



डॉ बी आर अंबेडकर राष्ट्रीय प्रौद्योगिकी संस्थान, जलंधर - १४४००८

Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR - 144008



Advertisement No. 01/2025 (H&M)

Date:01.04.2025

**Applications for Admissions to MBA Programme (2025-2027) for Regular Category Seats (Session July-2025)**

**Applications are invited for the Two-Year full-time Master of Business Administration (MBA Regular Category Seats) Programme offered by the Department of Humanities and Management for the session 2025-2027. The details of the number of seats, eligibility criteria, selection procedure, etc., are given in this advertisement.**

**How to apply:** The link to fill out the online application form can be accessed through the Institute website, [www.nitj.ac.in](http://www.nitj.ac.in). An Application Fee of Rs.1000/- (Rs.500/- for SC/ST/PWD candidates) is required to be paid online. The candidates are required to apply online, and there is no requirement to send a Hard Copy of the application form to the Institute. The application fee shall not be refunded in any case. Incomplete applications, applications without requisite fees, and applications received after the due date will not be considered for admission.

**Note:** The candidates seeking admission in regular and in a self-sponsored category will have to apply separately for admission processes. The admission process is different for both categories, and interchange of merit is not permitted. The advertisement for self-financed program will be issued separately.

**This Advertisement is for Regular Seats of MBA program only.**

For more details, the candidates are advised to visit the Institute website [www.nitj.ac.in](http://www.nitj.ac.in) for updates. In case of any query, the candidates may write to [hbm@nitj.ac.in](mailto:hbm@nitj.ac.in), [mbaadmission2025@nitj.ac.in](mailto:mbaadmission2025@nitj.ac.in)



डॉ बी आर अंबेडकर राष्ट्रीय प्रौद्योगिकी संस्थान, जलंधर - १४४००८  
Dr B R AMBEDKAR NATIONAL INSTITUTE OF TECHNOLOGY, JALANDHAR – 144008  
मानविकी एवं प्रबंधन विभाग

## DEPARTMENT OF HUMANITIES AND MANAGEMENT

### A. Seats

- i. Admission to full-time two-year Master of Business Administration (MBA) Programme is on All India Basis Total Seats: 38 (Open/UR: 15, OBC-NCL: 10, SC: 06, ST: 03, EWS: 04).
- ii. Horizontal Reservation of 5% to PWD candidates in each category (Open, OBC-NCL, EWS, SC, and ST) shall be applicable.
- iii. Candidates applying in categories other than UR (Unreserved) shall have to provide documents in strict compliance with stipulations of Govt. of India.
- iv. Areas of Specialization: Finance, Human Resource Management and Marketing.
- v. Reservation: As per the Govt. of India Rules.

### B. Eligibility

- i. The candidate must have a bachelor's degree from a recognized institute/university in any stream with 60% marks for Open/OBC-NCL/EWS candidates and 55% for SC/ST/PWD candidates or equivalent CGPA (more than or equal to 6.5 CGPA for Open/OBC-NCL/EWS candidates and 6 CGPA for SC/ST/PWD candidates).
- ii. The Shortlisted candidates with CAT/CMAT/MAT scores will directly appear for Group discussion and Personal Interview (PI). Candidates appearing in the final year of their qualifying degree may also apply. However, they will have to fulfil all essential requirements by the stipulated time given by the institute.
- iii. Only the primary mode of evaluation (CGPA or percentage), as mentioned in the qualifying degree certificate/mark sheet, will be considered while verifying eligibility. Conversion from CGPA to percentage or vice versa given by individual Institutes/universities will not be allowed.
- iv. In the absence of non-declaration of percentile score, the following formula will be used for conversion of ranks into a percentile:

**Percentile = 100 \* Number of candidates who appeared in the examination with ranks equal to or less than the candidate/ Total number of candidates who appeared.**

### C. Selection Procedure

- i. The candidates interested in admission to the MBA program at NIT Jalandhar will be required to submit the application form ONLINE only with requisite application fees. Candidates are advised to ensure that they meet the eligibility criteria before submitting application fees. The application fees are non-refundable under any circumstances.
- ii. Apart from fulfilling the minimum eligibility criteria for admission to the MBA program, the applicant should have obtained a valid test score in any of the following management admission tests\*:

Test	Conducted by**	Conducted during
CAT	IIMs (on rotation basis)	November 2024
CMAT	National Testing Agency (NTA)	CMAT 2025
MAT	All India Management Association (AIMA), New Delhi	Validity of one year since date of test or as per the instructions mentioned on the score card

\* If a candidate has appeared in more than one of the above admission tests, the test with the highest percentile score will be considered.

\*\* The test score results must be declared before the last date for filling the application forms. The Institute will not be responsible for any delay in conducting or declaring results by the testing agencies.

