



Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY

G T Road By Pass, Jalandhar-144011, Punjab (India)

EPABX-0181-2690301 & 453 Fax: 2690320 & 932 website: www.nitj.ac.in email: registrar@nitj.ac.in

TENDER NOTICE Ref No. PUR/157/18 e-Tender No 16/18

Last Date for Submission of Online bids: 18.12.2018 upto 05:00 PM
Date of Opening of Online bids : 20.12.2018 at 11:00 AM

e-Tenders are invited for Purchase and Printing of 12 pages answer sheets – 2,00,000 Copies) on single bid system from reputed suppliers. The detailed tender document, terms & conditions and specifications can be downloaded/seen at website of Institute www.nitj.ac.in or www.tenderwizard.com/NITJ

Only e-tenders will be accepted for more details/clarifications the Bidders may contact Mr. Vijay Kumar on behalf of M/s ITI Limited on mobile No. 8146699878 or e-mail: vijay@etenderwizard.com

Registrar



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e-TENDER NOTICE

National Institute of Technology, Jalandhar invites tender for Purchase and Printing of 12 pages answer sheets – 2,00,000 Copies) along with Tender Fee & EMD's and Processing Fees for the Answer Sheet required for Examination Cell of the Institute as per details given below:

| | | |
|-----|--|---|
| I | Downloading of e-tender document | Start Date :21.11.2018 at 10:00 AM End Date 18.12.2018 upto 05:00 PM |
| II | Last Date of submission of e-tender | End Date 18.12.2018 upto 05:00 PM |
| III | Physical submission of Tender Fee and EMD and eligibility documents (if any) | End Date 19.12.2018 upto 05:00 PM |
| IV | Opening of Bid (online) | on 20.12.2018 at 11:00 AM |

Detailed Terms and Conditions are available in e-tender document. The bid document can be downloaded from the website of www.tenderwizard.com/NITJ.

Complete tender document is available for reference purposes on Institute website www.nitj.ac.in. Only e-tenders will be accepted.



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Sub: Tender No Ref no. PUR/157/18 e-Tender No.16/18

Annexure-A

List of Items & EMDs detail as under:

| Sr. No. | Item | Qty. | Tender Fee | Estimate Cost | EMD | Tender Processing Fees (Including ST) |
|----------------|---|---------------|-------------------|----------------------|--------------------|--|
| A | Purchase and Printing of 12 pages answer sheets – 2,00,000 Copies- 70 GSM) One color printing on front page with numbering from Sr. No. 800001 onward with thread Stitching, Institute's Logo printing and keen punching. Size- 28 cm x 22 cm. Paper quality-Map Litho Paper Centuary/Built/JK /Trident make only Rolling and margin printing two colours. Packing in Card Board with 500 sheets in each box | 2 Lacs | Rs. 500/- | 5.00 Lacs | Rs.10,000/- | Rs. 859/- |

Note: The quantity of required Answer Sheet may vary as per requirement.



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Ref. No. NITJ/Pur/157/18

Dated :

Reference our e-Tender Notice Ref No. PUR/157/18 e-Tender No.16/18

Enclosed please find herewith the following:

1. e-Tender Notice ref No. PUR/157/18 e-Tender No.16/18
2. Important Note
3. Terms & Conditions
4. Instruction to Tenderers
5. **Annexure 'A'(Name of the Item and its specifications)**

THIS TENDER FORM IS NON-TRANSFERABLE.

Assistant Registrar (Store & Purchase)
Dr. B. R Ambedkar NIT Jalandhar



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Important Note

1. All corrigenda, addenda, amendments and clarifications to Tender Specifications will be uploaded on the website www.nitj.ac.in and not in the newspaper; Bidders shall keep themselves updated with all such developments.
2. In case the last date of receipt/opening of bids falls on holiday, the bids shall be receipt/opened on the next working day at same time.
3. Tenderer who have downloaded the tender document form from the institute website shall submit a declaration along with tender document that I/We have downloaded the Tender Form from the institute website www.nitj.ac.in and I/we have not tempered /modified the tender form in any manner. In case, if the same is found to be tempered/modified in any manner, I/we understand that my/our tender will be summarily rejected and I/we are liable to be banned from doing business with institute.
4. **Tender fee of Rs.500/- (Non- refundable against tender at Annexure A in the form of DD favoring Director NIT Jalandhar for Tender Fee and EMD demand draft favouring Security Account- Dr B.R.Ambedkar, NIT,Jalandhar** be submitted as per dates mentioned in schedule. The Processing fees for each category will paid through online mode only to M/s ITI Limited, New Delhi.



