

A. Permissible¹ and Non-permissible Expenditures for Government Funded Institutions under TEQIP-II

Activity/Category of Expenditure	Government Funded Institutions	
	Permitted	Not Permitted
1. Improvement in teaching, training and learning facilities	<p>a) Civil Works² for:</p> <ul style="list-style-type: none"> • refurbishment of existing structures/ spaces to create new laboratories for PG programmes and research • reducing environment degradation and complying with EMF (see Civil Works Manual at Appendix-III) <p>b) New equipment and furniture³ for:</p> <ul style="list-style-type: none"> • establishing new PG laboratories for existing programmes • establishing laboratories for new PG programmes⁴ in emerging areas of Engineering and Technology • Faculty research and Institutional consultancy work • Campus-wide networking of academic and administrative buildings, hostels and faculty residences and enhancing internet facilities <p>c) Course-specific Software</p> <p>d) Modernization and Strengthening of Libraries:</p> <ul style="list-style-type: none"> • Procurement of print and digitized books, e-Journals • Expenditure for digitization of Library Books • Establishment of CD Bank Membership of INDEST-AICTE etc. 	<ul style="list-style-type: none"> • Civil Works undertaken for betterment of academic buildings such as UG classrooms; UG existing laboratories, workshops, computer centre and library; constructing new spaces and betterment of hostels, • Equipment and furniture for: <ul style="list-style-type: none"> a) starting new UG programmes, and b) improving hostel facilities other than electronic networking • Purchase of vehicles
2. Providing Teaching and Research Assistantships for significantly increasing enrolment in existing and New Masters and Doctoral programmes in Engineering Disciplines	<ul style="list-style-type: none"> • Teaching Assistantships and Research Assistantships⁵ for non- GATE qualified Masters and Doctoral students in Engineering disciplines • Foreign fellowships not exceeding 3 months duration for Doctoral candidates in Engineering disciplines subject to BoG approval on case to case basis 	<ul style="list-style-type: none"> • Scholarships for GATE qualified students for Masters and Doctoral programmes are to be secured from Central, State and other agencies
3. Research and Development and Institutional Consultancy Activities	<p>Expenditure for:</p> <ul style="list-style-type: none"> • securing sponsored projects and consultancy assignments • Publication of Research Papers in peer reviewed Journals • commercialization of research products • patenting of research products • Travel cost, hospitality and honorarium paid to Consultant 	<ul style="list-style-type: none"> • Fiscal incentives for increased participation in research, sponsored projects and consultancy work (<i>the incentives can, however, be given from Institutional resources including IRG</i>) • All expenditure including travel and meetings associated with implementation of sponsored

	for participation in Research & Development and for delivering Expert lectures	projects and consultancy assignments
4. Developing research interest among UG students	<ul style="list-style-type: none"> Fiscal incentive (as per norms approved by the BoG) to students that voluntarily associate with Industry oriented R&D projects Travel cost of students that associate with an Industry for about 3-4 weeks during vacations to continue work on R&D projects 	<ul style="list-style-type: none"> Boarding and lodging and sundry expenses for spending time in Industry.
5. Resource sharing through collaborative arrangements	<ul style="list-style-type: none"> Travel expenses; boarding, lodging, and sundry expenses/allowances for faculty visiting Institutions and Industries within India to develop and implement joint projects with well defined deliverables. 	<ul style="list-style-type: none"> Any other payment to the faculty for visits to Institutions and industries for joint projects.
6. Faculty Qualification Up gradation as planned through TNA <i>STT</i> <i>for Development</i> <i>G.C.C</i> <i>STT / Courses</i> <i>Workshops</i> <i>Seminar</i>	<ul style="list-style-type: none"> Fees charged for Course work and use of research facilities; and consumables by the Institution (other than the parent Institution) where faculty is enrolled for qualification upgradation either through full-time or part-time or by sandwich joint arrangement Expenses towards Thesis writing and publication of Thesis-based Research Papers Consumables, if faculty is registered for qualification upgradation on full-time or part-time basis within the parent Institution 	<ul style="list-style-type: none"> Salary, living expenses and travel expenses of faculty registered for qualification upgradation (on full or part time or by sandwich joint arrangement) either within the parent Institution or through deputation to another Institution
7. In-house Basic Pedagogical Training of faculty from engineering disciplines and supporting departments	<ul style="list-style-type: none"> Full fee (training cost + overheads towards travel, boarding, lodging, travel, training materials, etc.) charged by the Training Provider selected by the SPFU (All the payments will be made by SPFU) 	<ul style="list-style-type: none"> Any payment to the faculty for attending the training programme
8. In-house Advanced Pedagogical Training of faculty from engineering disciplines and supporting departments	<ul style="list-style-type: none"> Full fee (training cost + overheads towards travel, boarding, lodging, travel, training materials, etc.) charged by the Training Provider selected by the SPFU (All the payments will be made by SPFU) 	<ul style="list-style-type: none"> Any payment to the faculty for attending the training programme
9. Subject knowledge and research Competence upgradation of faculty from Engineering disciplines and supporting departments as planned through TNA	<ul style="list-style-type: none"> Course fee; travel expenses, boarding and lodging, and sundry expenses / allowances as per applicable norms and rules when faculty is deputed out-station to another Institution (within India or abroad) for the duration of the Course, travel time and the time permitted by the BoG for visits to 	<ul style="list-style-type: none"> Any other payment to the faculty for attending the Course