- iii. Admissions will be made on the basis of percentile scores of CAT/CMAT/MAT (70% weightage), Group discussion (15% weightage), and Interview (15% weightage).
- iv. The Shortlisted candidates with valid CAT/CMAT/MAT scores will directly appear for Group discussion and personal interviews.
- v. The seats will be filled from the merit of CAT/CMAT/MAT/ Marks + Group discussion + PI Score.
- vi. The minimum required performance in the Group discussion +PI will be 12 marks (40% of total marks) for Open Category Candidates and 10.5 (35% of total marks) for SC/ST/OBC-NCL/EWS/PWD candidates.
- vii. All admissions will be provisional till these are confirmed, subject to medical fitness, payment of all the fees (**fee details are available on the Institute's website, [www.nitj.ac.in](http://www.nitj.ac.in)**), fulfilment of eligibility conditions, and verifications of certificates by the Academic Section of the Institute.

- viii. The candidates whose results will be awaited on the day of counselling will have to submit an undertaking (refer to **Annexure B**).
- ix. The detailed Admission Counselling Procedure is available in **Annexure C**.

#### **D. Application Submission**

- i. The link to fill the online application form can be accessed through the Institute website [www.nitj.ac.in](http://www.nitj.ac.in). **The candidate must submit the scanned copy of the necessary enclosures (refer to Annexure A) along with the application form. The admission will be held in three rounds as per the schedule mentioned in section F.**
- ii. An Application Fee of Rs.1000/- (Rs.500/- for SC/ST/PWD candidates) is required to be paid online.
- iii. The application fee shall not be refunded in any case.
- iv. Incomplete applications, applications without requisite fees, and applications received after the due date will not be considered for admission.
- v. OBC-NCL Certificate must be issued **on or after 01.04.2025** and must be issued in Government of India format certifying non-creamy layer.
- vi. EWS certificate should be issued **on or after 01.04.2025** and must be issued in Government of India format satisfying all necessary conditions.

#### **E. Fee Refund Policy**

The institute shall refund the entire fee after a deduction of Rs. 5000/- to those candidates who surrender/withdraw their admission up to **19/05/2025**. However, only caution money (if any) shall be refunded to candidates who surrender/withdraw their admission after **19/05/2025**.

The detailed rules regarding the Institute Refund Policy is available on the Institute Website and can be accessed through the link:

[https://nitj.ac.in/files/1739170167546-FEE\\_REFUND\\_POLICY.pdf](https://nitj.ac.in/files/1739170167546-FEE_REFUND_POLICY.pdf)

Note: In case of any change in the schedule of the admission rounds, refund shall be processed as per the Institute Refund Policy available on the Institute Website and the cut-off date mentioned shall be read as per the Institute Refund Policy. No further representation shall be entertained in any case.

Applicants are advised to regularly visit the Institute Website [www.nitj.ac.in](http://www.nitj.ac.in) for regular updates.

## F. Schedule

The schedule for MBA Admissions for session 2025-2027 is given below:

<b>Schedule &amp; Important Dates</b>	
Filling application forms (Open window)	May 15, 2025
First Round of Group discussion and Personal Interview (Applications will be considered till April 15, 2025 for the First round)	April 21, 2025
Declaration of Result and Display of Merit List for First round	April 21, 2025
Admission counselling and documents verification for the First Round	April 22, 2025
Last date for acceptance of admission offers and submission of fees (Closing of First round of admission)	April 24, 2025
Second Round of Group discussion and Personal Interview (Applications will be considered from April 16- April 25, 2025)	April 30, 2025
Declaration of Result and Display of Merit List for Second round	April 30, 2025
Admission counselling and documents verification for the Second Round	May 01, 2025
Last date for acceptance of admission offers and fee depositions (Closing of Second round of admission)	May 04, 2025
Third Round of Group discussion and Personal Interview (Applications will be considered from April 26- May 15, 2025)	May 20, 2025
Declaration of Result and Display of Merit List for Second round	May 20, 2025
Admission counselling and documents verification for the Third Round	May 21, 2025
Last date for acceptance of admission offers and submission of fees (Closing of Third round of admission) (ONLY institute caution money will be refunded in case of cancellation of seats accepted after May 19, 2025)	May 24, 2025
Course registration of new candidates (IN PERSON ONLY)	As per the Institute Academic Calendar

**The dates of the events are tentative and can be modified. All details and notices will be put up on the Institute's website. No personal letters will be sent to candidates. The candidates are advised to visit the Institute's website [www.nitj.ac.in](http://www.nitj.ac.in).**

*All admissions will be provisional till these are confirmed, subject to medical fitness, payment of all the fees, fulfilment of eligibility conditions, and verifications of certificates by the Academic Section of the Institute. The candidates whose results will be awaited as on the date of counselling must submit the result (original/revaluation) immediately after its notification, but at the latest, by **September 30, 2025**, failing which the admission may be cancelled.*

**Dean (Academic)**

**List of Enclosures**

- 1 Qualifying Degree/provisional degree certificate
- 2 CAT/MAT/CMAT Marks Sheet bearing percentile scores/NTA scores
- 3 DMCs bearing a grand total of marks, marks obtained, percentage or CGPA
- 4 Category Certificate
- 5 Certificate of Matriculation bearing Date of Birth
- 6 10 + 2 Certificate
- 7 Character Certificate from Institute last attended
- 8 Medical Fitness Certificate
- 9 Migration Certificate
- 10 Annexure B\* (wherever applicable)

\*The candidates who have appeared in the final year of the qualifying degree and whose result is awaited shall submit self-declaration as at Annexure B.

