



डा बी आर अम्बेडकर राष्ट्रीय प्रौद्योगिकी संस्थान, जालन्धर-१४४०११, पंजाब (भारत)
Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR- 144011, PUNJAB (INDIA)

क्रमांक संख्या / Ref no.NITJ/.....

New format 2017

दिनांक / Dated

उपभोग्य / गैर उपभोग्य वस्तुओं के लिए पीडीए अनुदान के उपयोग हेतु अनुरोध
Request for utilization of PDA grant consumables/ non- consumable items

PDA Block 201..... to 201.....

1. संकाय का नाम / Name of the Faculty
Email ID

2. पद व विभाग / Designation & Department

3. सामग्री का विवरण / Details of Items

Membership of Professional bodies/Societies, both National and International

Consumables such as Chemicals, laboratory glassware, charges for synthesis & Analysis of samples for pursuing research
Stationary, Books & related items
Computer related consumables such as external storage devices, cartridges

4. मात्रा / Quantity

5. अनुमानित मूल्य / Estimated cost
(सूचना का स्रोत संलग्न करें / Source of information to be attached)

6. क्रय का उद्देश्य / Purpose of Purchase

7. तकनीकी विवरण / Technical specification
(सूचना का स्रोत / Source of information)

8. टिप्पणी, अगर कोई हो / Remarks, if any

आवेदक का हस्तक्षर
(Signature of the applicant)

अनुमोदित / गैर अनुमोदित
Recommended / Not Recommended

(विभागाध्यक्ष / Head of the Department)

Please see overleaf



The applicant is requested to fill the details
Details of Expenditure under PDA during three years (for office purposes)

S.N	Item	Limit applicable as per existing rules	Expenditure till Date			Balance as on Date
			Block Year 1 (2020-21)	Block Year 2 (2021-22)	Block Year 3 (2022-23)	
1	National/International Conferences (Poster presentation not applicable)/Workshops	Rs.2,10,000/- in a block of 3 years	No of events attended during working days:	No of events attended during working days:	No of events attended during working days:	
			Amount spent:	Amount spent:	Amount spent:	
			Amount committed:	Amount committed:	Amount committed:	
2	Membership of Professional Bodies	03 new memberships or renewals of earlier memberships per year	Number availed-	Number availed-	Number availed-	
			Amount spent-	Amount spent-	Amount spent-	
			Amount committed:	Amount committed:	Amount committed:	
3	Contingent Expenses					
a	Consumables such as Chemicals, Laboratory Glassware etc	Rs.60,000/- in a block of 3 years @ Rs 20,000/- per financial year	Amount spent-	Amount spent-	Amount spent-	
			Amount committed:	Amount committed:	Amount committed:	
b	Charges for Synthesis, Analysis/Testing of Samples for research purposes	Rs.60,000/- in a block of 3 years @ Rs 20,000/- per financial year	Amount spent-	Amount spent-	Amount spent-	
			Amount committed:	Amount committed:	Amount committed:	
c	(i) Stationary & Related Items	Rs.30,000/- in a block of 3 years @ Rs 10,000/- per financial year	Amount spent-	Amount spent-	Amount spent-	
			Amount committed:	Amount committed:	Amount committed:	
	(ii) Books (including e-Books)	Rs.50,000/- in a block of 3 years	Amount spent-	Amount spent-	Amount spent-	
			Amount committed:	Amount committed:	Amount committed:	
d	Computer related consumables such as External Storage devices, cartridges etc	Rs.60,000/- in a block of 3 years @ Rs 20,000/- per financial year	Amount spent-	Amount spent-	Amount spent-	
			Amount committed:	Amount committed:	Amount committed:	

The above limits are subject to availability of funds in the CPDA account of the faculty member. Total CPDA grant is limited to Rs 1,00,000/- per annum (cumulative for 03 years, i.e. Rs 1,00,000/- for first year, Rs 2,00,000/- during second year and Rs 3,00,000/- during third year). After completion of three years block, the remaining grant shall lapse and shall not be carried forward.

Verified as per records maintained in Accounts Section.

**Superintendent Accounts
Accounts**

Assistant Registrar



कार्यालय उपयोग हेतु / FOR OFFICE USE

Office of DFW: Entered on CPDA Register..... Page No..... Sr. No.....

Comments of Associate Dean, Faculty Welfare

सह-संकायाध्यक्ष, संकाय कल्याण / Associate Dean, Faculty Welfare

May be allowed/not allowed subject to availability of PDA fund of faculty as per norms.

संकायाध्यक्ष, संकाय कल्याण / Dean, Faculty Welfare

Approved/Not Approved

निदेशक / Director