



**Ref. No. NITJ/TEQIP-II/ 1167**

**Dated:** 02/02/2015

**Sub: Proceedings of the meeting held on 29.01.2015**

A meeting of TEQIP-II was held on 29.01.2015 at 11:30 AM in the Conference Room of Mechanical Engineering Department. The following members were present:-

1. Dr Joseph Anand Vaz, Coordinator TEQIP-II
2. Dr A K Choudhary, Dy. Coordinator TEQIP-II
3. Dr Pramod Kumar, Nodal Officer (Academics)
4. Dr D K Shukla, Nodal Officer (Procurement)
5. Dr S Bajpai, Nodal Officer (Equity Action Plan)
6. Dr Rizwan Ahmad Khan, Nodal Officer (Civil Works and Environment)
7. Dr Rajeev Trehan, Nodal Officer (Industry Institute Interaction Activities)

The following points were discussed and decisions were taken:

1. Dr A K Choudhary, Dy Coordinator TEQIP-II read out the proceedings of the last meeting held on 22.01.2015.

2. Dr Pramod Kumar and Dr S Bajpai placed their observations on point no. 7 of the proceedings of the last meeting. It was clarified that the financial support upto an extent of Rs 20,000 /- is applicable only for thesis writing and not for consummables, as the requirements of consummables mentioned in the second bulleted point of the previous meeting would be granted separately. The second bulleted point appearing at point No. 7 in the proceedings of the previous meeting may therefore be dropped.

It was decided that financial support upto the extent of Rs. 20,000 /- would be sanctioned to faculty members for expenditure towards thesis writing under the following permissible expenditure mentioned in the Academic rule book **Page 03, S.No 06.**

- Expenses toward Thesis writing and publication of Thesis-based Research papers.

All the expenditure made should be as per Institute / TEQIP II norms.

3. Dr D K Shukla, Nodal Officer (Procurement) placed his observation in the proceedings of the last meeting regarding re-tendering of items and extension in validity of quotations.

It was decided that the clarification may not be obtained from the NPIU and it may be sorted out at the Institute level itself.

The files for the extension in validity of offers / Quotations were sent to Registrar for approval as per the TEQIP Procurement Manual guidelines and consents have already been obtained from the Indentor regarding changes in specifications / design; before re-tendering of the items.

4. Dr D K Shukla placed the agenda regarding wider publicity of tender which is going to be floated soon. Considering the lack of bids / offers received against the last tender floated in May 2014; it was decided in the meeting that the tender may be published in all Indian editions of 02 National Newspapers under DAVP rates.

5. Dr S Bajpai, Nodal Officer (Equity Action Plan) briefed about the proposal under Academic Support for weak students. He agreed to place the agenda item regarding 'Academic Support for Weak Students' in detail in the next meeting for discussion / consideration.

**Contd.**





6. Dr A K Choudhary, Dy Coordinator TEQIP-II put the agenda regarding Honorarium to TEQIP officials and Staff members of TEQIP for discussion.

It was decided that the proposal needs to be elaborated and necessary approval obtained.

7. Dr Joseph Anand Vaz, Coordinator TEQIP requested Dr Pramod Kumar, Nodal Officer (Academics) to map the allocation of 19 Heads / Categories mentioned in Academic Rule Book of TEQIP-II according to 09 Heads for expenditure as per Institutional Development plan and place it in the next meeting for discussion / consideration.
8. It was found during review of status that three agenda items had been prepared by the then TEQIP-II team for the approval of BOG and had been submitted for inclusion in the list of agenda items for the next BOG meeting to be held.

Item No. 1: Amendment in Institutional development plan under TEQIP-II.

Item No. 2: Developing Research Interest among UG Students.

Item No. 3: Amendment to the Rule for Teaching Assistantship.

The new TEQIP II team had extensive discussions and deliberations and unanimously agreed that the agenda items either need revision or have to be dropped, and suggestions and approval of the Director would be taken accordingly.

02.02.2015

**Coordinator TEQIP-II**

Copy to following:

1. PA to Director - for kind information of the Director
2. Registrar, Nodal Officer (Finance)
3. Dr A K Choudhary, Associate Professor, Department of TT
4. Dr Pramod Kumar, Nodal Officer (Academics)
5. Dr D K Shukla, Nodal Officer (Procurement)
6. Dr S Bajpai, Head, Department of CH
7. Dr Rizwan Ahmad Khan, Nodal Officer (Civil Works & Environment)
8. Dr Rajeev Trehan, Nodal Officer (Industry Institute Interaction Activities)