	<p>Institutions/Organizations of interest and relevance to the faculty in the vicinity of the location of training</p> <ul style="list-style-type: none"> Course fee and local travel expenses as per applicable norms and rules when faculty attends a Course in-station but at an Institution other than the parent Institution 	
<p>10. Training of technical support staff</p> <p><i>Technical Staff allowances are 1.25 allowed Bdrw. 6000 - STT, Conve.</i></p>	<ul style="list-style-type: none"> Course fee; travel expenses; boarding, lodging, and other expenses/allowances as per applicable norms and rules when the technical support staff is deputed outstation to another Institution/Organization within India and travel time Course fee and local travel expenses as per applicable norms and rules when training is attended in-station but at an Institution other than the parent Institution 	<ul style="list-style-type: none"> Any other payment to the staff for attending the training programme
<p>11. Industry-Institute-Interaction (I-I-I)</p>	<ul style="list-style-type: none"> Travel cost, hospitality and honorarium paid to Industry personnel for participation in Curriculum Development / revision / restructuring, student assessment and Institutional bodies, and for delivering Expert lectures Expenditure for increasing I-I-I through <u>PSAG</u> Expenditure towards inviting industries (excluding travel cost and lodging boarding) for campus interviews and hospitality during campus interviews Arranging tutoring by industry Experts to prepare students for on and off-campus job interviews 	<ul style="list-style-type: none"> Honorarium to faculty member In-charge of I-I-I activity (It can be provided from Institution's IRG).
<p>12. Institutional Reforms</p> <p><i>Bdrw. 0</i></p> <p><i>Accreditation fees paid</i></p>	<p>a) <i>Curricular Reforms:</i></p> <ul style="list-style-type: none"> travel cost, hospitality and honorarium paid to Industry personnel for participation in Curriculum Development/ revision/restructure and Curricular Reforms; sundry expenditure on holding meetings of the concerned Committees. 	
	<p>b) <i>Incentives to Faculty for Continuing Education Programmes, Consultancy and R&D:</i></p> <ul style="list-style-type: none"> honorarium for organizing and administering CE programmes honorarium for delivering lectures and training in CE programmes as per norms 	<ul style="list-style-type: none"> Fiscal incentives for increased participation in Research, sponsored projects and consultancy work (<i>the incentives can, however, be given from Institutional resources including IRG</i>)

	decided by the BoG	
	c) <i>Accreditation</i> : Accreditation fee to NBA/NAAC.	<ul style="list-style-type: none"> Any payment to Accreditation Committee Members in cash or kind
13. Academic Support for Weak Students through Finishing School	<ul style="list-style-type: none"> Honorarium to faculty and staff for taking bridge courses, remedial teaching classes and skill development training Honorarium to faculty, staff, Honorarium, TA and DA to outside Experts for specialized training in soft components including communication-presentation skills 	<ul style="list-style-type: none"> Cost towards the boarding and lodging of students for attending the Finishing School
14. Institutional Management Capacity Enhancement	<p>a) Training of Institution Officials and Senior Faculty:</p> <ul style="list-style-type: none"> Course fee; travel expenses, boarding and lodging, and sundry expenses/allowances as per applicable norms and rules when deputed out-station to another Institution (within India or abroad) for the duration of the Course, travel time and the time permitted by the BoG for visits to Institutions/ Organizations of interest and relevance to the faculty in the vicinity of the location of training Trainer's fee and overheads; and sundry expenditure if training programmes organized within the parent Institution. <p>b) Orientation of BoG Members: Travel costs, boarding and lodging expenditure and sitting fee to Board Members; sundry expenses on organizing Orientation Programme.</p> <p>c) Study Tours: Travel expenses, boarding and lodging, and sundry expenses/allowances as per applicable norms and rules when deputed for study tour within India or abroad for the duration of the tour and travel time.</p>	<ul style="list-style-type: none"> Any other payment to the officials and senior faculty for attending the Course
15. Organizing subject area training programmes, workshops, seminars and conferences	<ul style="list-style-type: none"> Hospitality to participants Venue and logistic arrangements Replication of printed training materials Publication of proceedings Travel, boarding & lodging for invited Experts 	<ul style="list-style-type: none"> TA&DA to participants
16. Technical Assistance	<p>Consultancy services engaged for technical assistance related to:</p> <ul style="list-style-type: none"> procurement of Civil Works and equipment pedagogical training mentoring 	

