



Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY JALANDHAR
Centre for Continuing Education (CCE)
Performa for organizing Conference STC / FDP/ Workshop / Seminar/ Webinar
Under Self-sponsored Program

S No	PARTICULARS (To be filled by the coordinator)	REMARKS
1.	Title of the event	
2.	Nature of the event (online/Off line) (Conferences/ STCs/Seminars/ Workshops/ FDPs, Symposiums / Webinars/MDP)	
3.	Brochure attached (Yes/No)	
4.	Name, Designation and Department of the organizer(s)	1. _____ 2. _____ 3. _____
5.	Proposed date (s) of the event	
6.	Objectives of the programme to be organized	
7.	Total no. of expected participants	
8.	Total budget with break-up	Income _____ Expenditure _____ (Attach detailed budget as Annexure-I)
9.	Any other source of funding (please mention the detail of funding agency and amount)	
10.	Tentative list of Expert (s) with Designation and affiliation	(Attach list as Annexure-II)
11.	Name & signature of program Coordinators	_____
Forwarded by HOD		
Signature of the HOD		
Head - CCE		
(Director)		

Estimated Budget

A) Expenditure:

S.No	Component / Activity	Amount (INR)	Remarks
1.			
2.			
3.			
Total:			

B) Income:

S.No	Component / Activity	Amount (INR)	Remarks
1.	Registration Fee		
2.	Funding Agency (If any)		
3.	Other Sources		
Total:			

C) Balance (if any):

(to be converted into consultancies)

Signature of Coordinator

Annexure-II

List of Experts and Schedule of Lecture

S.No	Name of Expert	Designation & Affiliation	Topic Covered	Tentative Date / Time
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Signature of Coordinator