



Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY
G T Road By Pass, Jalandhar-144011, Punjab (India)
EPABX-0181-2690301 & 453 Fax: 2690320 & 932 website: www.nitj.ac.in
email: registrar@nitj.ac.in

Ref. No. NITJ/PUR-III/ARC-Cleaning & Sweeping/05/16/ e -Tender no. 10/2016 Date: 03.06.16

Enclosed please find herewith the following:

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Supdt.(P)

Dr. B. R Ambedkar NIT Jalandhar



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NITJ/PUR-III/ARC-Cleaning & Sweeping/05/16/ e -Tender no. 10/2016

Last date for submission of Online bids : 23.06.2016 upto 05.00 P.M.
Date of opening of Online bids : 24.06.2016 at 11.00 A.M

e-Tenders are invited from the Manufacturers/Dealers/Suppliers for entering into Annual Rate Contract for supply of Cleaning and Sweeping items for the year 2016-17. The detailed tender documents, terms & conditions and specification can be downloaded /seen at website of Institute www.nitj.ac.in or www.tenderwizard.com/NITJ.

Only e-Tender will be accepted for more details/clarifications, the bidders may contact Mr. Vijay Kumar on behalf of M/S ITI Limited on Mobile no.8146699878 or email vijay@etenderwizard.com.

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THIS DOCUMENT IS FOR REFERENCE ONLY. ONLY E-TENDERS WILL BE ACCEPTED

e-Tender Notice

NITJ/PUR-III/ARC-Cleaning & Sweeping/05/16/ e -Tender no. 10/2016 Dated: 03.06.2016

National Institute of Technology, Jalandhar invites tender for entering into Annual Rate Contract for the supply of Cleaning & Sweeping Items as per details given below:

I	Downloading of e-Tender document	Start Date:03.06.2016 at 03.00 P.M. End Date :23.06.2016 at 05.00 P.M.
II	Date of submission of e-tender	End Date : 23.06.2016 at 05.00 P.M.
III	Physical submission of Tender fee and EMD	End Date : 23.06.2016 at 05.00 P.M.
III	Opening of Tender (online)	At 24.06.2016 upto 11:00 A.M.

Detailed Terms and Conditions are available in e-Tender document. The bid document can be downloaded from the website of www.tenderwizard.com/NITJ. Complete tender document & specification is available for reference purposes on Institute website www.nitj.ac.in. Only e-Tender will be accepted.

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Sub : NITJ/PUR-III/ARC-Cleaning & Sweeping/05/16/ e -Tender no. 10/2016 - regarding EMD, Tender fee and Processing fees

Supply of Cleaning & Sweeping items & EMD , Tender fee and Processing fees detail as under:

Sr.No.	Items	Tender Fee	Appox. purchase of Cleaning & Sweeping items during last year	EMD	Tender Processing fees(Including ST)
1.	Purchase of Cleaning & Sweeping Items (Annexure "B" Page no. 10 & 11)	Rs.500/-	Rs.8 Lacs.	Rs.10,000/-	Rs.920/-

Note: The quantity of required Cleaning & Sweeping Items (Annexure "B") may vary as per requirement.



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IMPORTANT NOTE

1. All corrigenda, addenda, amendments and clarifications to Tender specification will be hosted in the website www.nitj.ac.in, and not in the newspaper, Bidders shall keep themselves updated with all such developments.
2. In case the last date of receipt/ opening of bids falls on holiday, the bids shall be receipt/opened on the following working day at same time.
3. Tenderer who have downloaded the tender document form from the institute website shall submit a declaration alongwithtender document that 1/we have downloaded the tender form from the Institute website www.nitj.ac.in and I/we have not tempered/modified the tender form in any manner. In case, if the same is found to be tempered/modified in any manner, I/we understand that my/our tender will be summarily rejected and I/we are liable to be banned from doing business with institute.
4. Tender fee of Rs.500/- (Non refundable) alongwith EMD of Rs.10,000/- in the shape of Demand Draft favoring Director NIT, Jalandhar be submitted as per date mentioned in schedule. The processing fees for Rs.920/- will paid through online mode only to ITI Limited New Delhi .