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TERMS AND CONDITIONS (Purchase and Printing of 12 pages answer sheets – 2,00,000 Copies)

1. Rate should be quoted F.O.R NIT Jalandhar.
2. The bidder (s) is/are required to upload the scan copy of GST no.
3. Rates should be quoted excluding taxes.
4. GST/any other chargeable tax must be specifically mentioned, failing which no tax/duty will be allowed at any stage.
5. Make of the paper to be used for answer sheet must be written with quoted rates..
6. No charges will be payable for sample supplied to the Institute.
7. 100% payment will be released after satisfactory physical delivery and inspection of answer sheets..
8. The supplier also needs to mention whether he is a manufacturer/supplier/or printer.
9. Sample of answer sheet must be submitted with the submission of EMD in sealed envelop on due date and time, failing which offer will be rejected.
10. **Delivery:** The delivery is required within 30 days from the date of issuance of the supply order..
11. **Penalty/Liquidated damages :** The Director, NIT Jalandhar reserves the right to impose 0.5% (half percent) penalty per week on account of delay in supply, If delivery received after expiry of the original delivery period. The total penalty should not exceed 10% of the value of the delayed goods. It will also be opened for the Institute to procure the required item(s) from any other source at the risk and expense of the firm

12. **Acceptance**

We _____ accept the above terms & conditions and shall comply with them strictly.

Name of Bidder _____

Signature

Address _____

Seal of firm :

Date :



Instructions to Tenderer

1. No tender will be accepted in physical form. The bidders shall have to submit their Bids online in Electronic Format under Digital Signatures. For participation in the e-tendering process, the bidders need to register themselves on www.tenderwizard.com/NITJ. The registration and other charges are available on their website. On registration, they will be provided with a user ID and a system generated password enabling them to submit their Bids online using Digital System Certificates (DSC).
2. Tenders without Digital Signatures will not be accepted by the electronic tendering system.
3. Bids will be opened online as per time given failing which no tender will be submitted.
4. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been uploaded with the bid.
5. NIT JALANDHAR, will not be responsible for any delay in online submission of bids due to any reason whatsoever.
6. Bidders should get ready with the scanned copies of Tender fees and EMD as specified in the tender documents. EMD and Tender Fee in the form of a **Demand Draft. The Tender Fee should be made in favor of the Director, Dr B R Ambedkar NIT, payable at Jalandhar and EMD demand draft in favour of Security Account, Dr B.R Ambedkar NIT, Payable at Jalandhar. Both in separate envelop** should be submitted to the following address before opening of the Bid as per given in the schedule time for physical submission of EMD and Tender fee. Envelope should have full address and phone number of the tenderer.
Kind Attention- Purchase Section
Submission of EMD and Tender Fee
Due Date 26-12-2018 and Time upto 05:00PM
Name of the Item- Answer Sheets Tender ref no.NITJ/Pur/157/18 e tender no. 16/2018
Director,
Dr B R Ambedkar National Institute of Technology,
G T Road Amritsar By Pass, Jalandhar-144001, Punjab (India).
7. The details of EMD specified in the tender document should be same as submitted online (scanned copies). Otherwise tender will be rejected summarily.
8. The conditional bids shall not be considered and will be out rightly rejected.
9. The tenderers are required to upload self-attested copies of the relevant documents required as per Terms & Conditions of the Tender, failing which their bids may be rejected and will not be considered.



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10. Telex, Fax, e-mail and other incomplete offers are liable to be summarily ignored.
11. At any time prior to the deadline for submission of bid, the institute may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tenderer(s), modify the tender document by amendment.
12. The amendment will be published on Institute website only. In order to afford prospective tenderer(s) reasonable time in which to take the amendment into account in preparing their bid, the institute may, at its discretion extend the deadline for the submission of tender.
13. The supplier must support the quoted specification with the help of original printed manuals / catalogue of the Equipment /Item and the tenderer should highlight original brochure.
14. The Institute is not liable to pay any interest on EMD. Earnest money deposit shall be forfeited, if the tenderer, withdraws its bid during the period of tender validity. The EMD(s) of other Bidder(s) whom offer will not found according to required specification/ lowest will be released after finalization of Technical Bids/ Lowest Bid/Purchase.
15. Delivery time is the essence of the contract and must be met with.
16. Specifications can be changed depending upon suitability after discussion. Nearest specifications/better specifications can be considered. In case of deviation complete justification should be furnished with proper documents.
17. The Director may accept a tender in part or whole of the quantity offered, reject any tender without assigning any reasons, may not accept the lowest or any doubt dispute or whatever may be the decision of the Director shall be final in this regard.
18. The offer shall be kept valid for 90 days.
19. The supplier will be responsible till the entire stores contracted for, arrive in good condition at destination.
20. If any information furnished by the bidder is, at any stage found to be incorrect, false or fabricated, the purchaser shall have the absolute right to forfeit EMD and security deposits, in addition to cancellation of contract, forfeiting the warranty/performance guarantees and other action in accordance with law, such as black-listing, risk & cost etc



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ARBITRATION:

In case of any dispute or difference arising out of or in connection with the tender conditions / job order and Contract, the Institute and the Seller/ Service Provider will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute.

The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jalandhar only. The decision of the Arbitrator shall be final and binding on both the parties.

JURISDICTION:

The courts at Jalandhar alone will have the jurisdiction to trial any matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Jalandhar Court shall have jurisdiction in the matter.

Annexure-B

(Kindly quote the rate in given format on your letterhead)

| Sr. no. | Item name | Rate Per Unit | Qty | Total Amount | GST |
|----------------|------------------|----------------------|------------|---------------------|------------|
| | | | | | |

F O R: NIT Jalandhar

Signed and Stamped