



डा बी आर अम्बेडकर राष्ट्रीय प्रौद्योगिकी संस्थान, जालन्धर
Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY JALANDHAR

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(An Institute of National Importance)

TEQIP-II

Ref. No. NITJ/TEQIP-II/1222

Dated: 23/02/2015

Sub: Proceedings of the meeting held on 20.02.2015.

A meeting of TEQIP-II was held on 20.02.2015 at 11:30 AM in the Conference room of Mechanical Engineering Department. The following members were present:-

1. Prof. Joseph Anand Vaz, Coordinator TEQIP-II
2. Dr Pramod Kumar, Nodal Officer (Academics)
3. Dr Jagwinder Singh, Nodal Officer (Equity Action Plan)
4. Dr Rizwan Ahmad Khan, Nodal Officer (Civil Works and Environment)

The following points were discussed and decisions taken:

1. The proceedings of the last meeting of TEQIP-II held on 12.02.2015 were read out and there were no objections or observations on the proceedings.
2. The slow movement of TEQIP files due to delays in the Administrative Branch was pointed out by the members.

It was decided that TEQIP Cell would consolidated the information of the pending files that were sent to the Administrative office. The Coordinator TEQIP would then take up the matter with the Registrar.

It was pointed out that the Registrar had provided an assurance to the Coordinator TEQIP that files would be cleared promptly in the future.

3. Dr Jagwinder Singh, Nodal Officer (Equity Action Plan) briefed the members regarding his proposal for "Academic support for weak students". Some of the points discussed are:

- Implementation of the plan would start from the first year students.
- Weak students would be identified. Criteria for this would be framed by Nodal Officer (EAP). Students with grade 'E' or 'U' would be considered as weak students. Performance in the entrance exam and sr. secondary marks would also be considered while identifying weak students in the first year.
- Counsellors / mentors for every 30 students in each Department would have to access their performance and motivate and encourage them. The performance could be identified from the ERP system after each test and end semester exam and reported to the Counsellors and TEQIP Cell. This report should be made available periodically so as to enable corrective measures.
- The weak students would then be offered coaching / extra lectures to facilitate improvement in their performance.
- Funding for summer / winter school would also be proposed from the TEQIP funds.

It was decided that Dr Jagwinder Singh, Nodal Officer (EAP) would propose a detailed mechanism in this regard.

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4. Dr Pramod Kumar, Nodal Officer (Academic) placed the agenda item regarding “*Developing Research Interest among UG Students*”.

It was decided as follows:

- Nodal Officer (Academic) would circulate an email (with all the Terms and Conditions) and invite applications in the prescribed proforma from all Departments at the earliest.
 - A following committee would be constituted for evaluating the proposals.
 - Coordinator TEQIP-II / Representative
 - Project Supervisor of the concerned Department.
 - Nodal Officer (Academics)
 - Nodal Officer (Procurement)
 - Concerned HOD / Representative.
 - Consolidated approval from the Director would be sought after scrutinizing the applications.
5. Dr Rizwan Ahmad Khan, Nodal Officer (Civil Works and Environment) briefed regarding the proposals invited earlier by the then TEQIP Team from the Departments. Some of the civil works mentioned by the Department were not as per the TEQIP guidelines on civil works.

It was decided that fresh proposals would be invited from the Departments at the earliest and Nodal Officer (Civil Works and Environment) would take up the proposal to Central Public Works Department (CPWD) for drawing up estimates.

Coordinator TEQIP-II

Copy to following:

1. PA to Director, for kind information of the Director.
2. Sh. Ajit Singh, Registrar / Nodal Officer (Finance).
3. All Nodal Officers (Procurement / Academics / Equity Action Plan / Civil Works / IIIA)
4. TEQIP Cell, for record in the concerned file.