All those suppliers whose EMDs are already deposited with NIT,Jalandhar on account of previous rate contact, need not require to submit a fresh EMD for the purpose. However, they have to submit fresh tender fee Rs.500/- in shape of Demand draft favoring Director NIT,Jalandhar.



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Instructions cum Terms & conditions to the Tenderers for the Supply of Cleaning & Sweeping items on Annual Rate Contract basis.

1. **No tender will be accepted in physical form.** The bidders shall have to submit their bids online in Electronic Format under Digital Signatures. For participation in the e-tendering process, the bidders need to register themselves on www.tenderwizard.com/NITJ. The registration and other charges are available on their website. On registration, they will be provided with a user ID and a system generated password enabling them to submit their bids online using Digital System Certificates (DSC).
2. Tenders without Digital Signatures will not be accepted by the electronic tendering system.
3. Bids will be opened online as per time given failing which no tender will be submitted.
4. Before submission of on line bids, bidders must ensure that scanned copies of all the necessary documents have been uploaded with the bid.
5. The bidder (s) is/are required to upload the scan copy of VAT/TIN no. and PAN No.
6. Director, NIT Jalandhar will not be responsible for any delay in online submission of bids due to any reason whatsoever.
7. Bidders should submit the scanned copies of Tender fee and EMD as specified in the Tender documents on line alongwith their tender document .
8. EMD & Tender fee in the form of **Demand Draft in favoring Director , Dr B R Ambedkar NIT, payable at Jalandhar** be submitted in Physical form at the following address before opening date of bid as per given in the scheduled time **failing which your offer will be treated as invalid.** Envelop have full address and Phone Number of the tenderer.

Annual Rate contract of Cleaning & Sweeping Items Tender Notice. NITJ/PUR-III/ARC-Cleaning & Sweeping/05/16/ e -Tender no. 10/2016

Kind Attention: Purchase Section

Submission of EMD & tender fee

Due date _____ and Time _____

Director,

Dr B R Ambedkar National Institute of Technology,

GT Road, Amritsar By Pass , Jalandhar 144001 (Punjab) (India)

Read and Accepted.

(Signature & Stamp of Tenderer)



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9. The conditional bids shall not be considered and will be out rightly rejected.
10. The tenderers are required to upload self-attested copies of the relevant documents required as per Terms & Conditions of the tender, failing which their bids may be rejected and will not be considered.
11. Tele fax-email and other incomplete offers are liable to be summarily ignored.
12. Tender fee of Rs.500/- (Non refundable) alongwith EMD of Rs.10,000/- (refundable) in the shape of Demand Draft favoring Director NIT, Jalandhar be submitted as per date mentioned in schedule. EMD of successful bidder will be retained for the period of award of contract as a security.
13. The earnest money will be forfeited if the supplier withdraws his bid/quotation during the period of validity period specified.
14. Rates shall be quoted FOR NIT, Jalandhar and excluding taxes. Sales tax/any other chargeable taxes must be specifically mentioned failing which no tax/duty will be allowed at the subsequent stage. It will be termed as inclusive of all taxes.
15. Any loss or damage to the items while handling transporting till such time the items are delivered and handed over to this office is the responsibility of the supplier/dealer.
16. If Samples are required for checking the quality of the material, the supplier has to submit within 2/5 daysfailing which the rates of item will not considered.
17. Supplier shall quote rates strictly as mentioned brand/make by institute in the financial bid . However, where there is no mention of make/model, supplier may quote their brand as per institute's required specification (if mentioned). If supplier change the specification or make /model at own level the bid will be liable to be rejected.
18. 100% payment will be released within 20 days after physical delivery and inspection of the material in the institute. No advance payment will be given.
19. Supply of material is required within 20 days or stipulated date as mentioned in the supply order. Being an Educational Institution time is essence of the order. Date of the delivery shall be strictly adhere to, otherwise, the Institute reserves the right not to accept the delivery in part or full. On delay in delivery, penalty will be imposed as per institute rules .
20. The approved rates of all the items shall remain firm throughout the Contract period.
21. The Rate Contract will generally be valid for a minimum period of one year, however rates for more than one year will also be considered.