	<ul style="list-style-type: none"> • hand-holding for project implementation as required by weak Institutions • external financial auditing 	
17. Salaries	<ul style="list-style-type: none"> • Salaries of additional full-time regular and contract faculty and staff appointed against posts created under the Project 	<ul style="list-style-type: none"> • Salaries to contract faculty and staff appointed against existing vacancies • Salaries of Adjunct faculty appointed against existing vacancies (<i>These are to be borne by the Institution</i>)
18. Maintenance of equipment including computers	<ul style="list-style-type: none"> • In-house maintenance of existing and new equipment • Maintenance of equipment including computers and related devices and assets provided under the Project through Annual Maintenance Contracts 	<ul style="list-style-type: none"> • Maintenance of buildings and furniture (<i>this should be carried out through Institution's own budget</i>)
19. Incremental Operating Cost	<p>Expenditure on:</p> <ul style="list-style-type: none"> • BoG and other Committee Meetings • TA & DA for faculty and staff attending workshops and Meetings organized by the NPIU and SPFUs • TA & DA for faculty and staff attending training in the World Bank procedures as arranged by the NPIU and SPFUs • Contract fee for outsourced services • Student training materials and other consumables • Occasional hiring of vehicles for project related work only • Office operation including stationery, postage, electronic communication, telephone, electricity, water, etc. • Expenditure on participation by faculty in seminars, conferences, workshops, etc.: <ul style="list-style-type: none"> ○ Registration fee; travel expenses; boarding, lodging, and sundry expenses/allowances as per applicable norms and rules when faculty is deputed outstation to another Institution (within India or abroad) for the duration of the seminar, conference or workshop, travel time and the time permitted by the BoG for visits to Institutions/ Organizations of interest and relevance to the faculty in the vicinity of the location of seminar, workshop or conference ○ Registration fee; and local travel expenses as per applicable 	<ul style="list-style-type: none"> ○ Any other payment to the faculty for attending seminars, workshops, conferences, etc. if organized within the parent Institution or at another Institution but within-station

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	norms and rules when participation is within-station but at an Institution other than the employer Institution	
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¹Expenditure is permissible only for the AICTE approved UG and PG teaching programmes, provided that Goods, Civil Works and Consultancy Services (including Pedagogical Training) are procured in accordance with the procurement methods and procedures given in the Procurement Manual [see Appendix-II] and are not declared ineligible expenditure by the external Financial Auditors.

²Expenditure for any Civil Work activity will not be admissible if undertaken with co-financing from any other source. It should be generally limited to about 3% of Institution's project allocation.

³Expenditure for procurement of any equipment and furniture will not be admissible if procured with co-financing from any other source. Total equipment procurement should be limited to about 50% of the Institution's project allocation.

⁴Provided that admissions to the new programmes are made latest by 2011, more than 50% seats are occupied and there is sufficiency of faculty at all times

⁵The amounts of Teaching and Research Assistantships will be governed by the norms as prescribed by the UGC/AICTE or the State Governments or by the respective Board of Governors.

B. RULES FOR SPONSORING FACULTY TO PARTICIPATE IN NATIONAL SEMINARS / CONFERENCES / SYMPOSIA, INTERNATIONAL CONGRESSES /CONFERENCES, TRAINING PROGRAMMES/WORKSHOPS AND SUMMER / WINTER SCHOOLS

1. DEFINITIONS

- i. "Institute means" "National Institute of Technology Jalandhar"
- ii. "Chairman means" "Chairman, Board of Governor, NIT Society"
- iii. "Director means" "Director, National Institute of Technology, Jalandhar"
- iv. "HOD means" "Head of the concerned department in which the faculty member is working"
- v. "Coordinator means" "Coordinator, TEQIP, NIT Jalandhar"

2. AIMS AND OBJECTIVES

- i. To enhance technical and professional competency of the faculty members.
- ii. To promote the spirit of research and innovation among the faculty members.
- iii. To promote interaction among the professionals working in specific areas of research.

3. NATIONAL CONFERENCES/SEMINARS/SYMPOSIA

To become eligible to attend the national conferences/seminars/symposia, a faculty member;

- i. Must be a regular employee of the institution.
- ii. Must have a technical/research paper accepted in the conference/seminar/symposia for oral presentation.
- iii. Must be the lead/primary author of the paper to be presented. In case the faculty member is not the primary/lead author of the paper, he/she must give an undertaking that no other author will attend that conference and must submit no objection to this effect from the lead/primary author. In case more than one paper is accepted for presentation by same authors, only one of the authors will be allowed to attend the conference.
- iv. Must not have attended any other conference/seminar/symposia during the current academic year. A faculty member will be allowed to attend only two (2 No.) national conference/seminar/symposia during academic year. However, this will not include the national conference/seminar/symposia organized by any of the department of parent institution i.e. NIT Jalandhar.

A faculty member who fulfils the above mentioned eligibility criteria will apply in the prescribed Performa-A to