



डा बी आर अम्बेडकर राष्ट्रीय प्रौद्योगिकी संस्थान, जालन्धर
Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY JALANDHAR

जी टी रोड बाई पास, जालन्धर-144011, पंजाब (भारत)
G T Road Bye Pass, Jalandhar-144011, Punjab (India)
(An Institute of National Importance)

TEQIP-II

Ref. No. NITJ/TEQIP-II/1293

Dated: 20/03/2015

Sub: Proceeding of the meeting held on 13.03.2015.

A meeting of TEQIP-II was held on 13.03.2015 at 1200 hours in the Conference room of Mechanical Engineering Department. The following members were present:-

1. Prof. Joseph Anand Vaz, Coordinator TEQIP-II
2. Sh. Ajit Singh, Registrar / Nodal Officer (Finance)
3. Dr Pramod Kumar, Nodal Officer (Academics)
4. Dr D K Shukla, Nodal Officer (Procurement)
5. Dr Jagwinder Singh, Nodal Officer (Equity Action Plan)
6. Dr Rizwan Ahmad Khan, Nodal Officer (Civil Works and Environment)

The following points were discussed and decisions taken:

1. The proceedings of the last meeting of TEQIP-II held on 05.03.2015 were circulated to all the members and were read out. There were no objections to the proceedings observed.
2. Coordinator TEQIP-II reminded all the members regarding action needed to be taken for preparation and submission of the revised IDP.

Coordinator TEQIP-II informed the members that he is in touch with Dean (Academics) with regard to the accreditation process. However, a reminder would also be sent to Dean (Academics) through Director.

Coordinator TEQIP-II informed all the members that the payment to the suppliers has been released.

3. Nodal Officer (Procurement) informed all the members that the tender worth Rs. 186.00 Lacs has been prepared and would get published in the newspapers on or before 14/15.03.2015.
- As per the discussion in the last meeting a detailed flow chart for the process of procurement files was placed as an agenda item for discussion among the members. After the discussion the following points were proposed.
 - Admn. cum Financial Approval would be taken together preferably.
 - For items costing less than Rs. 25.00 Lacs the case would be considered by the TEQIP Tender Consideration committee instead of the IPC, to avoid delays. Further, the meetings of the TEQIP Committee are held regularly every week and all such cases could be considered. Thus the case would not go to the Administration repeatedly. The proposal would be taken up for discussion with the Director.
 - TEQIP Tender Consideration Committee would include all the members of the TEQIP team. The Nodal Officer (Procurement) would convene the session. Concerned HOD and Indentor would be specially invited for discussion of their respective case in the meeting.
4. The Nodal Officer (Academic) suggested allocation of grant from the head "Incremental Operating Cost" for organizing STCs/ Seminars / Workshops / Conferences, etc. under TEQIP-II.

After the discussion, it was decided that an amount of Rs. 50.00 Lacs would be allocated from the head "Incremental Operating Cost" of TEQIP-II for organizing STCs/ Seminars / Workshops / Conferences, etc. and an email would be circulated in the Institute for inviting proposals. For now, one proposal from each Department which has already submitted for organizing events would be sanctioned, keeping in view that the courses would be organized during non-teaching days / vacations.

Nodal Officer (Academics) was asked to prepare a proposal in view of the revised MHRD guidelines for evaluating applications for foreign visit by the faculty members. The members wanted this issue to be discussed with the Director for nomination of external experts.



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5. The proposal received from Chemical Engineering Department for organizing Industry Institute Interaction Activities under TEQIP-II on 26-27 March, 2015 was discussed.

The members deliberated on the matter:

- As the organizing committee had not mentioned the title of the course on the application form, a fresh application would be required to be submitted.
- Detailed Schedule of the event was also required.
- The Industry Institute Interaction has been proposed during the same period as the ISTE Engineering Education Congress being organized by the same coordinator of the same department. TEQIP grant has already been claimed for the ISTE Congress. Hence, the date for the Industry Institute Interaction event should be deferred.

10.03.2015

Coordinator TEQIP-II

Copy to following:

1. PA to Director, for kind information of the Director
2. Sh. Ajit Singh, Registrar / Nodal Officer (Finance)
3. All Nodal Officers (Academics / Procurement / IIIA / EAP / Civil Works and Environment)
4. Head (Computer Centre)-with a request to upload the same on the Institute website under the link *TEQIP*
5. TEQIP Cell, for record in the concerned file.