 N	(CZ192AC) 93A		
30.	Printer HP LaserJet Pro M128 FN MFP (P/No.CZ184A)	CC388AD		
31.	Printer HP LaserJet Ent 500 color M551n (CF081A)	507X		



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32.	Printer HP LaserJet Pro MFP M521 DN Laser mono color	7516		
33.	Printer HP Laser M226 dn	CC388AD		
34.	Printer LaserJet 1606 dn	CE278A		
35.	HP LaserJet Pro M202 DW	CC388AD		
36.	HP LaserJet 1160	Q5949A		
37.	HP LaserJet 1022	2612 AC		
38.	HP LaserJet 1150	Q2624		
39.	HP LaserJet 1105	36A		
40.	Printer HP MS21DN55A	55A		
41.	Printer HP 9040 DN	C8543X		
42.	Epson L220 Inkjet			
43.	HP LaserJet P1005	35A		
44.	HP LaserJet 1022n	Q2612 AC		
45.	HP LaserJet P2015	53A		
46.	HP LaserJet P2055dn	05A(CE505A)		
47.	HP Color Laser Jet CP3525dn	MU1-8310 Yellow MU1-8311 Magenta MU1-8312 Blue MU1-8313 Black		
48.	HP -1320 Laser Jet	49A		
49.	PRO MFP M521dn	MS21DN55A		

**Delivery : NIT Jalandhar**

It is hereby certified that we have understood the instructions to tenderer and also terms and conditions attached to the tender.

**Date .....**

**Place .....**

**Name & Signature of Tenderer with stamp**