Read and Accepted.

(Signature & Stamp of Tenderer)



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22. Prices charged for the stores items supplied under Rate Contract shall under no event be higher than lowest prices at which the party sells the items of identical description to any other organization during the period of contract.
23. The supplier cannot be charge rates more than MRP if the rates found more than MRP rates at any stage the excess charged amount will be deducted out of their payment.
24. The supplier will be liable to the purchaser for any excess costs incurred for procurement of goods or services not delivered in time.
25. The items, so supplied will have to be of high quality and grade and in the inspection/test if these are found to be of inferior quality, the same are to be replaced by supplier at their risk cost within the stipulated period, failing which the Annual Rate Contract with the firm may be cancelled. Delayed supply/non-compliance of complete order may also lead to cancellation of Contract.
26. The Director may modify, impose or relax any clause in the terms and conditions.
27. Any dispute arising out of this contract at any stage shall be referred to the Director NIT Jalandhar whose decision shall be final and binding upon both the parties.
28. The Director may accept a tender in part or whole of the quantity offered, reject any tender without assigning any reasons, may not accept the lowest or any tender. In case of any doubt dispute or whatever may be the decision of the Director shall be final in this regard.

JURIDICTION

The courts at Jalandhar alone will have the jurisdiction to trail any matter,dispute or reference between parties arising out of the tender/contract. It is specifically agreed that no court outside and other than Jalandhar Court shall have jurisdiction in the matter.

It is hereby certify that we have understood the instructions to tenderer and also terms &conditions attached to the tender and confirm to abide by the same.

Read & accepted

Signature of Tender(s)

(Individual / Firm / Company / Other)

(Affix stamp except individuals)

Name in full_____

Address for correspondence_____

Phone No._____ Mobile No._____

Permanent Address_____

Email Address_____



(ANNEXURE “A”)

(on Company Letter Head)

AFFIDAVIT

I/We _____ (Name)

Manufacturers/Dealers/Suppliers (strike out which is not applicable of(Firm))
 _____ do hereby solemnly affirm and declare that the
 individual/firm/company is not black listed by any Government Department or an
 autonomous body.

DEPONENT

DATE & TIME

THE ADDRESS _____

VERIFICATION

Verified that the content of above affidavit is true and correct to the best of my/our
 knowledge and belief. No part of it is false and nothing has been kept concealed
 therefrom.

DATE & TIME

DEPONENT



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List of Cleaning & Sweeping material

Annexure "A"

Sr. No.	Particular	Model/specifications mention make where require	Qty.approx.	MRP Rates (quote where mention on the item)	Quoted rates by the supplier	Remarks
1.	Duster Cloth	Size 1 ½" X 1 ½" (Superior quality)	2700 nos.			Sample required
2.	Floor Cleaner	Lizol - (HVL) – 5 Ltr	200 Ltrs.			
3.	Colin	500 ml	200 nos.			
4.	Phool Broom	500 gm	1700 nos.			Sample required
5.	Wheel Active	1 kg	2500 nos.			
6.	Pocha	Size 2 ½" X 2 ½" approx (Superior quality)	2500 nos.			Sample required
7.	Trishul (Disinfection for floor & bathroom)	1 Ltr White	1800 nos.			
8.	Phenyl	450 ml (Trishul) (black)	1800 nos.			
9.	Saini Fresh	500 ml	2500 nos.			
10.	Napthalene Ball or Phenyl Goli	(Trishul) ISI Grade 400gm	200 pkt. (current year requirement)			
11.	Odonil different fragrance	50 gm	2700 nos.			
12.	Bamboo Broom	(500gm)	1700 nos.			Sample required



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13.	Wiper	Superior quality	1200 nos. (current year requirement)			Sample required
14.	Toilet Brusher	Superior Quality	1200 nos. (current year requirement)			Sample required

The above quantity mentioned is approximate and is on the basis of annual consumption of previous year 2015-16. of the Institute. The required Annual Qty. may vary as per requirement.