**Candidates should ensure a clear image of the documents enclosed so that these can be viewed appropriately.**

**SELF DECLARATION ABOUT COURSE COMPLETION**

I.....D/o / S/o Shri ..... R/o  
.....

do hereby declare on oath as under:

1. That I am a bonafide student of .....Course/Programme in Institute/University.....with Registration /Roll No .....
2. That I have appeared/am appearing in the final year of the aforesaid course/programme and my result is awaited.
3. That I will submit my degree/provisional certificate issued by the Institute/University latest by 30th September, 2025, failing which my admission in the NITJ MBA Programme may be cancelled.
4. That I further understand that if I am unable to qualify the minimum eligibility criterion for admission to as per Advertisement, my admission will stand cancelled and the admitting Institution shall have no liability to refund the fee paid.

Signature of the Candidate:

Name:

MBA Admission Merit S. No. (Rank):

Place:

Date:

## Counselling for MBA Admission

### Important Instructions

The candidates must report to the Department of Humanities and Management on the day of counselling.

- Attendance in person is compulsory for all candidates seeking admission.
- The candidates shall report to the Department of Humanities and Management half an hour before the start of counselling.
- The candidates who fail to arrive by 12 noon will be declared absent, and the vacant seat/s will be allotted to the next candidate/s in the merit list only on the same day.
- Seats will be allotted from the common merit for each round.
- No conversion of vacant reserve category seats in the open/UR category is allowed unless Govt. of India issues any notification from time to time.
- In case of a tie in the overall score (CAT/MAT/CMAT + Group discussion + PI Score); first, the candidates with higher CMAT/CAT/MAT score will be preferred, and then the candidate older in age will be given preference.
- Failure to accept the admission offer and submit the required fees within the specified period will result in the forfeiture of the admission offer. Such a candidate will not be considered for admission in further rounds. The seat will then be declared vacant for the next round of the admission process.
- **In the next round, the remaining candidates (who could not be offered admission) of the previous round will be considered as fresh candidates. However, their original scores in GD and PI will be retained and will be considered in the next round.**
- **New candidates will undergo GD and PI in the next rounds. A**



**combined merit list will be prepared for seat allocation of new candidates of the respective round and the waiting candidates of previous rounds. The seat will be offered on merit.**

- No candidate will be offered a vacant seat automatically, even if they are on the waiting list. Each round of admission will be treated as a fresh round.
- A new round will only commence after the completion of the previous round. If a seat is offered to the candidate in the respective round, the candidate must accept the admission offer and pay the full fees for the first semester on or before the specified date.
- Candidates who wish to cancel their admission must apply in writing to The Head, Department of Humanities and Management at the email - [hbm@nitj.ac.in](mailto:hbm@nitj.ac.in). The candidates whose seats are cancelled will not be considered for further rounds of admission. Their request for a fee refund will be processed as per the institution's norms.
- The OBC-NCL candidates must ensure that their OBC-NCL certificate (non-creamy layer) has been issued on or after the requisite date mentioned in the MBA admission advertisement, and they have to submit an income certificate according to the new MHRD notification. Similarly, EWS candidates must ensure that fulfil all conditions as laid by Govt. of India.
- Besides this, the students availing hostel facilities are required to follow hostel rules.
- The candidates who will have "result awaited" status in their qualifying examination as on the date of counselling shall have to submit undertaking as at **Annexure B**.
- The candidates whose earlier status had been "result awaited" in their qualifying exam and subsequently their result has been declared till the date of counselling must produce the result copy/notification at the time of counselling.
- The candidates must bring their original certificates and other proofs to establish their eligibility (CAT/CMAT/MAT score card bearing percentile and marks, DOB proof documents of Board's Matriculation Certificate or MC Birth Certificate, 10+2 Result Card, Marks Sheets

of Qualifying Exam / Confidential Result /Result Notifications, and Category Certificate, wherever applicable). The candidates, besides their original certificates/testimonials, must bring two self-attested copies of all certificates and testimonials.

- Character Certificate of the Institute last attended may be submitted till the date of registration. Original Migration Certificate of the University with which the candidate had last registration may be submitted later by the requisite date.
- Degrees obtained through Distance Education will only be considered if these satisfy all norms as applicable.
- The Candidates who have passed the qualifying exam in CGPA need to submit proof of CGPA obtained out of the maximum CGPA.
- The candidates will undergo a medical examination at the Institute's dispensary to certify their Medical Fitness on the date of counselling.
- The admission of the candidates will be cancelled in case any false disclosure is found on the part of the candidate, and fees in such cases will not be refunded in such cases.
- The candidates must bring 4 passport-size and 2 stamp-size photographs.
- The candidates using spectacles must bring the same for medical examination.
- The selected candidates will have to deposit fees as per the schedule mentioned in the advertisement, failing which their admission may be cancelled, and a seat may be allotted to the next candidate on the waiting list.
- The selected candidates will have to fulfil all requirements and remove pendency, if any latest by the date notified, failing which admission may be cancelled without refund of fees.